2011-2013 Catalog
Includes Revisions from September 2012
For Women By Women About Women
COTTEY college
# INTRODUCTION

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2011-2013 Cotey College Academic Catalog
A NOTE TO THE PROSPECTIVE STUDENT

A college catalog serves several distinct purposes. As the official academic publication of the College, it contains information about the curriculum, graduation requirements, the academic rights and responsibilities of a student, and support services.

For a prospective student, the catalog also provides an introduction to the College. This catalog will give you a sense of Cottey’s commitment to the unique advantages of a learning environment where young women are inspired to take charge of their own destinies and achieve extraordinary success.

Our focus is clear—to provide opportunities for all of our students to succeed and to prepare them thoroughly for the next phase in their lives, be it additional education or embarking on a career. We do this by offering students a rigorous and personal education, emphasizing the liberal arts and sciences. We do it by giving students leadership experiences, such as those offered through our Helen and George Washburn Center for Women’s Leadership, through the Cottey Institute for Women’s Leadership and Social Responsibility, and through various student organizations, participation in athletics, and campus activities.

The Admission and Financial Aid section outlines the steps necessary to become a Cottey student. To obtain more information and an application for admission or arrange a campus visit, contact the Office of Enrollment Management.

Office of Enrollment Management
Cottey College
1000 W. Austin
Nevada, MO 64772
Toll free: 1-888-5-COTTEY
(1-888-526-8839)
e-mail: enrollmgmt@cottey.edu
Web site: www.cottey.edu
2011-2012 ACADEMIC CALENDAR

August
  19  Friday  Residence Halls Open for New Students Only
  20-23  Saturday-Tuesday  Orientation
  21  Sunday  Residence Halls Open for Returning Students
  22-23  Monday-Tuesday  Advising; Registration
  24  Wednesday  Classes Begin
  31  Wednesday, 5 p.m.  Deadline for Adding Classes and for Dropping Classes Without Fee and Without Notation of W on Transcript

September/October
  30-2  Friday-Sunday  Family Weekend

October
  10  Monday  Mid-Semester Break; No Classes
  11-14  Tuesday-Friday  Mid-Semester Exam Week

November
  2  Wednesday, 5 p.m.  Deadline for Withdrawal From Classes Without Notation of WP/WF on Transcript
  23-25  Wednesday-Friday  Thanksgiving Recess
  28  Monday  Classes Resume

December
  9  Friday, 5 p.m.  Deadline for Withdrawal From Classes With Notation of WP/WF on Transcript
  9  Friday  Last Day of Classes
  12-15  Monday-Thursday  Final Examinations
  15  Thursday, 5 p.m.  Christmas Recess Begin; Residence Halls Close

January
  7  Saturday, 2 p.m.  Residence Halls Open, Orientation for New Students
  9  Monday  Class Changes, Registration for New Students, Classes Begin
  16  Monday, 5 p.m.  Deadline for Adding Classes and for Dropping Classes Without Fee and Without Notation of W on Transcript

February/March
  27-2  Monday-Friday  Mid-Semester Exam Week

March
  3  Saturday, 9 a.m.  Spring Recess Begins; Residence Halls Close
  17  Saturday, 2 p.m.  Residence Halls Open
  19  Monday  Classes Resume
  30  Friday  Deadline for Withdrawal From Classes Without Notation of WP/WF on Transcript
  31  Saturday  Founder’s Day

April
  11  Wednesday  Assessment Testing Day

May
  4  Friday, 5 p.m  Deadline for Withdrawal From Classes With Notation of WP/WF on Transcript
  4  Friday  Last Day of Classes
  7-10  Monday-Thursday  Final Examinations
  12  Saturday, 10 a.m.  Honors and Awards Convocation
  12  Saturday, 7 p.m.  Capping
  13  Sunday, 10 a.m.  Commencement (all students attend)
  13  Sunday, 5 p.m  Residence Halls Close
## 2012-2013 ACADEMIC CALENDAR

### August

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<th>Date</th>
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<td>Saturday-Tuesday</td>
<td>Orientation</td>
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<tr>
<td>26</td>
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<td>Monday-Tuesday</td>
<td>Advising; Registration</td>
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<td>29</td>
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<td>Classes Begin</td>
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### October

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<td>Friday-Sunday</td>
<td>Family Weekend</td>
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<td>15</td>
<td>Monday</td>
<td>Mid-Semester Break; No Classes</td>
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<td>16-19</td>
<td>Tuesday-Friday</td>
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<td>21-23</td>
<td>Wednesday-Friday</td>
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<td>26</td>
<td>Monday</td>
<td>Classes Resume</td>
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### December

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<td>Friday</td>
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<td>17-20</td>
<td>Monday-Thursday</td>
<td>Final Examinations</td>
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<tr>
<td>20</td>
<td>Thursday, 5 p.m.</td>
<td>Winter Break Begins; Residence Halls Close</td>
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### January

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### March

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<td>Monday-Friday</td>
<td>Mid-Semester Exam Week</td>
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<td>Saturday, 9 a.m.</td>
<td>Spring Break Begins; Residence Halls Close</td>
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<td>23</td>
<td>Saturday, 2 p.m.</td>
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<td>25</td>
<td>Monday</td>
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### April

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<td>13-16</td>
<td>Monday-Thursday</td>
<td>Final Examinations</td>
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<td>17</td>
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<td>Writing Awards Ceremony</td>
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<td>18</td>
<td>Saturday, 10 a.m.</td>
<td>Honors and Awards Convocation</td>
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<td>Saturday, 7 p.m.</td>
<td>Capping</td>
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<tr>
<td>19</td>
<td>Sunday, 10 a.m.</td>
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<td>19</td>
<td>Sunday, 5 p.m.</td>
<td>Residence Halls Close</td>
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I am proud to be the President of a dynamic, nationally known College committed to higher education for women, by women, about women. Founded in 1884, Cottey is unique as the only college owned by a nonsectarian women’s organization, the P.E.O. Sisterhood. The founder of Cottey College, Virginia Alice Cottey, presented her College to the P.E.O. Sisterhood in 1927 because the organization shared her commitment to providing education for women. The P.E.O. Sisterhood has built on the vision of the Founder by generously supporting the College through annual dues, gifts, and stewardship of the College.

Virginia Alice Cottey wrote in the first catalog: “We have endeavored to make our course of study thoroughly practical and adapted to the needs of young women of the present day.” Cottey College continues to meet the educational needs of women in the twenty-first century by maintaining high academic standards and offering a rigorous liberal arts curriculum, enriched by opportunities for personal growth through cultural and residential experiences.

This catalog outlines courses of study in the arts and sciences designed to prepare students both for the associate’s degree and selected baccalaureate degrees as well as for leadership roles as responsible, engaged citizens of a complex global society. A Cottey education focuses on enhancing intellectual ability, knowledge of the liberal arts, and personal development.

The academic program is reviewed and revised regularly by the College’s faculty to ensure that it meets the needs of our students. Evidence of success in meeting this goal is that Cottey’s associate degree graduates continue their education at hundreds of institutions. Our alumnae report that they arrive at transfer institutions of their choice well prepared to face the challenges of completing their bachelor’s degrees. They credit Cottey’s strong academic program, frequent interaction with a supportive faculty and staff, and the opportunities and encouragement they had for leadership development as some of the reasons for their success. In addition, Cottey’s recent addition of selected baccalaureate programs demonstrates the College’s efforts to grow and change to meet the needs of current students.

I am honored to lead a dynamic institution with a distinguished history, an established reputation for academic excellence, and a commitment to continued growth and accomplishment. The merging of past and present on an historic campus that prepares students for the demands of a technological world, the small and supportive campus community that recognizes and prepares students for the challenges of a global society, the devotion of the Cottey community to mutual support and learning—these are the features that distinguish this College.

I am impressed by the learning environment at Cottey College. I recognize this as an environment in which I will continue to learn and grow as I contribute to the learning and growth of others. This is the synergy of Cottey College. I invite you to be a part of this dynamic campus.
ACCREDITATION AND AFFILIATION

Cottey College is accredited by The Higher Learning Commission of the North Central Association of Colleges and Schools and is an accredited institutional member of the National Association of Schools of Music.

The Higher Learning Commission
230 S. LaSalle Street, Suite 7-500
Chicago, IL 60604-1413
(800) 621-7440 / (312) 263-0456 or fax: (312) 263-7462

National Association of Schools of Music
11250 Roger Bacon Drive, Suite 21
Reston, VA 20190-5248
(703) 437-0700 fax: (703) 437-6312

http://www.hlcommission.org/
http://nasm.arts-accredit.org/

SOURCES OF INFORMATION

COTTEY COLLEGE, 1000 W. Austin, Nevada, MO 64772
Phone: 417-667-8181

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<td>Director of Public Information</td>
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<td>Student Affairs</td>
<td>Vice President for Student Life</td>
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<td>Transcripts, Grades</td>
<td>Registrar</td>
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<td>Transfer &amp; Career Planning</td>
<td>Transfer and Career Planning Coordinator</td>
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A LEGACY OF EXCELLENCE

Virginia Alice Cottey was a woman of vision. Guided by the belief that women deserved the same education as men, she founded Cottey College in 1884 to educate women to be “knowledgeable, thinking, mature adults.” In 2009, Cottey celebrated its quasquicentennial with the theme “One Vision—125 Years.”

Backed by the $3,000 she and her sisters had saved, Virginia Alice Cottey selected Nevada, Missouri, as the site for her school. She opened Vernon Seminary on September 8, 1884, in a two-story red brick building with 28 students from kindergarten through a two-year collegiate course. The original name honored the county in which the school was located, yet local people referred to it only as the Cotteys’ school or Cottey College. In 1886, the founder proudly renamed her school Cottey College.

It was important to the founder that a Cottey education be of the highest caliber. As president, Virginia Alice Cottey maintained strict curriculum guidelines. In the 1904-05 catalog she wrote:

*We have endeavored to make our course of study thoroughly practical and adapted to the needs of young women of the present day. It has been arranged with a special view of making our pupils accurate thinkers, and...also of giving them a love for good books and a strong desire for further research...*

As time passed, Virginia Alice Cottey realized that she could not guide her college forever and she began to search for a group that could sustain her dream after she was no longer able to do so. In 1926, she accepted an invitation to join the P.E.O. Sisterhood, a philanthropic educational organization. As the organization’s educational purpose became clear to her, she realized that the ideals of the P.E.O. Sisterhood were the same ideals by which she guided her College. Deciding that P.E.O. and Cottey belonged together, she presented the College to the P.E.O. Sisterhood in 1927.

With the support of the P.E.O. Sisterhood, Virginia Alice Cottey’s dream continued. In 1939, the founder was present for the dedication of P.E.O. Hall. The dormitory was the first major building project completed under the ownership of the Sisterhood. In 1941, the College was accredited by the North Central Association of Colleges and Schools. Thanks to the nationwide membership of P.E.O., the College further expanded the national diversity of the student body.

Virginia Alice Cottey died July 16, 1940, at the age of 92. Her devotion to her ideals encouraged the aspirations of Cottey faculty, students and alumnae for 56 years. Her dream and its guiding principal, as stated in the 1907-08 catalog would also inspire those who would come to Cottey after 1940:

*The College was founded...for the purpose of affording [women] superior facilities for obtaining a thorough, practical, yet liberal education, at very reasonable rates...A strong faculty, trained in the best colleges and universities, will strive in every legitimate way to awaken and deepen the interest necessary to success.*

In the years following World War II, the College expanded the physical plant and the student body. In 1949, the College initiated a program to recruit international students. Cottey became known as the “College of World Friendship” in the decade that followed. During the turbulent 1960s and 1970s, some women’s colleges were unable to respond to the increasing academic interests of women and closed or became coeducational, but Cottey College’s commitment to women’s education remained firm and viable. Cottey celebrated its centennial in 1984 with the theme “A Century of Commitment to Women.” The year of celebration reaffirmed the ideals of the founder.

Response to a changing world calls for ambitious planning and steady progress. In the last decade of the twentieth century Cottey celebrated renewed growth by dedicating two new buildings—the Haidee and Allen Wild Center for the Arts in 1990, and the Rubie Burton Academic Center in 1998. The new buildings improved the design and function of performance and academic spaces and created an opportunity for increased use of technology.

The future is bright for Cottey. Beginning in fall 2011, Cottey will offer Bachelor of Arts degrees in English, Environmental Studies, and International Relations and Business. Authorized by The Higher Learning Commission, Cottey’s baccalaureate degrees build on the College’s core strengths, including an academically challenging environment, leadership opportunities for women, an international experience, and a close, energetic campus community. Cottey now offers women more educational opportunities with the Bachelor of Arts degrees accompanying our thriving associate degrees -- Associate in Arts, Associate in Arts - Music, Associate in Science, and Associate in Fine Arts.

Virginia Alice Cottey would be proud of what her dream has become. The legacy of her vision is an institution committed to inspiring in students a love of learning, a desire for knowledge, and a will to be contributing citizens. It is also a legacy of excellence.
COTTEY COLLEGE HONOR CODE

The Honor Code of Cottey College defines and expresses the ethical spirit in which we, the members of the Cottey community, pursue the education of women. Recognizing that a community of learning cannot function well without respect for basic moral order, we also understand that the furthering of excellence requires still greater commitments. Thus, in addition to basic moral principles, we also affirm Virginia Alice Cottey’s emphasis on the development of excellent personal character, and the more specific ethical standards of the professional associations that oversee the conduct and quality of higher education.

We, the members of the Cottey College community, commit ourselves to act with:

1. Personal responsibility.
2. Academic honesty and integrity of word.
3. Moral respect for persons and their property.
4. Ethical concern for the good of the College community and the broader society of humankind.

Embracing these ideals, we aim for the ongoing fulfillment of the mission of this college as a center of higher, humane learning.
ACADEMIC PROGRAMS

MISSION

Cottey College, an independent liberal arts college, educates women to be contributing members of a global society through a challenging curriculum and a dynamic campus experience. In our diverse and supportive environment, women develop their potential for personal and professional lives of intellectual engagement and thoughtful action as learners, leaders, and citizens.

A COTTEY EDUCATION

Cottey is a liberal arts college for women. Women who attend Cottey receive the full support of a close-knit community as they pursue an education that will prepare them to be learners, leaders, and citizens in our global society.

The high quality curriculum at Cottey challenges students to explore a range of academic disciplines. Students who begin study in their chosen major will also benefit from the broad exposure provided by a liberal arts foundation. Students completing an associate degree at Cottey are exposed to a variety of courses and receive assistance in determining their interests and academic strengths. After two years of focused study and work with dedicated faculty, Cottey associate degree graduates transfer to institutions across the country. In recent years these students have attended such well-known schools as Smith, Mount Holyoke, and Stanford. Some of our graduates prefer to transfer to another small liberal arts college, while others select public colleges, regional universities, or major research universities. Despite the fact that they transfer to a wide variety of institutions, these alumnae report one thing in common—the ability to shape their destiny based on the intellectual motivation and excellent academic preparation they received at Cottey.

Students also are able to complete a bachelor’s degree in English, Environmental Studies, or International Relations and Business at Cottey. These four-year programs are designed to be interdisciplinary and interrelated while emphasizing experiential and inquiry-guided learning approaches. Our bachelor’s degree programs are taught by our dedicated faculty and class sizes are deliberately small to enable regular interactions between faculty and students. Students completing bachelor’s degrees at Cottey engage in collaborative learning experiences such as faculty-mentored research projects, service learning opportunities, internships, and study abroad.

Cottey professors are highly qualified scholars trained at excellent higher education institutions. Ninety percent of faculty members hold the highest degree in their field. As scholars and outstanding teachers Cottey’s faculty are committed to encouraging curiosity and thoughtful inquiry. In small classes, students explore concepts, express ideas, and are challenged to excel.

The College has in place excellent physical and human resources dedicated to the education of women. Modern, well-equipped classrooms and laboratories, a commitment to the use of technology to enrich learning, and internship and volunteer opportunities provide an excellent learning environment.

Cottey students live and study with other young women from across the nation and around the world. In this context of both diversity and community, there are significant opportunities for personal growth. Cottey’s unique, apartment-style suites contribute to building friendships and give students the chance to learn about themselves and others. The leadership development program allows students to combine theory and practice to develop the skills and self-confidence that will shape their future education and career path.

A highlight for second-year students is the opportunity to visit a major cultural center of Europe—such as London, Paris, Madrid, Barcelona, Rome, or Florence—with their class for spring break at very little additional cost. Cottey professors and staff enhance the educational experience by developing and leading learning modules while accompanying students on the trip. Learning modules incorporate historic landmarks, theatre, music, architecture, food, and more.

LIBERAL ARTS AND SCIENCES

At Cottey, higher education in the liberal arts and sciences continues to be a matter of great excitement and a source of hope for society. This is because liberal arts education, by its very nature, seeks deepened understanding, reasoning, and intelligence in all areas of human concern. Liberal arts education seeks not only greater understanding of the sciences, but also heightened appreciations of human expressions in the humanities and the fine arts. Seeking to be practical in the finest sense, liberal arts education aims to help humans discover principles by which to live—principles born from growing insightfulness and reasonable self-discipline. The educational community of Cottey College seeks continually to align its own academic program with these finest and deepest concerns of liberal arts education.
The academic program at Cotney prepares a student to reach high educational goals. Highly qualified faculty members not only have expertise in their academic area, but also embrace their role as teachers and mentors, capturing the intellectual imaginations of their students. Small class sizes foster closer interactions with faculty and better engage students in the learning process. Cotney’s program integrates technology to enhance a student’s academic experience, and to prepare her for an increasingly complex world.

DEGREE PROGRAMS

ASSOCIATE DEGREE PROGRAMS

Cotney College offers four Associate Degrees – Associate in Arts (A.A.), Associate in Arts-Music (A.A.M.), Associate in Science (A.S.), and Associate in Fine Arts (A.F.A.) The Associate Degree Programs are focused on the first two years of a liberal arts education and are designed to prepare students to continue to the baccalaureate level and beyond. After two years of focused study and work with dedicated faculty, Cotney associate degree graduates may transfer to institutions across the country or remain at Cotney to complete a Bachelor of Arts degree in one of three majors.

While Cotney Associate Degree students commence their undergraduate careers at Cotney, they and the entire Cotney community proceed with the expectation that Associate Degree seeking students will accomplish their ultimate undergraduate goals at baccalaureate institutions. Programs at Cotney College, therefore, focus not only on the development of student abilities, but also on assisting students in the selection of transfer institutions, and upon identifying their strengths, abilities, values, goals, and areas of interest. Each year approximately 95 percent of Cotney graduates continue their education at a wide variety of institutions. Whether they transfer to prestigious colleges or flagship universities, Cotney Associate Degree graduates report that they were extremely well prepared to declare a major and to excel academically.

Regardless of degree pursued, upon completion of a program of study and engagement in co-curricular programs at Cotney, students demonstrate the following:

I. Ability to listen, read, write and speak effectively in English
II. Ability to employ various technologies as tools to collect, apply, analyze, and disseminate information
III. Ability to employ sound reasoning skills in problem solving including quantitative reasoning and analysis
IV. Ability to recognize connections among fields of knowledge
V. Knowledge of the nature of scientific inquiry and the role of science in the modern world
VI. Knowledge of human experience, history and the creative process
VII. Knowledge of diverse cultures and their increasing complexity and interconnectedness
VIII. Participation in programs contributing to physical fitness and wellness
IX. Knowledge of the cultural and historical experiences of women
X. Ability to be active contributors toward positive change through leadership, teamwork, and civic engagement
XI. Ability to employ interpersonal and intrapersonal skills
XII. Ability to identify personal and professional goals
XIII. Knowledge of the importance of kindness, understanding, tolerance, and caring attitudes and behaviors toward self and others in a global society

ASSOCIATE DEGREE REQUIREMENTS FOR GRADUATION

Students must fulfill the graduation requirements as set forth in the catalog which is in effect when they enter the College. The associate degrees require the completion of at least 62 credit hours with a cumulative grade point average (GPA) of 2.0 or higher. Thirty-two credit hours of the 62 required hours for graduation must be earned at Cotney College.

Depending on their interests and prospective majors, Cotney graduates earn the A.A, A.A.M., A.S. or A.F.A. degree by meeting additional degree requirements beyond the core curriculum. The core curriculum and degree requirements are listed on the following pages.
ASSOCIATE IN ARTS; ASSOCIATE IN ARTS-MUSIC; ASSOCIATE IN SCIENCE; AND ASSOCIATE IN FINE ARTS DEGREES

Core Curriculum Learning Outcomes
General Education Requirements

Outcome I  Ability to listen, read, write, and speak effectively in English

ENG 101 College Writing 1 3
ENG 102 College Writing 2 3

Outcome II  Ability to employ various technologies as tools to collect, apply, analyze, and disseminate information

CSC 101 Application Systems, Concepts and Practice 3
or
Technology Intensive Designed Courses (2 required, one must be ENG 102)
ENG 102 College Writing 2 and one course selected from list of approved courses 3
A.A.M. degree students must take MUS 111 Harmony 1 for this outcome

Outcome III  Ability to employ sound reasoning skills in problem solving including quantitative reasoning and analysis

MAT 103 College Algebra or higher 3

Outcome V  Knowledge of the nature of scientific inquiry and the role of science in the modern world

(lecture and lab required)
Lecture (AST/BIO/CHE/PHY) & Lab 4

Outcome VI  Knowledge of human experience, history and the creative process

Social Science or Humanities 3
AND
Fine Arts (A.A.M. degree students must take MUS 112 as their Fine Arts course) 3

Outcome VII  Knowledge of diverse cultures and their increasing complexity and interconnectedness

** 3

Outcome VIII  Participation in programs contributing to physical fitness and wellness

Dance or Physical Education Activity 2

Outcome IX  Knowledge of cultural and historical experiences of women

** 3

** dual fulfillment allowed for Outcome VII and Outcome IX

Core Requirements Hours. Needed 27-30 hours
Courses That will Fulfill Core Requirement Outcomes for
Associate Degrees and Bachelor Degrees

<table>
<thead>
<tr>
<th>Course Prefix &amp; #</th>
<th>Course Title</th>
<th>Credit Hours</th>
<th>Course Prefix &amp; #</th>
<th>Course Title</th>
<th>Credit Hours</th>
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<td><strong>Outcome I</strong></td>
<td>Ability to listen, read, write, and speak effectively in English</td>
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<tr>
<td>ENG 101</td>
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<td>3</td>
<td>ENG 380</td>
<td>Interdisciplinary Topics in Literature</td>
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<td>College Writing 2</td>
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<td><strong>Writing Intensive Courses</strong></td>
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<td>BUS 320</td>
<td>Principles of Management</td>
<td>3</td>
<td>ENG 390</td>
<td>Advanced Writing</td>
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<td>ENG 310</td>
<td>Topics in Shakespeare</td>
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<td>ENG 410</td>
<td>Critical Theory</td>
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<td>Topics in the Novel</td>
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<td>American Environmental History</td>
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<td>ENG 330</td>
<td>Topics in Poetry</td>
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<td>INB 490</td>
<td>Global Business Strategy</td>
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<td>ENG 340</td>
<td>Topics in Women’s Writing</td>
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<td>ENG 350</td>
<td>Topics in Pre-1800 Literature</td>
<td>3</td>
<td>PSY 321</td>
<td>Human Sexuality</td>
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<td>ENG 360</td>
<td>Topics in Post-1800 Literature</td>
<td>3</td>
<td>PSY 331</td>
<td>Psychology of Women and Gender</td>
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<td>ENG 370</td>
<td>Major Authors</td>
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<td>CSC 101</td>
<td>Application Systems, Concepts/Practice</td>
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<td>ART 171</td>
<td>Introduction to Digital Art</td>
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<td>Mastering GIS</td>
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<td>CHE 213</td>
<td>General Chemistry 2 Lab</td>
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<td>ENV 312</td>
<td>Remote Sensing/Viewing</td>
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<tr>
<td>CHE 321</td>
<td>Organic Chemistry 1 Lab</td>
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<td>MAT 112</td>
<td>Elementary Statistics</td>
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<td>CSC 192</td>
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<td>CSC 201</td>
<td>Introduction to Programming</td>
<td>3</td>
<td>THE 110</td>
<td>Stage Lighting and Sound</td>
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<td>ENV 291</td>
<td>Introduction to GIS</td>
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<td>THE 291</td>
<td>Scene Design and Stagecraft</td>
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<td>MAT 103</td>
<td>College Algebra</td>
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<td>Calculus 1</td>
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<td>3</td>
<td>MAT 202</td>
<td>Calculus 2</td>
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<td>CHE 130 &amp; 131</td>
<td>Intro Chem &amp; the Environment &amp; Lab</td>
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<td>BIO 105 &amp; L</td>
<td>General Botany &amp; Lab</td>
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<td>General Chemistry 2 &amp; Lab</td>
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<td>BIO 107 &amp; L</td>
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<td>BIO 207 &amp; L</td>
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<td>BIO 211 &amp; L</td>
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<td>CHE 110 &amp; 111</td>
<td>Intro to Forensic Chem &amp; Lab</td>
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<td>PHY 202 &amp; L</td>
<td>General Physics 2 &amp; Lab</td>
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<td>CHE 120 &amp; 121</td>
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<td><strong>Outcome VI</strong></td>
<td>Knowledge of human experience, history and the creative process.—Fine Arts</td>
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<td>ART 101</td>
<td>Art Appreciation</td>
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<td>Harmony 1 or 2</td>
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<td>DAN 107</td>
<td>Dance Appreciation</td>
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<td>SPE 121</td>
<td>Interpersonal Communication</td>
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<td>DAN 201</td>
<td>Introduction to Choreography</td>
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<td>THE 101</td>
<td>Introduction to Theater</td>
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<td>DAN 202</td>
<td>Creative Movement for Children</td>
<td>3</td>
<td>THE 122</td>
<td>Performance of Literature</td>
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<tr>
<td>DAN 205</td>
<td>Dance History 1</td>
<td>3</td>
<td>THE 131</td>
<td>Dramatic Literature</td>
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<td>DAN 206</td>
<td>Dance History 2</td>
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<td>THE 181</td>
<td>Theater Production</td>
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<td>IDS 101</td>
<td>Literature &amp; Opera</td>
<td>3</td>
<td>THE 203</td>
<td>Acting: Character Development</td>
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<tr>
<td>MUS 101</td>
<td>Music Appreciation</td>
<td>3</td>
<td>THE 220</td>
<td>Costume, Design &amp; Construction</td>
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<tr>
<td>MUS 103</td>
<td>Fundamentals of Music</td>
<td>3</td>
<td>THE 251</td>
<td>Children’s Theater</td>
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**Outcome VI**  Knowledge of human experience, history and the creative process.—*Humanities*

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<th>Credits</th>
<th>Co-requisite Course Title</th>
<th>Credits</th>
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<td>FRE 212</td>
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<td>ENG 202</td>
<td>English Literature 2</td>
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<td>FRE 214</td>
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<tr>
<td>ENG 205</td>
<td>American Literature 1</td>
<td>3</td>
<td>IDS 101</td>
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<td>IDS 103</td>
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<td>ENG 215</td>
<td>Shakespeare</td>
<td>3</td>
<td>PHI 101</td>
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<tr>
<td>ENG/WST 220</td>
<td>American Women Writers</td>
<td>3</td>
<td>PHI 103</td>
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<tr>
<td>ENG/WST 222</td>
<td>British Women Writers</td>
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<td>PHI 121</td>
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<td>ENG 230</td>
<td>Studies in Ethnic Literature</td>
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<td>REL 105</td>
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<td>ENG 251</td>
<td>Creative Writing</td>
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<td>REL 106</td>
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<td>FLM 151</td>
<td>International Film</td>
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<td>SPA 211</td>
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<td>FLM 152</td>
<td>American Film</td>
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<td>SPA 212</td>
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<td>FLM/WST 153</td>
<td>Film for Femmes</td>
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<td>SPA 292</td>
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<td>FLM 154</td>
<td>Comparative Cinema</td>
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<td>WST 105</td>
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<td>HIS 101</td>
<td>Western Civilization to 1500</td>
<td>3</td>
<td>PSY 307</td>
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<td>HIS 102</td>
<td>Western Civilization Since 1500</td>
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<td>PSY/WST 331</td>
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<tr>
<td>HIS 111</td>
<td>United States History to 1877</td>
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<td>PSY/SOC 232</td>
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<td>HIS 112</td>
<td>United States History since 1877</td>
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<td>SOC 101</td>
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<td>HIS 121</td>
<td>Native American History</td>
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<td>SOC/WST 203</td>
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<td>Asian Civilization</td>
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<td>Hist of Women in the U S</td>
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<tr>
<td>HIS 252</td>
<td>Medieval Europe</td>
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**Outcome VI**  Knowledge of human experience, history and the creative process.—*Social Science*

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<th>Credits</th>
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<tr>
<td>ANT 320</td>
<td>Principles of Management</td>
<td>3</td>
<td>IRB 151</td>
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<td>ECO 201</td>
<td>Prin of Economics: Macroeconomics</td>
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<td>POL 101</td>
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<td>ECO 202</td>
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<td>POL 121</td>
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<td>Medieval Europe</td>
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**Outcome VII**  Knowledge of diverse cultures and their increasing complexity and interconnectedness

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**Outcome VII - non western designation**

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**Outcome VIII**  Participation in programs contributing to physical fitness and wellness

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<td>Beginning Jazz</td>
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<td>DAN 131</td>
<td>Beginning Tap</td>
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<td>DAN 136</td>
<td>Musical Theatre Dance</td>
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<td>DAN 145</td>
<td>Improvisation</td>
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<td>DAN 146</td>
<td>Beginning Modern</td>
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<tr>
<td>DAN 151</td>
<td>Dance Company 1</td>
<td>1</td>
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<tr>
<td>DAN 121</td>
<td>Beginning Jazz</td>
<td>1</td>
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<tr>
<td>DAN 131</td>
<td>Beginning Tap</td>
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<tr>
<td>DAN 136</td>
<td>Musical Theatre Dance</td>
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<td>DAN 145</td>
<td>Improvisation</td>
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<td>DAN 146</td>
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<td>DAN 151</td>
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<tr>
<td>PHE 129</td>
<td>Competitive Swimming</td>
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<tr>
<td>PHE 131</td>
<td>Tennis 1/ Badminton</td>
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<td>PHE 132</td>
<td>Toning &amp; Flexibility</td>
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<td>PHE 133</td>
<td>Jogging</td>
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<td>PHE 134</td>
<td>Outdoor Skills &amp; Adventure Hiking</td>
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<td>PHE 136</td>
<td>Aerobic Exercise/ Fitness Walking</td>
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<td>PHE 138</td>
<td>Weight Training</td>
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### Outcome VIII  Participation in programs contributing to physical fitness and wellness (continued)

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<td>DAN 153</td>
<td>Dance Company 3</td>
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<td>PHE 142  Beginning Golf</td>
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<td>DAN 154</td>
<td>Dance Company 4</td>
<td>1</td>
<td>PHE 153  Volleyball 2/ Softball</td>
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<tr>
<td>DAN 161</td>
<td>Ballroom Dance</td>
<td>1</td>
<td>PHE 154  Soccer/ Volleyball</td>
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<td>DAN 211</td>
<td>Intermediate/Advanced Ballet</td>
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<td>PHE 177  Varsity Softball</td>
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<td>DAN 221</td>
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<td>DAN 232</td>
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<td>DAN 245</td>
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<td>PHE 181  Cycling &amp; First Aid</td>
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<td>DAN 291</td>
<td>Intermed/Advanced Improvisation</td>
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<td>PHE 220  Aquacises</td>
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<td>PHE 121</td>
<td>Swim 1: Non-Swimmer</td>
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<td>PHE 222  Synchronized Swimming</td>
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<td>PHE 122</td>
<td>Swim 2: Stroke Development</td>
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<td>PHE 126</td>
<td>Skin and Scuba Diving</td>
<td>2</td>
<td>PHE 226  Lifeguarding Instructor</td>
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### Outcome IX  Knowledge of cultural and historical experiences of women

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<td>Introduction to Cultural Anthropology</td>
<td>3</td>
<td>PSY/WST 331  Psychology of Women and Gender</td>
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<tr>
<td>ENG/WST 220</td>
<td>American Women Writers</td>
<td>3</td>
<td>SOC/WST 204  Women in Cross-Cultural Perspective</td>
<td>3</td>
</tr>
<tr>
<td>ENG/WST 222</td>
<td>British Women Writers</td>
<td>3</td>
<td>SOC/WST 291  Race, Class &amp; Gender</td>
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<td>ENG/WST 340</td>
<td>Topics in Women’s Writing</td>
<td>3</td>
<td>SPA 292  Contemporary Latin American/ Spanish Women Writers</td>
<td>3</td>
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<tr>
<td>ENV/WST 191</td>
<td>World Regional Geography</td>
<td>3</td>
<td>SPE 202  Persuasion</td>
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<td>FLM/WST 153</td>
<td>Film for Femmes</td>
<td>3</td>
<td>SPE/WST 205  Gender &amp; Communication</td>
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<td>FRE/WST 199</td>
<td>French Women in Translation</td>
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<td>WST 105  Intro to Women’s Studies</td>
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<td>HIS/WST 211</td>
<td>History of Women in the US</td>
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<td>WST 240  Feminist Theories</td>
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### Outcome X  Ability to be active contributors toward positive change through leadership, teamwork, and civic engagement
Associate in Arts Degree Requirements

In addition to the Core Requirements required by all Associate degrees, the following degree requirements must be fulfilled for an Associate in Arts. Electives may be used to complete the 62 hour requirement.

Outcome I Ability to listen, read, write, and speak effectively in English
Communications - Select 3 hours from List

Outcome VI Knowledge of human experience, history and the creative process
Human Experience - Select 6 hours from Outcome VI Humanities Courses
Human Experience - Select 6 hours from Outcome VI Social Science courses

Outcome VII Knowledge of diverse cultures and their increasing complexity and interconnectedness
Interconnected Cultures - Select 6 hours in sequential courses from Outcome VII approved courses
Cannot be used to fulfill another requirement

Total Hours 21

Course Selection for AA Degree Requirements

Outcome I Communications (select 3 hours)

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<td>ENG 210</td>
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<td>Public History Workshop</td>
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<td>HIS 150</td>
<td>Intro to Historical Methods</td>
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<td>JRN 229</td>
<td>Journalism Practicum</td>
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<td>PHI 112</td>
<td>Intro to Logic</td>
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<td>SPE 101</td>
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Outcome VI Human Experience - Humanities (select 6 hours)

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<td>Elementary Latin 1 or 2</td>
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<tr>
<td>CLS 105</td>
<td>Classical Mythology</td>
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<tr>
<td>CLS 191</td>
<td>Ancient Greek World</td>
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<tr>
<td>CLS 192</td>
<td>Ancient Roman World</td>
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<tr>
<td>ENG 103</td>
<td>Introduction to Literature</td>
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<tr>
<td>ENG 201/2</td>
<td>English Literature 1 or 2</td>
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<tr>
<td>ENG 205/6</td>
<td>American Literature 1 or 2</td>
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<tr>
<td>ENG 215</td>
<td>Shakespeare</td>
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<td>ENG/WST 220</td>
<td>American Women Writers</td>
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<td>ENG /WST 222</td>
<td>British Women Writers</td>
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<td>ENG 230</td>
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<td>American Film</td>
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<td>Film for Femmes</td>
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<td>FLM 154</td>
<td>Comparative Cinema</td>
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<td>French Lit 1 or 2</td>
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<td>FRE 214</td>
<td>French Civilization</td>
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<td>FRE 199</td>
<td>French Women in Translation</td>
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<tr>
<td>GER 211/2</td>
<td>German Readings 1 or 2</td>
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<td>Germanic Mythology &amp; Fairy Tale</td>
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<td>World Religion 1 or 2</td>
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<td>Hispanic Literature</td>
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<td>SPA 212</td>
<td>Hispanic Culture &amp; Civilization</td>
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Outcome VI Human Experience - Social Science (select 6 hours)

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<td>BUS 103</td>
<td>Personal Finance</td>
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<td>Principles of Acct 1 or 2</td>
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<td>BUS 250</td>
<td>Principles of Marketing</td>
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<td>Legal Environment of Business</td>
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<td>BUS 292</td>
<td>Entrepreneurship</td>
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<td>Principles of Econ 1 or 2</td>
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<td>HIS 101/2</td>
<td>History of Western Civ 1 or 2</td>
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<td>HIS 111/2</td>
<td>U S History 1 or 2</td>
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<td>Native American History</td>
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<td>Asian Civilization</td>
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<td>Twentieth-Century Europe</td>
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<td>History of American West</td>
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### Outcome VI  Human Experience - Social Science (select 6 hours) (continued)

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### Outcome VII  Interconnected Diverse Cultures (sequential 6 hours)

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<td>SPA 101/2</td>
<td>Elementary Spanish 1/2</td>
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<td>French Literature 1/2</td>
<td>SPA 201/2</td>
<td>Intermediate Spanish 1/2</td>
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<td>FRE 213</td>
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<td>Hispanic Culture &amp; Civilization</td>
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<td>Intermediate German 1/2</td>
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<td>Spanish Composition</td>
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<td>German Conversation/Composition</td>
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### Associate in Arts - Music Degree Requirements

In addition to the core requirements required by all Associate degrees, the following degree requirements must be fulfilled for an Associate in Arts-Music. Electives may be used to complete the 62 hour requirement.

**Outcome I**  Ability to listen, read, write, and speak effectively in English

Communications-Select 3 hours from List

**Outcome VI**  Knowledge of human experience, history, and the creative process

Human Experience-Select 3 hours from Outcome VI Humanities courses

Human Experience-Select 3 hours from Outcome VI Social Science courses

Music 209, 210, 211, 212, 213, 214 (8 hours)

**Outcome VII**  Knowledge of diverse cultures and their increasing complexity and interconnectedness

Interconnected Cultures - Select 6 hours in sequential courses from Outcome VII approved courses

Cannot be used to fulfill another requirement

**Music Hours**  MUS 109, 110, 113, 114, at least 4 hours of applied lessons*, Applied Piano (1-4), and 4 hours of Ensemble

* If performance major – 5 additional hours required for lessons and recitals

**Total Hours**  32-35
## Associate in Science Degree Requirements

In addition to the Core Requirements required by all Associate degrees, the following degree requirements must be fulfilled for an Associate in Science. Electives may be used to complete the 62 hour requirement.

**Math, Science, or Computer Science (in a different discipline than used for Outcome V) (Pick one prefix) 4 hours**

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<tr>
<td>CHE</td>
<td>General Botany &amp; Lab</td>
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<td>MAT</td>
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<td>Molecular Zoology &amp; Lab</td>
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<tr>
<td>CHE</td>
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<td>CHE</td>
<td>General Chemistry 2 &amp; Lab</td>
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<tr>
<td>CHE</td>
<td>Principles of Analytical Chemistry</td>
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</table>

**Continued Study (from the general educ core or from above) 3 – 4 hours**

<table>
<thead>
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<th>Course</th>
<th>Credits</th>
<th>Description</th>
<th>Credits</th>
</tr>
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<tr>
<td>BIO</td>
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<td>CSC</td>
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<tr>
<td>PHY</td>
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**Disciplinary Focus (choose 6 hours in one discipline selected from prefixes listed below)**

<table>
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<th>Course</th>
<th>Credits</th>
<th>Description</th>
<th>Credits</th>
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<tbody>
<tr>
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<tr>
<td>PSY</td>
<td>SPE</td>
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**Total Hours** 13-14

## Course Selection for AS Degree Requirements

**Study in Math, Science, or Computer Science (in a different discipline than used for Outcome V) Select at least 4 credits:**

<table>
<thead>
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<th>Course</th>
<th>Credits</th>
<th>Description</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>AST 101/101L</td>
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<tr>
<td>BIO 101/101L</td>
<td>Introductory Biology &amp; Lab</td>
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<td></td>
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<tr>
<td>BIO 105/105L</td>
<td>General Botany &amp; Lab</td>
<td>4</td>
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</tr>
<tr>
<td>BIO 107/107L</td>
<td>Principles of Biology &amp; Lab</td>
<td>4</td>
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<tr>
<td>BIO 204/204L</td>
<td>Genetics &amp; Lab</td>
<td>4</td>
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<tr>
<td>BIO 206/206L</td>
<td>Molecular Biology &amp; Lab</td>
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<tr>
<td>BIO 207/207L</td>
<td>General Zoology &amp; Lab</td>
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<tr>
<td>BIO 211/211L</td>
<td>Human Anatomy &amp; Physiology 1 &amp; Lab</td>
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<tr>
<td>BIO 212/212L</td>
<td>Human Anatomy &amp; Physiology 2 &amp; Lab</td>
<td>4</td>
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<tr>
<td>CHE 110/111</td>
<td>Intro to Forensic Chem &amp; Lab</td>
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<tr>
<td>CHE 120/121</td>
<td>Introduction to Chemistry &amp; Lab</td>
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<td>CHE 130/131</td>
<td>Intro to Environmental Science</td>
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<td>CHE 212/213</td>
<td>General Chemistry 2 &amp; Lab</td>
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<td>CHE 310</td>
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<td>CHE 311</td>
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<tr>
<td>BIOL 320/321</td>
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<td>BIOL 322/323</td>
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<td>CSC 201</td>
<td>Introduction to Programming</td>
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<td>CSC 212</td>
<td>Data Structures</td>
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<td>MAT 204</td>
<td>Differential Equations</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>PHY 101/101L</td>
<td>Introductory Physics &amp; Lab</td>
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<td>PHY 201/201L</td>
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<tr>
<td>PHY 202/202L</td>
<td>General Physics 2 &amp; Lab</td>
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**Continued Study from the core or from above: Select 3-4 hours [Must be same prefix]**

<table>
<thead>
<tr>
<th>Prefix</th>
<th>Course</th>
<th>Credits</th>
<th>Description</th>
<th>Credits</th>
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<tbody>
<tr>
<td>BIO 101/101L</td>
<td>Introductory Biology &amp; Lab</td>
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<tr>
<td>BIO 105/105L</td>
<td>General Botany &amp; Lab</td>
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<td></td>
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<tr>
<td>BIO 107/107L</td>
<td>Principles of Biology &amp; Lab</td>
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</tr>
<tr>
<td>BIO 115</td>
<td>Human Nutrition</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BIO 120</td>
<td>Intro to Environmental Science</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BIO 204/204L</td>
<td>Genetics &amp; Lab</td>
<td>4</td>
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<tr>
<td>BIO 206/206L</td>
<td>Molecular Biology &amp; Lab</td>
<td>4</td>
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<tr>
<td>BIO 207/207L</td>
<td>General Zoology &amp; Lab</td>
<td>4</td>
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<tr>
<td>BIO 211/211L</td>
<td>Human Anatomy &amp; Physiology 1 &amp; Lab</td>
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<td>BIO 212/212L</td>
<td>Human Anatomy &amp; Physiology 2 &amp; Lab</td>
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<tr>
<td>CHE 210/211</td>
<td>General Chemistry 1 &amp; Lab</td>
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<tr>
<td>CHE 310</td>
<td>Principles of Analytical Chemistry</td>
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</tr>
<tr>
<td>CHE 311</td>
<td>Quantitative Analysis Laboratory</td>
<td>2</td>
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</table>

| BIOL 320/321 | Organic Chemistry 1 & Lab       |         |                                                  |         |
| BIOL 322/323 | Organic Chemistry 2 & Lab       |         |                                                  |         |
| CSC 201     | Introduction to Programming     |         |                                                  |         |
| CSC 212     | Data Structures                 |         |                                                  |         |
| MAT 104     | Trigonometry                    |         |                                                  |         |
| MAT 112     | Elementary Statistics           |         |                                                  |         |
| MAT 201     | Calculus 1                      |         |                                                  |         |
| MAT 202     | Calculus 2                      |         |                                                  |         |
| MAT 203     | Calculus 3                      |         |                                                  |         |
| MAT 204     | Differential Equations          |         |                                                  |         |
| PHY 101/101L | Introductory Physics & Lab     |         |                                                  |         |
| PHY 201/201L | General Physics 1 & Lab         |         |                                                  |         |
| PHY 202/202L | General Physics 2 & Lab         |         |                                                  |         |

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Disciplinary Focus: (6 credits in one discipline [prefix] selected from):

- BIO 115 Human Nutrition 3  MAT 201 Calculus 1  4
- BIO 120 Intro to Environmental Science 3  MAT 202 Calculus 2  4
- BIO 204/204L Genetics & Lab 4  MAT 203 Calculus 3  4
- BIO 206/206L Molecular Biology & Lab 4  MAT 204 Differential Equations 3
- BIO 207/207L General Zoology & Lab 4  PHI 101 Philosophical Quests 3
- BIO 211/211L Human Anatomy & Physiology 1 & Lab 4  PHI 103 Ethics 3
- BIO 212/212L Human Anatomy & Physiology 2 & Lab 4  PHI 112 Introduction to Logic 3
- BUS 212 Principles of Acct 2: Managerial Acct 3  PHY 201 General Physics 1 & Lab 5
- CHE 310 Principles of Analytical Chemistry 3  PHY 202 General Physics 2 & Lab 5
- CHE 311 Quantitative Analysis Laboratory 2  PSY 203 Developmental Psychology: Child 3
- CHE 320/321 Organic Chemistry 1 & Lab 5  PSY 205 Developmental Psychology: Adolescence 3
- CHE 322/323 Organic Chemistry 2 & Lab 5  PSY 221 Human Sexuality 3
- ECO 201 Principles of Economics 1: Macroecon 3  SPE 101 Fundamentals of Speech 3
- ECO 202 Principles of Economics 2: Microecon 3  SPE 103 Voice & Articulation 3
- HIS 202 Twentieth-Century Europe 3  SPE 121 Interpersonal Communication 3
- HIS 216 History of American West 3  SPE 202 Persuasion 3
- HIS 252 Medieval Europe 3  SPE/WST 205 Gender & Communication 3

Associate in Fine Arts Degree Requirements with Art Emphasis

In addition to the General Education courses required by all Associate degrees the following degree requirements must be fulfilled for an AFA-Art.

Core Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>ART 131</td>
<td>Drawing 1</td>
<td>3</td>
</tr>
<tr>
<td>ART 132</td>
<td>Drawing 2</td>
<td>3</td>
</tr>
<tr>
<td>ART 211</td>
<td>2 - D Design</td>
<td>3</td>
</tr>
<tr>
<td>ART 212</td>
<td>3 - D Design</td>
<td>3</td>
</tr>
<tr>
<td>ART 201*</td>
<td>Survey of Art History 1</td>
<td>3</td>
</tr>
<tr>
<td>ART 202^</td>
<td>Survey of Art History 2</td>
<td>3</td>
</tr>
<tr>
<td><strong>Sub-Total</strong></td>
<td><strong>18</strong></td>
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</table>

*May substitute ART 101 Art Appreciation if not offered
^May substitute an additional elective course if not offered

Elective Courses ( 2 required)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>ART 151</td>
<td>Ceramics 1</td>
<td>3</td>
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<tr>
<td>ART 152</td>
<td>Ceramics 2</td>
<td>3</td>
</tr>
<tr>
<td>ART 171</td>
<td>Intro to Digital Art</td>
<td>3</td>
</tr>
<tr>
<td>ART 213</td>
<td>Painting</td>
<td>3</td>
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<td>ART 241</td>
<td>Photography 1</td>
<td>3</td>
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<tr>
<td>ART 242</td>
<td>Photography 2</td>
<td>3</td>
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<td>ART 262</td>
<td>Sculpture</td>
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<td><strong>Total Hours</strong></td>
<td><strong>24</strong></td>
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</tbody>
</table>
Associate in Fine Arts Degree Requirements with Dance Emphasis

In addition to the Core Requirements courses required by all Associate degrees, the following degree requirements must be fulfilled for an AFA-Dance. Electives may be used to complete the 62 hour requirement.

**Core requirements**

**Choose one:**

- DAN 107 Dance Appreciation ***
- DAN 202 Creative Movement for Children ***

**Take Classes Listed Below:**

- DAN 151# Dance Company 1 1
- DAN 152 Dance Company 2 1
- DAN 153 Dance Company 3 1
- DAN 154 Dance Company 4 1
- DAN 145 Improvisation 1
- DAN 201 Intro to Choreography 3
- DAN 211 Intermed/Adv Ballet ^
- DAN 221 Intermed/Adv Jazz ^
- DAN 245 Intermed/Adv Modern 1
- BIO 211/211L Human Anatomy & Physiology 1 & Lab
- THE 110 Stage Lighting and Sound **

Sub-Total 9

**Select one hour from:**

- DAN 131 Beginning Tap 1
- DAN 232 Intermed/Adv Tap
- DAN 136 Musical Theatre Tap

**Choose one group:**

- DAN 298A Focused Project in Dance 1-2
- DAN 298B Focused Project in Dance 1-2
- OR
- DAN 298A Focused Project in Dance 1-2
- DAN 291 Intermed/Adv Improvisation 1

**Elective Courses (choose 3 hours from list below)**

- DAN 111 Beginning Ballet 1
- DAN 121 Beginning Jazz 1
- DAN 146 Beginning Modern 1
- DAN 211 Intermediate/Adv Ballet (additional hr) 1
- DAN 221 Intermediate/Adv Jazz (additional hr) 1
- DAN 245 Intermediate/Adv Modern (additional hr) 1

**Total Hours** 15-17

# If student enters AFA degree after 1st sem; may take DAN 298 or substitute other coursework at faculty discretion to fulfill requirement for DAN 151

All Dance activity credits count toward graduation

Strongly recommend taking 2 dance technique courses a semester

Strongly recommend active membership in BodyWorks (student organization) every semester

Strongly recommend taking THE 220 Costume Design & Construction

Other recommended courses: Business, Art, Theatre, Music

*** Core Requirement - Outcome VI

** Core Requirement - Outcome II - Technology Intensive

^ Core Requirement - Outcome VIII
Associate in Fine Arts Degree Requirements with Theatre Emphasis

In addition to the General Education courses required by all Associate degrees the following degree requirements must be fulfilled for an AFA-Theatre.

### Core Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>THE 101</td>
<td>Introduction to Theatre</td>
<td>3</td>
</tr>
<tr>
<td>THE 102</td>
<td>Twentieth Century Theatre</td>
<td>3</td>
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<tr>
<td>THE 181</td>
<td>Theater Production (2 hours in 4 sem)</td>
<td>2</td>
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<tr>
<td></td>
<td>Sub-Total</td>
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</table>

### Elective Courses (Select one from each group)

<table>
<thead>
<tr>
<th>Group</th>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GROUP 1 - Technical</td>
<td>THE 110</td>
<td>Stage Lighting and Sound</td>
<td>**</td>
</tr>
<tr>
<td></td>
<td>THE 291</td>
<td>Scene Design &amp; Stagecraft</td>
<td>**</td>
</tr>
<tr>
<td></td>
<td>THE 220</td>
<td>Costume Design &amp; Construction</td>
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</tr>
<tr>
<td>GROUP 2 - Performance</td>
<td>THE 103</td>
<td>Acting Fundamentals</td>
<td>3</td>
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<tr>
<td></td>
<td>THE 203</td>
<td>Acting: Character Development</td>
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<tr>
<td>GROUP 3 - Lit/Theory &amp; Criticism</td>
<td>THE 122</td>
<td>Performance of Literature</td>
<td>3</td>
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<tr>
<td></td>
<td>THE 131</td>
<td>Dramatic Literature</td>
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<td></td>
<td>THE 201</td>
<td>History of American Musical Theatre</td>
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Select one additional elective course from list below (not used elsewhere)

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<thead>
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<th>Credits</th>
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</thead>
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<td>THE 103</td>
<td>Acting Fundamentals</td>
<td>3</td>
</tr>
<tr>
<td>THE 110</td>
<td>Stage Lighting and Sound</td>
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<tr>
<td>THE 122</td>
<td>Performance of Literature</td>
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<tr>
<td>THE 131</td>
<td>Dramatic Literature</td>
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<tr>
<td>THE 201</td>
<td>History of American Musical Theatre</td>
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</tr>
<tr>
<td>THE 203</td>
<td>Acting: Character Development</td>
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<tr>
<td>THE 220</td>
<td>Costume Design &amp; Construction</td>
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<tr>
<td>THE 251</td>
<td>Children’s Theatre</td>
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<tr>
<td>THE 291</td>
<td>Scene Design &amp; Stagecraft</td>
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<tr>
<td>THE</td>
<td>Elective chosen from THE prefix</td>
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</table>

Select an Additional Course from the following Departments

<table>
<thead>
<tr>
<th>Department</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART, DANCE, FILM, MUSIC</td>
<td>2-3</td>
</tr>
</tbody>
</table>

**Total Hours** 22-26

*Recommend taking HIS 101 or 102 to meet core requirement in Outcome VI*

*Recommend taking Dance credits to meet core requirement in Activity Credits in Outcome VIII*
PROGRAM OFFERINGS FOR ASSOCIATE DEGREES

ANTHROPOLOGY (ANT)
Faculty: Associate Professor Wang

The Anthropology Department is designed to introduce students to cultural anthropology and occasionally offers courses in physical anthropology, linguistics, and archaeology. The courses offered provide a foundation for students interested in going into anthropology and assist all students in developing an anthropological perspective which is applicable to all fields of study. Additionally, anthropology can be combined with many other disciplines (economics, political science, music, art, history, literature, medicine, law, etc.) to create a more global or international approach. For those students not interested in pursuing anthropology academically or as a career, the information and skills learned can help them better understand and live in today’s world.

ART (ART)
Faculty: Professor Holman, Instructors Stotts and LeVaugh

Cottey’s art and art history program provides a unique opportunity for students to develop skills in problem-solving and understanding of the visual arts as a vital part of their liberal arts education through a range of art history and studio art courses. For those students who plan to pursue further studies in art, there are career opportunities such as advertising, art scholarship, art education, art history, illustration, interior design, crafts, jewelry, museology, gallery direction, graphic design, architecture, photography, and studio art.

Neale Hall houses well-equipped classrooms and studio areas for ceramics, painting, photography, design, drawing, printmaking, and sculpture. The Haidee and Allen Wild Center for the Arts includes an art gallery which is used for exhibition artwork of students and faculty and of regional and national artists.

ASTRONOMY (AST) - See Physics and Astronomy

BIOLOGY (BIO)
Faculty: Professors Jones and Peterson

Cottey’s biology program is designed to prepare students for further study in biological fields such as ecology, genetics, molecular biology, zoology, botany, and physiology. Pre-professional preparation for teaching, medicine, nursing, physical therapy, veterinary medicine, and research is also an integral part of the advising and curriculum.

The biology facilities are located in Grantham Hall with laboratories for biology and anatomy and physiology. Located at B.I.L. Hill is a natural field site that contains both woodland and wetland environments.

BUSINESS (BUS) AND ECONOMICS (ECO)
Faculty: Associate Professors Lunkenheimer and Rakotomavo

Students who complete course offerings in the department will show progress in the following learning objectives:
- Process and use information and ideas logically, critically, and perceptively through business and economic problem solving.
- Synthesize information and ideas through reading and evaluating information pertaining to business and economics.
- Communicate clearly and effectively in English using basic business and economic vocabulary and concepts.
- Increase knowledge of human behavior and social interaction reflected in the conduct of common business activities, institutions, and markets.
- Increase knowledge of ethical and social issues surrounding business and economic principles.
- Increase knowledge of international and global business and economic principles, connections, and institutions.
- Experience growth in essential technological expertise through spreadsheet analysis, internet research, use of presentation software, and study of e-business.
- Attain a level of competence sufficient to succeed in advanced business and economics courses for which these courses are prerequisites.
- Transfer these courses successfully to appropriate baccalaureate programs.

A core of basic business courses provides the foundation for students entering a number of fields, such as accounting, business administration, economics, finance, human resource management, international business, management, and marketing. Students are assisted in planning schedules to fit as closely as possible the needs of their particular fields of study and transfer institutions.

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CHEMISTRY (CHE)
Faculty: Professor Ross and Assistant Professor Fernando

The curriculum provides basic education in chemistry with sufficient breadth and flexibility to meet the needs of students in the liberal arts, preprofessional programs, and students who wish to pursue careers in the field. The sequence of chemistry courses and their contents are based on the criteria recommended by the American Chemical Society Committee on Professional Training and, therefore, are readily transferable. The courses underscore modern aspects of chemistry with particular attention given to instrumentation, modern concepts and methods, and use of computers. The two-year sequential offering in chemistry provides students with an excellent foundation for future studies in chemistry, biology, veterinary medicine, health-related disciplines such as medicine, dentistry and pharmacy, environmental sciences, engineering, industrial work, science journalism, and science education.

The department possesses modern equipment typically available in undergraduate chemistry laboratories. Major equipment includes: Varian Saturn 2000 bench top gas chromatograph mass spectrometer, Varian EM360 nuclear magnetic resonance spectrometer with Anasazi Eft-60 computer interface, Perkin Elmer Spectrum 1000 Fourier transform - infrared spectrometer, Varian Cary 100 ultraviolet - visible spectrophotometer, Beckman high-performance liquid chromatograph, gas chromatographs, rotary evaporators, vacuum manifold system, analytical balances, and digital pH meters.

CLASSICS (CLS)
Faculty: Professor Pearson

The foundational nature of ancient studies for the Western tradition and the Humanities is incontestable: our literary, political, philosophical, and artistic canons can be traced back to Graeco-Roman sources. The Classics Program at Cottey offered in sequence (Classical Mythology, Ancient Greek World, Ancient Roman World and Latin 1 & 2), will provide undergraduates with a solid foundation for continuing studies in Classics and/or Ancient History, and should also aid students who wish to pursue other language studies, art history, political science, philosophy, and related disciplines in the Humanities and Social Sciences.

COMPUTER SCIENCE (CSC)
Faculty: Assistant Professor Taylor

The computer science program is designed to serve the basic computer literacy needs of students in all fields, as well as to offer beginning courses required of computer science and information systems majors. The curriculum offers a thorough treatment of foundation computing principles and skills as they relate to the computer science discipline. The orientation to program development skills is based in an analytic, problem-solving approach. The approach emphasizes the development of critical-thinking skills in conjunction with specific knowledge of computer languages and familiarity with various Integrated Development Environments. The offerings in computer science provides students a solid foundation to the discipline and enables them to continue computer science studies at the upper-division undergraduate level. The general computing lab is equipped with software relevant to all department courses.

DANCE (DAN)
Faculty: Assistant Professor Byrnes and Instructor Reeder

Dance education is aimed at fostering all aspects of human development: physical, intellectual, emotional, and social. The dance curriculum is structured to stimulate creativity, increase awareness and mastery of the body, challenge the intellect, and increase opportunities for social interaction. Career opportunities in dance include teaching, dance therapy, dance historian or critic, performance, and choreography.

The dance facilities are located in Hinkhouse Center. There are two spacious dance studios with sprung floors, mirrors, and ballet barres. Students have access to the temperature-controlled studios seven days per week. Student dance performances are given in both the Haidee and Allen Wild Center for the Arts and Hinkhouse Center.

ECONOMICS (ECO) —See Business and Economics

ENGLISH (ENG)
Faculty: Professor Emery, Associate Professor Stubblefield (coordinator), Assistant Professors Pivak and Cook

Cottey’s English Department offers courses in writing and literature which recognize the integral relationship among thinking, reading, and writing. Because Cottey believes written communication is a cornerstone of a liberal arts education, the College requires six hours of English composition for graduation. As for vocational possibilities, English majors have traditionally entered the fields of teaching and law. In addition, the study of English is valuable in such areas such as journalism, radio, television, advertising, publishing, public relations, business, the ministry, and others.
FILM STUDIES (FLM)
Faculty: Professors Emery and Pearson (coordinator), and Associate Professors Denison and Rivard

The film studies program introduces a critical appreciation of film which, like a critical appreciation of literature, increases the historical, political, social, and cultural awareness of the viewer/reader. The variety of the film offerings ensures that students will be exposed to foreign cultures and different worldviews; will deal with issues of gender and identity in past and present societies; will study the evolution of Hollywood filmmaking, from the silent era to contemporary times; and will become familiar with alternative cinemas (American and foreign) that both challenge and often influence the Hollywood paradigm.

FOREIGN LANGUAGES
Faculty: Professors Campbell and Pearson and Assistant Professor Bourbon

Foreign languages are an integral part of liberal arts studies. Increasingly, foreign languages are either a requirement in a chosen area of study or a valuable skill for careers in specific fields. Many graduate programs require a reading knowledge of one and sometimes two foreign languages. The program is adapted to those students interested in language as part of a liberal arts education and those planning to major in foreign languages. Possible career fields for a student majoring in foreign languages include teaching, interpreting or translating, law, international relations, foreign affairs, government, international business, comparative literature, fine arts, library science, travel and tourism, and journalism.

FRENCH (FRE) - See Foreign Languages

GERMAN (GER) - See Foreign Languages

HISTORY (HIS)
Faculty: Professor Firkus and Associate Professor Rivard

The history program offers students the opportunity to study the major institutions, ideologies, philosophies, politics, culture, social features, religious beliefs, and the art and literature contributing to the development of Western Civilization and the United States and their role in today’s global society. An informed awareness of historical developments will prepare students for a diverse range of careers as well as for lives of action and contribution in contemporary society. Students’ learning goals in these disciplines involve three principal areas: critical thinking skills, communication skills, and material knowledge.

CERTIFICATE IN PUBLIC HISTORY

Public history is a field that focuses on presenting the past to a public audience. It combines learning history (and acquiring analytical and writing skills) with learning a variety of presentation methods (photography, article writing, acting, etc.) The requirements for a certificate in public history (18 hours) are listed below.

PUBLIC HISTORY CERTIFICATE REQUIREMENTS

Required
- HIS 111 US History to 1877 3 credits
- HIS 112 US History since 1877 3 credits
- HIS 150 Introduction to Historical Methods 3 credits

Choose 3 hours
- HIS 199 Internship
- HIS 190 Research
- HIS 298 Directed Study
- HIS 192 History: Service Learning

Choose two of the following supporting classes:
- ART 241 Photography 3 credits
- BUS 211 Principles of Accounting 1: Financial Acct. 3 credits
- BUS 250 Principles of Marketing 3 credits
- ENG 210 Business and Technical Communication 3 credits
- SPE 101 Fundamentals of Speech 3 credits
- THE 103 Acting Fundamentals 3 credits
- THE 220 Costume Design and Construction 3 credits

INTERDISCIPLINARY STUDIES (IDS)

Interdisciplinary studies draw upon and combine coursework from multiple academic disciplines to provide both broad perspective and in-depth focus on an area of study. Through interdisciplinary courses, students can gain greater insight and understanding of cultures and perspectives different from their own.

JOURNALISM (JRN)
Faculty: Instructors Kendrick and Reed

Journalism courses combine a broad knowledge base with hands-on opportunities to develop the writing and thinking skills critical to produce relevant and responsible communication. Students learn writing, editing, layout and design working on the award-winning campus newspaper, The Spectrum and Cottey’s yearbook, The Retrospect.
MATHEMATICS (MAT)
Faculty: Associate Professors Callahan (coordinator) and Sikes

The mathematics program helps students develop the ability to think logically, solve problems, and understand numerical data. The curriculum provides the solid foundation in mathematics necessary for prospective majors in mathematics, the sciences, and engineering. Students may obtain the mathematical preparation needed for study in computer science, business, social sciences, and other quantitative fields.

MUSIC (MUS)
Faculty: Professors Kiel (coordinator) and Spencer, Associate Professor Ashmore, and Instructors Johnson, Martin and Morgan. Accompanists Fast and Scheringer.

Cottey College is an accredited institutional member of the National Association of Schools of Music. The objectives of the music program are to afford all students a musical background which will assist in their understanding of the musical heritage of civilization, and to provide the first two years of a curriculum for students planning to complete music degrees at a four-year institution. A student at any level of proficiency may study with a professor in any applied music area offered at Cottey.

To achieve the College’s mission and goals as well as the music department’s goals and objectives, the department offers courses that assist students to:

- develop basic skills and understanding of harmony, melody, rhythm, form, and texture
- develop skills as listener, performer, composer, and scholar through interpretation, composition, analysis, and criticism of music
- develop performance skills in various styles of music
- develop ability to read music at sight and other technical skills sufficient for demonstrating aesthetic expression
- develop musicianship through ensemble performance each semester.

The music facilities at Cottey provide excellent support for all aspects of the program. Those in Main Hall include a choral rehearsal area, faculty teaching studios, a MIDI laboratory, keyboard laboratory, and individual practice rooms. The Cottey Chapel is used as an organ studio as well as for performances. The Haidee and Allen Wild Center for the Arts houses the two primary performance spaces, the Auditorium and the Missouri Recital Hall. Audiovisual resources, books, recordings, and scores are located in the Blanche Skiff Ross Memorial Library.

APPLIED MUSIC AND ENSEMBLE COURSES

Applied music courses offer practical instruction in the performance of instrumental and vocal music and are open to all Cottey students. Cottey music faculty offer music lessons at all levels. Repertoires and techniques covered vary according to the needs and competencies of the student. Ensemble courses provide music students with opportunities for musical interaction and performance in group settings. To prepare adequately for transfer to a baccalaureate music major program, students should take applied music and ensemble courses each semester in residence.

All applied lessons require concurrent enrollment in an appropriate repertoire class. Refer to the applicable course syllabus for attendance, participation, and scheduling policies for repertoire classes.

PHILOSOPHY (PHI)
Faculty: Associate Professor Rouintree

Philosophy involves human quests for insight into such pivotal concerns as the nature of reality, the limits of human knowledge, and the nature of the good life for human beings. The concerns and outlooks of various philosophers have influenced the thinking and acting of many persons and their societies. Entering into philosophical reflections, Cottey students wrestle with perspectives and theories that continue to exert influence in the world today. At Cottey, none of the courses in philosophy is devoted to a broad smattering of names, dates, and superficially examined problems. Instead, each course aims to confront the writings and outlooks of a limited number of thinkers, carefully selected to represent significantly different ways in which people try to understand the world.

Philosophy promotes the development of intellectual skills and insightfulness. More importantly, philosophy can promote deepening appreciations and understandings of the diversity of human concerns and possibilities. It can thus contribute to a more satisfying college experience, as well as to the achievement of a life of more thoughtful fulfillment. Study in philosophy offers excellent preparation for continuing work in any area that requires heightened critical thinking abilities, such as law, social science, theology, business, or education.
PHYSICAL EDUCATION (PHE)
Faculty: Professors Burger and Polon

The mission of the general physical education activity program is to provide a variety of curricula from which the student may select to enable her to develop her cognitive knowledge of the activity, increase her psychomotor skills, increase her personal fitness and enhance her sense of value for the activity. Departmental goals are directed toward the student outcomes listed below:

Students in physical education courses will:

- improve or maintain skill acquisition in physical activity classes
- improve or maintain their fitness level in fitness-related classes
- meet the attendance policy of a physical activity course thereby participating in an activity for three hours per week
- increase their knowledge of a particular activity or sport

Some specialized courses in the program provide opportunities for leadership development and employment.

The physical education facilities, located in Hinkhouse Center, include: a large gymnasium, a 25-yard swimming pool, weight room, two dance studios, three outdoor tennis courts, a male and female locker/dressing room, and an athletic field.

PHYSICS (PHY) AND ASTRONOMY (AST)
Faculty: Professor Ozkal

Physics develops an understanding of physical phenomena through study of classical and modern theory in conjunction with laboratory experience. It fosters intellectual curiosity and is important in the natural sciences, social sciences, engineering, law, and health fields.

POLITICAL SCIENCE (POL) and INTERNATIONAL RELATIONS
Faculty: Assistant Professor Watanabe

Economic, social, and political relations within and across nations have shifted dramatically over the past two centuries, and they continue to change at a rapid rate. These actions within and between nation states no longer stay where they originated; technology has created instantly available global access with powerful implications.

Given the processes of globalization, there are expanding career possibilities for students with a strong background in International Relations and Political Science. These programs help provide the student with a strong foundation for understanding globalization in order to pursue further study and seek careers in an interrelated world.

PSYCHOLOGY (PSY)
Faculty: Professor Tietz and Assistant Professor Kohel

Psychology is the scientific inquiry into the nature of thought, feeling, and action. Because psychology developed from such disciplines as biology, physics and philosophy, students will find that the study of psychology enhances one’s understanding of a variety of subjects. Courses in psychology are designed to serve a number of purposes: to satisfy intellectual curiosity; to offer insights into human behavior, personal and social; to offer another dimension to the studies of those involved in education and nursing in particular, and all disciplines in general. Students with the baccalaureate degree in psychology have a firm foundation for entry-level careers in social service agencies, consumer advocacy, business (such as personnel work and organization development) and community improvement groups. In addition, the psychology degree constitutes strong preparation for enrollment in graduate education in such disciplines as psychology, education, social work, law, medicine, and business.

RELIGION (REL)
Faculty: Associate Professor Rouintree

Concerns for harmony with what is ultimately real, true, or powerful tend to mark major religious quests around the world. While often sharing significantly in such general kinds of concerns, religious communities and persons often differ greatly in the profoundest outlooks and approaches to which they come. In the religion courses at Cottey, we examine a number of major communities of religious faith and practice. We aim, however, not merely to examine diverse details, but to attain insights into the moving visions and practices of human beings as they face certain of life’s most pressing questions.

As is the case in our courses in philosophy, our courses in world religions introduce students to selected major texts, perspectives, and thinkers. By virtue of this common emphasis upon pivotal writings and writers, our combined course offerings in philosophy
and religion offer the interested student an opportunity to pursue both breadth and depth in her understanding of some of the profounder currents of human thought and experience. Our department offers a variety of courses that fulfill general education requirements in senior colleges and universities.

**SOCIOLoGY (SOC)**
Faculty: Associate Professor Wang

The study of sociology increases students’ understanding of the relationship between the individual and society. By developing a sociological perspective, students sharpen their powers of observation and analysis, which assist them in all aspects of human relations. Sociology assists students in understanding contemporary social problems and the difficulties in developing social policy solutions. It also broadens students’ awareness of the diversity of human experience around the world. The basic courses at Cottey provide the foundation for a major or minor in sociology while providing basic knowledge and skills needed to pursue a variety of applied careers: social work, social services, corrections and juvenile treatment, environment and resource allocation, social gerontology, and community health services. Sociology courses also contribute to students’ preparation in other professions including human resources and personnel management, marketing and advertising, education, law, and medicine.

**SPANISH (SPA) - See Foreign Languages**

**SPEECH (SPE)**
Faculty: Professor Andrews and Associate Professor Denison

The speech program is designed to increase the ability of students to communicate effectively with individuals in a variety of settings. Courses emphasize analysis and study of the elements of public speaking, interpersonal communication, and performance of poetry and prose. There are a variety of career options an individual might pursue using this background: communication studies, broadcasting, television journalism, mass media, public address, and rhetoric. It is also invaluable for those studying business, public relations, law, teaching, and theology. The fine arts faculty at Cottey teaches speech, but it is often classified as humanities or basic skills at other institutions.

**THEATRE (THE)**
Faculty: Professor Andrews and Associate Professor Denison

Cottey’s theatre program is designed to provide all of the basic foundations for students interested in pursuing a career in professional or educational theatre or any related career field. Students can take classes in beginning and advanced acting, scene design and stagecraft, lighting and sound design, costuming, voice and articulation, children’s theatre, and theatre history. Students also are provided the opportunity to participate actively at all levels in the College’s theatrical presentations, to serve on crews for visiting road shows and to qualify for entry into Delta Psi Omega, the national theatre honorary.

**WOMEN’S LEADERSHIP STUDIES (WLS)**
Faculty: Professors Pridal, Rogers, Ross, Spencer (coordinator), and Associate Professor Stubblefield. Cottey staff members teaching in the program include: Dr. Cowen, Ms. Bobbett, Ms. Hedges, Ms. Korb, and Dr. Phillips

At Cottey, we believe all young women have the potential to be leaders. From the moment they step foot on campus, students are encouraged to begin thinking that way, too. Leadership functions as the academic program component of the College’s overall leadership initiative, which also includes the Leadership, Experiences, Opportunity (LEO) certification program and Student Life leadership development opportunities. Through leadership programming, students find their own voices and begin to define their place in and contributions to the larger world. They learn practical skills and behaviors that support their development into highly effective leaders and are exposed to research and theory associated with this field of study.

**WOMEN’S STUDIES (WST)**
Faculty: Professors Andrews, Firkus, and Tietz, and Associate Professors Denison, Rakotomavo, Stubblefield (coordinator), and Wang

Women’s studies is an interdisciplinary field that examines the intersections of race, class, gender, and sexuality in women’s lives. It is an umbrella that conscientiously articulates the relationship between feminism, history, philosophy, literature, sociology, anthropology, psychology, media, and other areas of study to explore more fully the role of and issues facing women historically and in contemporary society.
CERTIFICATE IN WOMEN’S STUDIES

WOMEN’S STUDIES CERTIFICATE REQUIREMENTS

12 hours required, including:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>WST 105</td>
<td>Introduction to Women’s Studies</td>
<td>3</td>
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</tbody>
</table>

Students may choose the remaining nine hours from the following list of courses:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>WST/WLS 102</td>
<td>Leadership</td>
<td>3</td>
</tr>
<tr>
<td>WST 240</td>
<td>Feminist Theories</td>
<td>3</td>
</tr>
<tr>
<td>WST/ENG 220</td>
<td>American Women Writers</td>
<td>3</td>
</tr>
<tr>
<td>WST/ENG 222</td>
<td>British Women Writers</td>
<td>3</td>
</tr>
<tr>
<td>WST/ANT 151</td>
<td>Intro to Cultural Anthropology</td>
<td>3</td>
</tr>
<tr>
<td>WST/FLM 153</td>
<td>Film for Femmes</td>
<td>3</td>
</tr>
<tr>
<td>WST/FRE 199</td>
<td>French Women Writers in Translation</td>
<td>3</td>
</tr>
<tr>
<td>WST/IRB 293</td>
<td>Women in Developing Countries</td>
<td>3</td>
</tr>
<tr>
<td>WST/SOC 203</td>
<td>Family and Society</td>
<td>3</td>
</tr>
<tr>
<td>WST/SOC 204</td>
<td>Women in Cross Cultural Perspective</td>
<td>3</td>
</tr>
<tr>
<td>WST/SOC 291</td>
<td>Race, Class, and Gender</td>
<td>3</td>
</tr>
<tr>
<td>WST/HIS 211</td>
<td>History of Women in the US</td>
<td>3</td>
</tr>
<tr>
<td>WST/PSY 331</td>
<td>Psychology of Women and Gender</td>
<td>3</td>
</tr>
<tr>
<td>WST/SPE 205</td>
<td>Gender and Communication</td>
<td>3</td>
</tr>
<tr>
<td>WST</td>
<td>Directed Studies</td>
<td>3</td>
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<tr>
<td>WST</td>
<td>Internship</td>
<td>3</td>
</tr>
</tbody>
</table>
BACHELOR DEGREE PROGRAM

The Bachelor of Arts degree is offered through The Cottey Institute for Women’s Leadership and Social Responsibility.

To receive a Bachelor of Arts (BA) degree, students must:
(1) Complete the degree requirements published in the catalog for either the academic year of the student’s first regular enrollment at Cottey College or the academic year in which the student declares her major. Students who complete graduation requirements after participating in a Cottey associate degree graduation ceremony may elect to meet the degree requirements in effect their last year in residence at Cottey. A student who fails to complete all the requirements for a Cottey BA degree within eight calendar years of her enrollment as a first-time freshman will be required to meet degree and major requirements in effect one of the four academic years immediately preceding graduation. The student selects which year within the four-year period that will affect her requirements, but both the major requirements and the general degree requirements must be those in effect for one and the same academic year.
(2) Meet all financial obligations.

Students who wish to participate in commencement exercises must submit an application to the Office of Academic Records no later than the first week of classes in the spring semester preceding the May graduation of their choosing.

Requirements for the Bachelor of Arts Degree:
I. Declare a major in English, Environmental Studies, or International Relations and Business by completing the declaration of major form, obtaining the signature of the relevant department coordinator, and submitting the form to the Office of Academic Records.
II. Earn 120 semester hours of course credit, with a minimum grade point average of 2.00 in the hours presented for graduation. No more than 8 hours of credit in physical activity/dance activity courses may be counted toward the minimum 120 credit hours required for graduation. Forty-five hours earned toward graduation must be taken at Cottey.
III. Complete an approved academic major as certified by the department and receive a passing grade on the senior project in the major.
IV. Complete the general education requirements. All BA graduates must complete a common core curriculum. The core addresses many of the Cottey learning outcomes listed on the following page. Students who complete the Cottey Associate in Arts degree may apply the core courses in that degree toward the BA core requirements. Upon completion of a program of study and engagement in co-curricular programs at Cottey, students demonstrate the following learning outcomes.
Bachelor of Arts General Education Core Curriculum

<table>
<thead>
<tr>
<th>Learning Outcome</th>
<th>Courses</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>I. Ability to listen, read, write, and speak effectively in English</td>
<td>ENG 101 College Writing 1</td>
<td>3</td>
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<tr>
<td></td>
<td>ENG 102 College Writing 2</td>
<td>3</td>
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<tr>
<td></td>
<td>Two upper-level writing intensive courses†</td>
<td>6</td>
</tr>
<tr>
<td>II. Ability to employ various technologies as tools to collect, apply, analyze,</td>
<td>CSC 101 Application Systems, Concepts/Practice OR</td>
<td>3</td>
</tr>
<tr>
<td>and disseminate information</td>
<td>Two technology intensive courses (one must be ENG 102) †</td>
<td></td>
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<tr>
<td>III. Ability to employ sound reasoning skills in problem solving including</td>
<td>One math course at the level of Statistics† or higher (students may</td>
<td>3</td>
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<tr>
<td>quantitative reasoning and analysis</td>
<td>need to take College Algebra to prepare for this requirement,</td>
<td></td>
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<td></td>
<td>placement proficiency is determined by Math Dept)†</td>
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<tr>
<td>IV. Ability to recognize connections among fields of knowledge</td>
<td>WLS 310 Intro to Interdisciplinarity &amp; the Institute’s Offerings</td>
<td>1</td>
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<td></td>
<td>WLS 490 Capstone Project</td>
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<tr>
<td>V. Knowledge or the nature of scientific inquiry and the role of science in the</td>
<td>Designated AST/BIO/CHE/ENV/PHY with lab†</td>
<td>4 - 5</td>
</tr>
<tr>
<td>modern world</td>
<td>Designated AST/BIO/CHE/ENV/PHY with or without lab†</td>
<td>3 - 5</td>
</tr>
<tr>
<td>VI. Knowledge of human experience, history, and the creative process</td>
<td>Three designated courses (1 from each area) from humanities, social</td>
<td>9</td>
</tr>
<tr>
<td></td>
<td>science, and fine arts*†</td>
<td></td>
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<tr>
<td>VII. Knowledge of diverse cultures and their increasing complexity and</td>
<td>Two foreign language courses†</td>
<td>6 - 8</td>
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<tr>
<td>interconnectedness</td>
<td>One designated course (including non-western courses)* †</td>
<td></td>
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<tr>
<td>VIII. Participation in programs contributing to physical fitness and wellness</td>
<td>Two designated dance or physical education courses</td>
<td>2</td>
</tr>
<tr>
<td>IX. Knowledge of cultural and historical experiences of women</td>
<td>One designated course*†</td>
<td>3</td>
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<tr>
<td>X. Ability to be active contributors toward positive change through</td>
<td>One designated leadership course†</td>
<td>3</td>
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<tr>
<td>leadership, teamwork, and civic engagement</td>
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<tr>
<td>XI. Ability to employ interpersonal and intrapersonal skills</td>
<td>No specific core course requirement. This learning outcome is</td>
<td>0</td>
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<tr>
<td></td>
<td>addressed by group projects in multiple courses, internships,</td>
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<td>service learning, participation in student organizations, etc.</td>
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<td>XII. Ability to identify personal and professional goals</td>
<td>No specific core course requirement. This learning outcome</td>
<td>0</td>
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<td></td>
<td>emerges through advising, internships, work with Career Services,</td>
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<td>and personal reflection.</td>
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<td>XIII. Knowledge of the importance of kindness, understanding,</td>
<td>No specific core course requirement. This learning outcome is</td>
<td>0</td>
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<tr>
<td>tolerance, and caring attitudes and behaviors toward self and others in</td>
<td>addressed across campus in a number of ways, including completion</td>
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<td>a global society</td>
<td>of various courses that focus on learning about others (e.g. foreign</td>
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<td></td>
<td>language, women’s studies, women’s leadership), completion of</td>
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<td></td>
<td>group projects in multiple courses, participation on campus</td>
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<td></td>
<td>committees, participation in the second-year trip abroad, and daily</td>
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<td>interactions with students, faculty, and staff from a variety of places</td>
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<td></td>
<td>and cultures, including many different countries.</td>
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</table>

Total Minimum Hours Required for General Education Core (B.A.) 55-60

†May be taken in the major. Refer to the required courses for each major to determine the specific courses that may count toward both the major and the general education core requirements.

• Students may substitute PHI 112: Introduction to Logic for Statistics if College Algebra has been taken at the college level and passed with a grade of B or better.

• Six hours from Learning Outcomes VI, VII, and IX must be upper level courses.

• Dual fulfillment allowed for Outcomes VII and IX.
RESIDENCY REQUIREMENT FOR A BACHELOR DEGREE

Students must meet the following minimum requirements in residence at Cottey College:
1) 45 hours out of the total required for the baccalaureate program be completed at Cottey College
2) Be in residence at Cottey during at least two semesters of the third- and fourth-year

THE COTTEY INSTITUTE FOR WOMEN’S LEADERSHIP AND SOCIAL RESPONSIBILITY

BA degree programs at Cottey are designed to be interdisciplinary and interconnected. To support the delivery of these programs, Cottey designed the Institute for Women’s Leadership and Social Responsibility administered by an executive director. Through the Institute, the BA programs in English, Environmental Studies, and International Relations and Business collectively create a common experience of learning and accomplishments for every student—regardless of which major the student selects. These common experiences are arranged around three threads interwoven throughout the programs’ curricula: the threads of women’s leadership, social responsibility, and global awareness. These threads also shape additional courses and events offered to the Cottey campus and Nevada community under the auspices of the Institute.

The Institute works with the faculty to offer and incorporate additional educational experiences in women’s leadership, social responsibility, and global awareness into their classroom instruction, experiential learning assignments, and co-curricular activities. For example, the Institute assists faculty and students in reading and discussing key leadership issues by presenting organizational challenges, leadership behaviors and/or ethical decisions facing and made by women in the disciplines of English, environmental studies, and international relations and business. Some of these educational experiences may be incorporated directly into the classroom instruction and discussions, others may be offered through co-curricular events—including special workshops, conferences, and study series.

The Institute offers two courses to all students pursuing the Bachelor of Arts degree at Cottey:

(1) An introductory course required of all entering BA students in either their second semester as sophomores, or in their first semester as juniors. The purpose of the course is to provide students with an orientation to women’s leadership, social responsibility, and global awareness within the context of the English, environmental studies, and international relations and business majors; and

(2) A capstone seminar, required of all graduating BA students during the last semester of their senior year, that engages every student in addressing a single “question” or problematic “issue” requiring individual responses, major group responses, and a full class response emphasizes aspects of women’s leadership, social responsibility, and global awareness.

Additional student learning activities sponsored and promoted by the Institute include:

(1) Student-led and faculty-generated research in women’s leadership, social responsibility, and global awareness;
(2) Administrative oversight and publication of student-led research mentored by faculty associated with the three proposed majors, as well as other Cottey faculty;
(3) Participation in forums that showcase Cottey’s faculty and students in the presentation of their scholarly research;
(4) Promotion of Cottey as an authority on research conducted by Cottey’s students, faculty, and staff into various aspects of women’s leadership;
(5) Hosting conferences and seminars that promote students’ deeper understanding of issues that influence women’s successes as leaders in a changing world;
(6) Offering an annual Distinguished Speakers’ Series, as well as other forums or academic venues that will engage the full campus in dialogues regarding issues of women’s leadership and social responsibility within a global context;
(7) Collaborations with other leadership institutes and centers that focus on women’s leadership and social responsibility, with the purpose of securing mentor relationships and internships for Cottey’s BA students;
(8) Hosting “Scholars in Residence,” including opportunities for Leadership Fellows from other colleges and universities to teach and conduct research with students and faculty at Cottey;
(9) Collecting and sharing of Cottey-initiated research specific to women’s writers, environmental studies, international relations and business;
(10) Assisting in creation and delivery of a minor in Women’s Leadership and Social Responsibility that may be earned by any of the BA majors, and,
(11) Collaborations with Cottey’s Center for Women’s Leadership.
PROGRAM OFFERINGS FOR BACHELOR DEGREES

BACHELOR OF ARTS IN ENGLISH

Faculty: Professor Emery, Associate Professor Stubblefield (coordinator), Assistant Professors Pivak and Cook

The Bachelor of Arts degree in English is inherently interdisciplinary and courses in the major incorporate the threads of women’s leadership, social responsibility, and global awareness—and relate to themes in environmental studies, and/or international relations and business.

The English Department offers no fewer than two broadly interdisciplinary courses that are designed to include multi-disciplinary perspectives, and are open to students in any of the baccalaureate majors. English majors may choose a concentration in women writers or a general focus. Offerings range from broad surveys of American and British literature—including that of the colonized, displaced, and marginalized—to single-author focuses such as Jane Austen or Emily Dickinson.

With its primary commitment to women’s leadership, social responsibility, and global awareness, the English department offers students a wide array of classes in literature, writing, and rhetoric. English majors learn to:

• Demonstrate understanding of the writing process;
• Read and write effectively in English;
• Engage in academic writing, research, and scholarly literary research;
• Understand and use a recursive writing process to develop strategies for generating, revising, editing, and proofreading texts;
• Communicate effectively in groups by listening, reflecting, and responding appropriately;
• Read literature and literary criticism/ theory, develop interpretations, engage in critical discussions, and write literary analyses;
• Demonstrate understanding of various literary periods and critical theories as well as an awareness of authors, works, movements, and genres;
• Demonstrate understanding of the changing nature of the English language; and,
• Demonstrate an aesthetic appreciation of literature.

All students complete an Introduction to the Major course as well as the Capstone Research Project. Additionally, experiential learning is a fundamental component of the English major. Students enroll in foundational courses and courses that provide opportunities for explorations and excursions.
The Bachelor of Arts in English has two tracks that a student may choose:
1. Women Writers Concentration and 2. General Focus

<table>
<thead>
<tr>
<th>Course #</th>
<th>Course Title</th>
<th>Credit Hrs.</th>
<th>Credit Req.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Foundations 1:</strong> Must take all 3 courses:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENG 200</td>
<td>Introduction to the English Major</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>ENG 410</td>
<td>Critical Theory</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ENG 490</td>
<td>Capstone Research Project</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td><strong>Foundations 2:</strong> Select one course from each group:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENG 201</td>
<td>English Literature 1</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ENG 205</td>
<td>American Literature 1</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ENG 202</td>
<td>English Literature 2</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ENG 206</td>
<td>American Literature 2</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Group 3</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENG 215</td>
<td>Shakespeare</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ENG 220</td>
<td>** American Women Writers</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ENG 222</td>
<td>** British Women Writers</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ENG 230</td>
<td>Studies in Ethnic Literature</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td><strong>No dual fulfillment w/WST courses required for Women’s Writers Track</strong></td>
<td></td>
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</table>

**Interdisciplinary Requirements:** Select Two From the Following courses

<table>
<thead>
<tr>
<th>Course #</th>
<th>Course Title</th>
<th>Credit Hrs.</th>
<th>Credit Req.</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG 305</td>
<td>Intro to Rhetoric/Rhetorical Theory</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ENG 345</td>
<td>Topics in Writing</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ENG 380</td>
<td>Interdisc Topics in Literature</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ENG 390</td>
<td>Advanced Writing</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ENV 315</td>
<td>Ecosystems, Function/Mgmt</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ENV 399</td>
<td>Environmental Planning</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ENV/HIS 320</td>
<td>Amer Environmental History</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ENV 331</td>
<td>Sustainable Tourism</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ENV 350</td>
<td>Environ Cond &amp; Global Econ Dev</td>
<td>3</td>
<td></td>
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<tr>
<td>IRB 293</td>
<td>Women in Developing Countries</td>
<td>3</td>
<td></td>
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<tr>
<td>IRB 340</td>
<td>Environmental Business</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>IRB 345</td>
<td>Economics of the Environment</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>IRB 350</td>
<td>International Political Economy</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>IRB 450</td>
<td>Corporate Social Responsibility</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>PSY 331</td>
<td>Psych of Women and Gender</td>
<td>3</td>
<td></td>
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<tr>
<td>PSY 351</td>
<td>Cross-Cultural Psychology</td>
<td>3</td>
<td></td>
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<tr>
<td>PSY 307</td>
<td>Lifespan Development Across Cultures</td>
<td>3</td>
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</tbody>
</table>

**Excursions:** Select two excursions (1-2 credits) each

<table>
<thead>
<tr>
<th>Course #</th>
<th>Course Title</th>
<th>Credit Hrs.</th>
<th>Credit Req.</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG 211</td>
<td></td>
<td>1-2</td>
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**Course #** | **Course Title**                                      | **Credit Hrs.** | **Credit Req.** |
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<thead>
<tr>
<th></th>
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<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Explorations:</strong> Group 1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENG 320</td>
<td>Topics in the Fiction (Pre-1800)</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ENG 330</td>
<td>Topics in Poetry (Pre-1800)</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ENG 340</td>
<td>Topics/Women’s Writing (Pre-1800)</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ENG 350</td>
<td>Topics in Pre-1800 Literature</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ENG 370</td>
<td>Major Authors (Pre-1800)</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td><strong>Group 2</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENG 320</td>
<td>Topics in the Fiction (Post-1800)</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ENG 330</td>
<td>Topics in Poetry (Post-1800)</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ENG 340</td>
<td>Topics/Women’s Writing (Post-1800)</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ENG 350</td>
<td>Topics in Post-1800 Literature</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ENG 370</td>
<td>Major Authors (Post-1800)</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

**Women Writers Concentration:**

Select two courses Group 1 of Explorations  6
Select two courses Group 2 of Explorations  9

**General English Focus:**

Select two courses Group 1 of Explorations  6
Select three courses Group 2 of Explorations  9

**Additional hours in Women Writers Concentration**

**Feminisms**

<table>
<thead>
<tr>
<th>Course #</th>
<th>Course Title</th>
<th>Credit Hrs.</th>
<th>Credit Req.</th>
</tr>
</thead>
<tbody>
<tr>
<td>WST 240</td>
<td>Feminist Theories</td>
<td>3</td>
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</table>

**Select One of the Following**

<table>
<thead>
<tr>
<th>Course #</th>
<th>Course Title</th>
<th>Credit Hrs.</th>
<th>Credit Req.</th>
</tr>
</thead>
<tbody>
<tr>
<td>WST/ENG 220</td>
<td>American Women Writers</td>
<td></td>
<td></td>
</tr>
<tr>
<td>WST/ENG 222</td>
<td>British Women Writers</td>
<td></td>
<td></td>
</tr>
<tr>
<td>WST/ANT 151</td>
<td>Intro to Cultural Anthropology</td>
<td></td>
<td></td>
</tr>
<tr>
<td>WST/FLM 153</td>
<td>Film for Femmes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>WST/SOC 203</td>
<td>Family and Society</td>
<td></td>
<td></td>
</tr>
<tr>
<td>WST/SOC 204</td>
<td>Women in Cross-Cultural Perspectives</td>
<td></td>
<td></td>
</tr>
<tr>
<td>WST/HIS 211</td>
<td>History of Women in the U.S.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>WST/PSY 231</td>
<td>Psychology of Women and Gender</td>
<td></td>
<td></td>
</tr>
<tr>
<td>WST/SOC 291</td>
<td>Race, Class and Gender</td>
<td></td>
<td></td>
</tr>
<tr>
<td>WST/SPE 205</td>
<td>Gender and Communication</td>
<td></td>
<td></td>
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</tbody>
</table>

**Total Hours Required for English**

<table>
<thead>
<tr>
<th>Course #</th>
<th>Course Title</th>
<th>Credit Hrs.</th>
<th>Credit Req.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>General</strong></td>
<td><strong>English Focus</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Foundations 1</td>
<td></td>
<td>6 hrs</td>
<td>6 hrs</td>
</tr>
<tr>
<td>Foundations 2</td>
<td></td>
<td>9 hrs</td>
<td>9 hrs</td>
</tr>
<tr>
<td>Interconnections</td>
<td></td>
<td>6 hrs</td>
<td>6 hrs</td>
</tr>
<tr>
<td>Excursions</td>
<td>2-4 hrs</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Explorations</td>
<td>15 hrs</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Women’s Writers Conc</td>
<td>0 hrs</td>
<td>6 hrs</td>
<td></td>
</tr>
</tbody>
</table>

**Women Writers**

**Minimum Hours Core Requirements**  55-60

**Total Hours Required for Graduation**  120
Minor in Writing and Rhetoric: (18-21 hours)

Students may also pursue a minor in Writing and Rhetoric, which will develop their skills not only in communicating effectively and persuasively, but also in recognizing the principles of rhetoric at work in the text of others.

Required Courses: (9-12 hours)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 171</td>
<td>Introduction to Digital Art</td>
<td>3</td>
</tr>
<tr>
<td>CSC 101</td>
<td>Application Systems, Concepts/Practice (0-3)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(May be dual fulfillment with general education/ core technology requirement.)</td>
<td></td>
</tr>
<tr>
<td>ENG 210</td>
<td>Business and Technical Communication</td>
<td>3</td>
</tr>
<tr>
<td>ENG 305</td>
<td>Introduction to Rhetoric/Rhetorical Theory</td>
<td>3</td>
</tr>
</tbody>
</table>

Select One Topics in Writing Course from the Following: **

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG 345</td>
<td>Topics in Writing: For the Professions</td>
<td>3</td>
</tr>
<tr>
<td>ENG 345</td>
<td>Topics in Writing: In the Disciplines</td>
<td>3</td>
</tr>
<tr>
<td>ENG 345</td>
<td>Topics in Writing: For Effective Democracy/Citizenship</td>
<td>3</td>
</tr>
</tbody>
</table>

Select One Advanced Writing Course from the Following: **

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG 390</td>
<td>Advanced Writing: Introduction to Creative Nonfiction</td>
<td>3</td>
</tr>
<tr>
<td>ENG 390</td>
<td>Advanced Writing: Environmental Writing</td>
<td>3</td>
</tr>
</tbody>
</table>

Select one of the following:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG 251</td>
<td>Creative Writing</td>
<td>3</td>
</tr>
<tr>
<td>ENG/IDS 345</td>
<td>A Topics in Writing Course(3)**</td>
<td></td>
</tr>
<tr>
<td>ENG/IDS 390</td>
<td>An Advanced Writing Course(3)**</td>
<td></td>
</tr>
</tbody>
</table>

**Courses may not be counted twice; each course must be used to either fulfill a requirement or as an elective course.
BACHELOR OF ARTS IN ENVIRONMENTAL STUDIES

Faculty: Professors Firkus, Jones, and Peterson, Associate Professor Callahan, and Assistant Professors Fernando and Mannel (coordinator)

The Bachelor of Arts degree in Environmental Studies is inherently interdisciplinary and courses in the major incorporate the threads of women’s leadership, social responsibility, and global awareness—and relate to themes in International Relations and Business and to themes in English. The hands-on and cutting-edge program is designed to cover broad topics in Environmental Studies while encouraging specializations that prepare students for graduate school or the professional world.

The Environmental Studies Department prepares students for environmental leadership careers in civic or federal services, environmental consulting, entrepreneurial industries, or emerging “green” industries and services, as well as for postgraduate studies of environmental assessment and management, environmental law, fish and wildlife, and international relations and business.

All required courses and electives for the Environmental Studies major strike a balance between the social and natural sciences as they relate to the environment. Students are exposed to the scientific principles, fieldwork, current research, perspectives and theories, as well as other academic disciplines that contribute to the study of the environment and its connections to social responsibility, global awareness, economics, politics, and policy development. Experiential learning is a fundamental component of the Environmental Studies major. Experiential learning includes exposure to and the application of cutting-edge technology, meeting professionals, review and authorship of research articles, and participating in field trips and field work in areas such as air and water quality, sustainable tourism, terrestrial ecology, and prairie ecosystem preservation. Students also have an opportunity to participate in the Institute’s interdisciplinary Excursions. Summer internships and service learning, while not a requirement, provide students with important real-world experiences.

With its primary commitment to women’s leadership, social responsibility, and global awareness, students earning a major in Environmental Studies learn to:

- Communicate in professionally effective ways in written and oral forms;
- Plan and conduct basic inquiries and surveys of environmental and sustainability issues;
- Follow research plans, evaluate findings/information, about questions and problems associated with environmental issues and communicate results;
- Understand the fundamental components, forces, and processes which comprise each element of the “sustainability concept”—namely ecological, economic, and societal factors;
- Articulate the unique roles of women and influences of gender in environmental affairs;
- Exercise professional judgment to develop opinions and conclusions within and adjacent to developments of the environmental arena.
The Bachelor of Arts in Environmental Studies Major
Course Requirements

<table>
<thead>
<tr>
<th>Course #</th>
<th>Course Title</th>
<th>Credit Hrs.</th>
<th>Req.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lower Division Requirements</td>
<td></td>
<td>20</td>
<td></td>
</tr>
<tr>
<td>BIO 101/101L Introductory Biology &amp; Lab</td>
<td>4</td>
<td></td>
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<tr>
<td>BIO 120 Introduction to Environmental Science</td>
<td>3</td>
<td></td>
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</tr>
<tr>
<td>CHE 130/131 Intro to Environmental Chemistry &amp; Lab</td>
<td>4</td>
<td></td>
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<tr>
<td>ENV 191 World Regional Geography</td>
<td>3</td>
<td></td>
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</tr>
<tr>
<td>ENV 291 Introduction to GIS &amp; Geospatial Technology</td>
<td>3</td>
<td></td>
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<tr>
<td>MAT 112 Elementary Statistics</td>
<td>3</td>
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</table>

<table>
<thead>
<tr>
<th>Course #</th>
<th>Course Title</th>
<th>Credit Hrs.</th>
<th>Req.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interdisciplinary Requirements:</td>
<td></td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>ENG 305 Intro to Rhetoric/Rhetorical Theory</td>
<td>3</td>
<td></td>
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</tr>
<tr>
<td>ENG 345 Topics in Writing</td>
<td>3</td>
<td></td>
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</tr>
<tr>
<td>ENG 380 Interdiscip Topics in Literature</td>
<td>3</td>
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<tr>
<td>ENG 390 Advanced Writing</td>
<td>3</td>
<td></td>
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</tr>
<tr>
<td>ENV 315 Ecosystems, Function/Mgmt</td>
<td>3</td>
<td></td>
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<tr>
<td>ENV 399 Environmental Planning</td>
<td>3</td>
<td></td>
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</tr>
<tr>
<td>ENV/HIS 320 Amer Environmental History</td>
<td>3</td>
<td></td>
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<tr>
<td>ENV 331 Sustainable Tourism</td>
<td>3</td>
<td></td>
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<td>ENV 350 Environ Cond &amp; Global Econ Dev</td>
<td>3</td>
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<td>IRB 293 Women in Developing Countries</td>
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<tr>
<td>IRB 340 Environmental Business</td>
<td>3</td>
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<tr>
<td>IRB 345 Economics of the Environment</td>
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<tr>
<td>IRB 350 International Political Economy</td>
<td>3</td>
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<tr>
<td>IRB 450 Corporate Social Responsibility</td>
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<td>PSY 331 Psych of Women and Gender</td>
<td>3</td>
<td></td>
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<td>PSY 351 Cross-Cultural Psychology</td>
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<thead>
<tr>
<th>Course #</th>
<th>Course Title</th>
<th>Credit Hrs.</th>
<th>Req.</th>
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</thead>
<tbody>
<tr>
<td>Major Core Requirements</td>
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<tr>
<td>ENV 315 Ecosystems, Function/Mgmt</td>
<td>3</td>
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<tr>
<td>ENV 335 Soil, Water, Atmosphere</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENV/IDS 350 Env Conditions &amp; Global Econ Dev</td>
<td>3</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Course #</th>
<th>Course Title</th>
<th>Credit Hrs.</th>
<th>Req.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Capstone Research Project</td>
<td></td>
<td>6</td>
<td></td>
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<tr>
<td>ENV 485 Env St: Capst Res/Outreach Project 1</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENV 490 Env St: Capst Res/Outreach Project 2</td>
<td>3</td>
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<table>
<thead>
<tr>
<th>Course #</th>
<th>Course Title</th>
<th>Credit Hrs.</th>
<th>Req.</th>
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<tbody>
<tr>
<td>Upper Division Electives</td>
<td></td>
<td>9</td>
<td></td>
</tr>
<tr>
<td>CHE 330 Environmental Chemistry &amp; Social Justice</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENV 310 Mastering Geographic Info Syst</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENV 312 Remote Sensing: Viewing Earth from Space</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENV/HIS 320 American Environmental History</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENV 322 Environment &amp; Human Health/Toxicology</td>
<td>3</td>
<td></td>
<td></td>
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<tr>
<td>ENV 325 Global Positioning Systems (GPS)</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENV/IDS 331 Sustainable Tourism</td>
<td>3</td>
<td></td>
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</tr>
<tr>
<td>ENV 333 Introduction to Renewable Energy</td>
<td>4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENV 390 Environmental Studies Forum</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENV 399 Environmental Planning</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>IRB/IDS 340 Environmental Business</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>IRB/IDS 345 Economics of the Environment</td>
<td>3</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course #</th>
<th>Course Title</th>
<th>Credit Hrs.</th>
<th>Req.</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Education Core Requirements</td>
<td></td>
<td>55-60</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course #</th>
<th>Course Title</th>
<th>Credit Hrs.</th>
<th>Req.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum Hours Required for Graduation</td>
<td></td>
<td>120</td>
<td></td>
</tr>
<tr>
<td>* This course is offered w/Crowder College</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* Upper Division Electives and Interdisciplinary Electives
may only count once.

BACHELOR OF ARTS IN INTERNATIONAL RELATIONS AND BUSINESS

Faculty: Associate Professors Callahan, Lunkenheimer (IB concentration coordinator), and Assistant Professors Wang and Watanabe (IR concentration coordinator),

The Bachelor of Arts degree in International Relations and Business is inherently interdisciplinary and courses in the major incorporate the threads of women’s leadership, social responsibility, and global awareness—and relate to themes in environmental studies, and/or English. Additionally, experiential learning is a fundamental component of the International Relations and Business major, with one semester of study abroad required and a full year encouraged.

The International Relations and Business Department prepares students for postgraduate study as well as for careers in government, business, or any multinational endeavor. All International Relations and Business majors take courses in international relations, and macroeconomics, in addition to completing a major capstone course. Majors may choose from a concentration in international relations or international business. The concentration in international relations emphasizes the study of areas such as relations among states, the influence of globalization, and comparative politics. The concentration in International Business adds basic knowledge of accounting, marketing, management, and finance and extends this knowledge through classes in global business, multinational finance, and international management. Both concentrations include meeting a foreign language requirement prior to graduation.

With its primary commitment to women’s leadership, social responsibility, and global awareness, students earning a major in International Relations and Business learn to:

• Communicate clearly and effectively in English, using business and economic vocabulary and concepts;
• Synthesize information and ideas through reading and evaluating information pertaining to business and economics in the global environment;
• Experience growth in essential technological expertise through spreadsheet analysis, internet research, use of presentation software, and study of e-business in a global environment;
• Process and use information and ideas logically, critically, and perceptively through business and economic problem solving;
• Develop decision making skills relating to best business practices;
• Increase knowledge of human behavior and social interaction reflected in the conduct of common business activities, institutions, and markets;
• Experience growth in cultural understanding and differences;
• Increase knowledge of international and global business and economic principles, connections, and institutions; and,
• Increase knowledge of ethical and social issues surrounding business and economic principles.
The Bachelor of Arts in International Relations and Business has two tracks that a student may choose:
1. International Relations   and   2. International Business

International Business Concentration:

<table>
<thead>
<tr>
<th>Course #</th>
<th>Course Title</th>
<th>Credit Hrs.</th>
<th>Cred. Req.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Internatl Business Concentration Core</td>
<td>36</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BUS 211</td>
<td>Prin Acct: Financial Accounting</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>BUS 212</td>
<td>Prin Acct: Managerial Accounting</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>BUS 325</td>
<td>Principles of Marketing</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>BUS 320</td>
<td>Principles of Management</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>BUS 340</td>
<td>Principles of Finance</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ECO 201</td>
<td>Prin of Econ: Macroeconomics</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ECO 202</td>
<td>Prin of Econ: Microeconomics</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>IRB 151</td>
<td>International Relations</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>IRB</td>
<td>International Business Internship</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>MAT 112</td>
<td>Elementary Statistics</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Select one of the following:</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BUS 310</td>
<td>Management Information Systems</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>BUS 315</td>
<td>Operations Management</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Capstone Research Course</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>INB 490</td>
<td>Global Business Strategy</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

International Business Electives: 15

Five courses in International Business are required.
At least two of these should be taken as part of the study abroad experience.

- Study Abroad Class 3
- Study Abroad Class 3

The additional three may be taken abroad or selected from the following:

- IRB 320 Economics of Global Business 3
- IRB 420 Multinational Business Finance 3
- IRB 480 International Management 3
- IRB 491 Topics in Internatl Business/Relations 3

Language Requirement:
Non-native English speakers must complete two upper-level writing intensive courses at Cottey. 6

Native English speakers must complete at least two courses in the same foreign language. 6-8

can be fulfilled with general education courses

Study Abroad and Experiential Learning Requirement:
Each student will follow a spring and summer sequence of course work and an internship.

Spring Semester Abroad - Full time course load of approved courses

Summer Business Internship - Minimum of 3 semester credits or equivalency

Interdisciplinary Requirements: 6

Select two from the following:

- ENG 305 Intro to Rhetoric/Rhetorical Theory 3
- ENG 345 Topics in Writing 3
- ENG 380 Interdiscip Topics in Literature 3
- ENG 390 Advanced Writing 3
- ENV 315 Ecosystems, Function/Mgmt 3
- ENV 399 Environmental Planning 3
- ENV/HIS 320 Amer Environmental History 3
- ENV 331 Sustainable Tourism 3
- ENV 350 Environ Cond & Global Econ Dev 3
- IRB 293 Women in Developing Countries 3
- IRB 340 Environmental Business 3
- IRB 345 Economics of the Environment 3
- IRB 350 International Political Economy 3
- IRB 450 Corporate Social Responsibility 3
- PSY 331 Psych of Women and Gender 3
- PSY 351 Cross-Cultural Psychology 3
- PSY 307 Lifespan Development Across Cultures 2

Total Hours Required for Int Business Concentration:

- International Business Core 36 with internship
- International Business Elective 15
- Interdisciplinary Requirements 6
- Language Requirement 6-8

Total Hours in Major: 63-65

General Education Core Requirements: 49-52

Minimum Hours Required for Graduation: 120
The Bachelor of Arts in International Relations and Business has two tracks that a student may choose:  
1. International Relations and 2. International Business

### International Relations Concentration:

<table>
<thead>
<tr>
<th>Course #</th>
<th>Course Title</th>
<th>Credit Hrs.</th>
<th>Credit Req.</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECO 201</td>
<td>Prin of Econ: Macroeconomics</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>IRB 151</td>
<td>International Relations</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>POL 101</td>
<td>U S Government OR</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>POL 121</td>
<td>Introduction to Political Science</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>POL 201</td>
<td>Comparative Politics</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>MAT 112</td>
<td>Elementary Statistics</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>INR 490</td>
<td>Capstone Research Project</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

**International Relations Concentration Core** 18

**Interdisciplinary Requirements:** 6

- ENG 305: Intro to Rhetoric/Rhetorical Theory 3
- ENG 345: Topics in Writing 3
- ENG 380: Interdiscip Topics in Literature 3
- ENG 390: Advanced Writing 3
- ENV 315: Ecosystems, Function/Mgmt 3
- ENV 399: Environmental Planning 3
- ENV/HIS 320: Amer Environmental History 3
- ENV 331: Sustainable Tourism 3
- ENV 350: Environ Cond & Global Econ Dev 3
- IRB 293: Women in Developing Countries 3
- IRB 340: Environmental Business 3
- IRB 345: Economics of the Environment 3
- IRB 350: International Political Economy 3
- IRB 450: Corporate Social Responsibility 3
- PSY 331: Psych of Women and Gender 3
- PSY 351: Cross-Cultural Psychology 3
- PSY 307: Lifespan Development Across Cultures 3

**International Relations Electives** 15

Five courses in International Relations are required. At least three of these should be taken as part of the study abroad experience.

Int Rel Study Abroad Class 3
Int Rel Study Abroad Class 3
Int Rel Study Abroad Class 3

The additional two may be taken abroad or selected from the following:

- POL 291: Asian Politics 3
- IRB 310: International Organizations 3
- IRB 330: Poverty and Inequality 3
- IRB 350: International Political Economy 3

**Divisional Electives** 12

Four courses must be taken from the following disciplines:

- Anthropology: Interdisciplinary Studies
- Economics: International Business
- English: Sociology
- Environmental Studies: Philosophy
- Film Studies: Religion
- History: Women’s Studies
- Geography

**Language Requirement:** 7-11

For native English speakers:

Five semesters of foreign language (two semesters in core plus three additional sem)

For nonnative English speakers:

1) Any one course in speech communication and
2) At least one semester of a third language course

**Study Abroad and Experiential Learning Requirement**

At least one semester of study abroad, with a full academic load is required. Students are encouraged to enroll in credit-bearing and approved internship activities. Students may work for political parties, NGOs, MNCs, or local, state, and federal governments in the US and/or in the country where they study abroad.

**Total Hours Required for Int Relations Concentration:**

- International Relations Core 18
- Int. Relations Electives/Study Abroad 15
- Divisional Electives 12
- Language Requirement 7-11
- Interdisciplinary Requirements 6

**Total Hours in Major** 58-62

**General Education Core Requirements** 55-60

**Minimum Hours Required for Graduation** 120
BACHELOR OF ARTS IN PSYCHOLOGY

Faculty: Professor Tietz (coordinator) and Assistant Professor Kohel

The Bachelor of Arts degree in Psychology is designed to enable students to develop a well-rounded understanding of psychology in general as well as to have a deeper understanding in a few select areas. In order to provide greater breadth and depth across the many areas of psychology, students are required to take at least one course from each of the following domains: Biological/Cognitive, Personality/Abnormal, Social, Developmental, Diversity, and Applied. These domains were chosen in order to provide students with: a) exposure to the foundations of psychology, as in the study of biological psychology; then b) more in-depth study in specific areas, such as the study of child psychology; then finally c) an understanding of how psychology can be applied, such as in the study of industrial and organizational psychology.

Courses in this major provide students with the tools to become critical thinkers, which will allow them to better evaluate sources of information and the appropriateness of conclusions based on the methods used to collect data. In General Psychology and Research Methods, students learn the scientific method and conduct a research project. General Psychology also introduces major psychological perspectives and an overview of essential psychological concepts. In Statistics and Research Methods students acquire the skills to analyze data. The Senior Capstone course will be the culmination of the student’s work in the major and will allow her to complete a major project (i.e., research project, service-learning project, or internship) under the direction of a psychology faculty member.

Experiential learning is a fundamental component of the psychology major. For example, both Child Psychology and Adolescence incorporate a service learning requirement. Students may also enroll in an additional service learning credit through participation in S.T.O.P., an afterschool program for underserved children. Students conduct research projects in General Psychology, Research Methods, and the Senior Capstone; they may also enroll in Opportunities in Undergraduate Research or Directed Study. An interdisciplinary focus is also inherent in the major. Specific courses in the major directly relate to the themes in international relations and business and environmental studies. Courses in the major also incorporate the threads of women’s leadership, social responsibility, and global awareness. Cotey’s small class sizes provide for intensive faculty mentoring both inside and outside the classroom, and the psychology department’s system of course rotation ensures that majors have the variety of offerings necessary both to fulfill degree requirements and to pursue individual interests.

The psychology department offers a wide array of courses designed to meet a number of learning outcomes recommended by the American Psychological Association. Students will learn to:

- Demonstrate effective writing skills, including demonstration of professional writing conventions and effective use of APA style
- Demonstrate information competence and the ability to use computers and other technology for many purposes, including researching a topic, analyzing data, and producing a report
- Use relevant probability and statistical analyses to facilitate interpretation of measurement
- Recognize the roots of psychology in, as well as the continuing overlap with, a variety of disciplines
- Describe the basic characteristics of the science of psychology, including the different research methods used by psychologists
- Evaluate the appropriateness of conclusions derived from psychological research
- Design and conduct basic studies to address psychological questions using appropriate research methods
- Follow the APA Code of Ethics in the treatment of human and nonhuman participants in the design, data collection, interpretation, and reporting of psychological research
- Demonstrate knowledge and understanding representing appropriate breadth and depth in selected content areas of psychology
- Apply psychological concepts, theories, and research findings as these relate to everyday life

Students majoring in psychology will fulfill these learning outcomes by completing a number of core courses as well as choosing courses from the following six areas: Biological/Cognitive, Personality/Abnormal, Social, Developmental, Diversity, and Applied. Students may also minor in psychology in order to complement their major of choice.
BACHELOR OF ARTS IN PSYCHOLOGY

Major Requirements:

<table>
<thead>
<tr>
<th>Course #</th>
<th>Course Title</th>
<th>Credit Hrs.</th>
<th>Req.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Courses required of all majors:</td>
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<tr>
<td>PSY 101</td>
<td>General Psychology</td>
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<td></td>
</tr>
<tr>
<td>MAT 112</td>
<td>Statistics</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>PSY 310</td>
<td>Research Methods in Psychology</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>PSY 490</td>
<td>Senior Capstone</td>
<td>2</td>
<td></td>
</tr>
</tbody>
</table>

Psychology Major Subject Areas 18

Biological/Cognitive - Choose one
- PSY 235 Biopsychology 3
- PSY 240 Cognitive Psychology 3

Personality - Choose one
- PSY 245 Psychology of Personality 3
- PSY 350 Abnormal Psychology 3

Social
- PSY 232 Social Psychology 3

Developmental - Choose one
- PSY 303 Dev Pscy: Child 3
- PSY 305 Dev Pscy: Adolescence 3
- PSY 307 Lifespan Development Across Cultures 3

Diversity - Choose one
- PSY 321 Human Sexuality 3
- PSY 331 Psych of Women & Gender 3
- PSY 351 Cross-Cultural Psychology 3

Applied - Choose one
- PSY 420 Counseling Psychology 3
- PSY 430 Conflict Resolution 3

Electives in Psychology - List two 6
- PSY__ 3
- PSY__ 3

Choose from selection below (not used for other requirements):

Interdisciplinary Requirements: 6
Select two from the following:
- ENG 305 Intro to Rhetoric/Rhetorical Theory 3
- ENG 345 Topics in Writing 3
- ENG 380 Interdiscip Topics in Literature 3
- ENG 390 Advanced Writing 3
- ENV 315 Ecosystems, Function/Mgmt 3
- ENV 399 Environmental Planning 3
- ENV/HIS 320 Amer Environmental History 3
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- IRB 450 Corporate Social Responsibility 3
- PSY 331 Psych of Women and Gender 3
- PSY 351 Cross-Cultural Psychology 3
- PSY 307 Lifespan Development Across Cultures 3

Psychology Minor
Students must take PSY 101 General Psychology plus one course from five of the six psychology subject areas for a total of 18 hrs.

Total Hours Required for B.A. in Psychology

- Major Core Requirements 11
- Subject Major Requirements 18
- Psychology Electives 6
- Interdisciplinary Requirements 6
- Total Hours in Major 41

General Education Core Requirements 55-60

Minimum Hours Required for Graduation 120

Students who pursue the Bachelor in Arts in the psychology major are required to complete 35 hours in psychology courses by the time of graduation, with 120 hours total; eighteen hours of the major (including Senior Capstone) must be completed at Cottey.
DEPARTMENTS AND COURSES

ACADEMIC DIVISIONS

The instructional program of the College is divided into four divisional areas.

<table>
<thead>
<tr>
<th>FINE ARTS</th>
<th>HUMANITIES</th>
<th>SCIENCE &amp; MATHEMATICS</th>
<th>SOCIAL SCIENCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Art</td>
<td>English</td>
<td>Astronomy</td>
<td>Anthropology</td>
</tr>
<tr>
<td>Dance</td>
<td>French</td>
<td>Biology</td>
<td>Business</td>
</tr>
<tr>
<td>Music</td>
<td>German</td>
<td>Chemistry</td>
<td>Economics</td>
</tr>
<tr>
<td>Speech</td>
<td>Journalism</td>
<td>Computer Science</td>
<td>Environmental Studies</td>
</tr>
<tr>
<td>Theatre</td>
<td>Philosophy</td>
<td>Mathematics</td>
<td>History</td>
</tr>
<tr>
<td>Religion</td>
<td>Physics</td>
<td></td>
<td>International Relations &amp; Business</td>
</tr>
<tr>
<td>Spanish</td>
<td></td>
<td></td>
<td>Physical Education</td>
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<td></td>
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<td></td>
<td>Political Science</td>
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<td></td>
<td></td>
<td></td>
<td>Psychology</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>Sociology</td>
</tr>
</tbody>
</table>

The instructional program also includes interdisciplinary programs.

Classics  Film Studies  Interdisciplinary Studies  Women’s Leadership  Women’s Studies

DESCRIPTION OF COURSE LISTINGS

Courses at Cotey College are listed by discipline. Courses are identified according to the following example:

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Number</th>
<th>Course Title</th>
<th>Course Frequency</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG</td>
<td>101</td>
<td>College Writing 1</td>
<td>fs</td>
</tr>
</tbody>
</table>

The following course numbering system is currently in effect:

- **Number** Indicates
- 0-99 college preparatory (developmental/remedial)
- 100-199 designed primarily for, but not limited to, first-year students
- 200-299 designed primarily for, but not limited to, second-year students
- 300-399 designed primarily for, but not limited to, third-year students
- 400-499 designed primarily for, but not limited to, fourth-year students

“Course Frequency” indicates the projected schedule on which the course will be offered:

- f = fall semester
- s = spring semester
- fs = both semesters
- xf = alternate years in fall semester
- xs = alternate years in spring semester
- y = occasionally

The course frequency projections are subject to change.

Following each course listing is a course description. The first item in the course description is the prerequisite for those courses which have prerequisites. Prerequisites are listed to inform the student what she must complete in advance to ensure success in the course. Consent of Instructor [listed in the appropriate class schedule] may be substituted for the prerequisite. The second item in the course description is the corequisite for those courses which have corequisites. Corequisites are listed to inform the student in which courses she must also enroll during the same semester. Course descriptions may also contain instructions or limitations and should be reviewed carefully.

After the course description is the number of credit hours. The unit of credit is the credit hour. Lecture courses meet one hour per week for 15 weeks for one credit hour. Laboratory and studio courses meet a minimum of two hours per week for 15 weeks for one credit hour. Courses which include lecture and laboratory or studio carry credit combining the above guidelines.

The course listings are based upon reasonable projections of faculty and faculty availability and appropriate curriculum considerations. The College reserves the right at any time to modify or terminate program requirements, content, and the sequence of program offerings for educational, financial, or other reasons.
COURSE DESCRIPTIONS

ANTHROPOLOGY (ANT)

ANT/WST 151 Introduction to Cultural Anthropology (fs)
It investigates the different ways how human beings have organized their social institutions and cultural systems; it explores what produces diversity and how society changes. It discusses basic topics including culture, language, kinship, marriage, economics, social organization, policies, and religion from a cross-cultural perspective. It also examines similarities and differences among societies and cultures around the world. 3 credits

ART AND ART HISTORY (ART)

ART 101 Art Appreciation (y)
Study of art processes and artists through slides, readings, discussions, and firsthand observation of art and visual images. 3 credits

ART 131 Drawing 1 (f)
Introduces techniques of drawing. Includes study of line media, representation of form, values, and composition. Stresses basic skills of representation in traditional media, and includes exploration of nontraditional forms. Subjects include figures, nature, and studio studies. Six studio hours per week. 3 credits

ART 132 Drawing 2 (s)
Prerequisite: ART 131 Drawing 1 Advanced drawing techniques; refinement of skills and methods of graphic representation. Using traditional and nontraditional media, course stresses figure, portraiture, and composition. Six studio hours per week. 3 credits

ART 151 Ceramics 1 (fs)
Introduces handbuilding techniques, wheelwork, preparation and use of clays and glazes, surface finishing techniques, and kiln operation. Emphasizes development of aesthetics and personal expression in creating both functional and nonfunctional ceramic work. Six studio hours per week. 3 credits

ART 152 Ceramics 2 (s)
Prerequisite: ART 151 Ceramics 1 Emphasis on experiments dealing with development of technique, glazing, kiln operation, and functions of ceramic studio. Six studio hours per week. 3 credits

ART 171 Introduction to Digital Art (fs)
Emphasizes creation and use of digital images for communication and creative self expression. Introduces basic concepts of digital art, elements and principles of design, digital color theory, and basic typography. Includes digital photography, photo editing, and creating original images using Adobe Photoshop® and digital illustration using Adobe Illustrator®. Six hours per week. 3 credits

ART 201 Survey of Art History 1 (y)
Study of forms of art, content of art, and context within which it has evolved from prehistoric era to Gothic period. 3 credits

ART 202 Survey of Art History 2 (y)
Study of forms of art, content of art, and context within which it has evolved from Renaissance to the modern era. 3 credits

ART 210 Printmaking (y)
Prerequisite: ART 131 Drawing 1 OR ART 211 2-D Design Introduction to printmaking. Techniques may include monoprint, relief, intaglio, serigraph, and nontraditional media. Six studio hours per week. 3 credits

ART 211 2-D Design (f, xs)
Introduces elements of art and principles of design with focus on creatively solving problems in 2-D design. Emphasizes use of appropriate craftsmanship utilizing variety of tools and materials. Six studio hours per week. 3 credits

ART 212 3-D Design (f)
Emphasizes advanced standards of three-dimensional media execution, formal organization, and individual interpretation. Six studio hours per week. 3 credits

ART 213 Painting (y)
Prerequisite: ART 131 Drawing 1 OR ART 211 2-D Design Study of color, composition, and perception through use of painting media. Includes study of basic techniques of oil painting. Six studio hours per week. 3 credits

ART 241 Photography 1 (f)
Prerequisite: 35 mm camera Introduces concepts and techniques of black and white photography. Includes theory of photo processes and equipment, history and practice of photography, and applied work in camera techniques, film processing, printing, and display. Six studio hours per week. 3 credits

ART 242 Photography 2 (s)
Prerequisite: ART 241 Photography 1 and 35mm camera Advanced concepts and techniques of black and white photography. Includes introduction to photography as narrative, artistic, conceptual, and journalistic medium. Six studio hours per week. 3 credits

ART 251 Advanced Ceramics (y)
Prerequisite: ART 152 Ceramics 2 Development of individual skills in functional and/or nonfunctional forms. Six studio hours per week. 3 credits

ART 262 Sculpture (s)
Introduces sculpture in various materials using range of traditional and contemporary techniques. Emphasizes development of studio skills, aesthetics, and personal expression. Six studio hours per week. 3 credits
Special Topics:

**ART 297 Digital Photography**
Prerequisite: Students must provide their own digital camera. Introduction to photographic fundamentals, digital imaging, retouching and digital darkroom techniques. Teaches basic methods of using a digital camera including manual camera settings. 3 credits

**ASTRONOMY (AST)**

**AST 101 Introductory Astronomy (fs)**
Corequisite: AST 101L Introductory Astronomy Laboratory
Early astronomy, telescopes, solar system, stars, stellar evolution, galaxies, and early and modern cosmologies. 3 credits

**AST 101L Introductory Astronomy Laboratory (fs)**
Corequisite: AST 101 Introductory Astronomy
Elementary experiments illustrating methods and principles used in astronomy. Occasional night observations are required. Two hours per week. 1 credit

**BIOLOGY (BIO)**

**BIO 101 Introductory Biology (fs)**
Corequisite: BIO 101L Introductory Biology Laboratory
Basic concepts of cellular structure and function, patterns of inheritance, evolutionary mechanisms, ecological relationships, and environmental concerns. Not open to students with credit in BIO 105 or BIO 107. 3 credits

**BIO 101L Introductory Biology Laboratory (fs)**
Corequisite: BIO 101 Introductory Biology
Basic laboratory techniques, experimental method, and investigation of topics pertinent to study of living things. Two hours per week. 1 credit

**BIO 105 General Botany (y)**
Corequisite: BIO 105L General Botany Lab
Introduces basic biological concepts as they relate to plants. Plant form and function at cellular and whole plant levels, ecology, reproduction, growth, evolution, and taxonomy of major groups. 3 credits

**BIO 105L General Botany Laboratory (y)**
Corequisite: BIO 105 General Botany
Investigation of plant form, function, and taxonomic relationships. Introduces laboratory techniques and experimental methods. Two hours per week. 1 credit

**BIO 107 Principles of Biology (f)**
Corequisite: BIO 107L Principles of Biology Lab
Emphasizes basic chemical and physical laws applicable to functioning of living things. Cellular morphology, metabolism and reproduction, molecular genetics, heredity, evolution, and ecological principles. Intended for students planning to enter sciences and health care professions. 3 credits

**BIO 107L Principles of Biology Laboratory (f)**
Corequisite: BIO 107 Principles of Biology
Introduces techniques of laboratory work, methods of scientific inquiry and investigation of topics related to basic functioning of life. Two hours per week. 1 credit

**BIO 115 Human Nutrition (xs)**
This course provides an introduction to the science of nutrition: basic structure and function involved in the ingestion, digestion, absorption and metabolism of nutrients throughout the life span and in special nutritional problems. 3 credits

**BIO 120 Introduction to Environmental Science (xs)**
Involves all basic sciences (geology, physics, chemistry, and biology) in introducing scientific study of biogeochemical cycles and energy flow through ecosystems. It especially considers impact of human activities on populations, communities, and ecosystems. 3 credits

**BIO 204 Genetics (f)**
Prerequisite: BIO 107 Principles of Biology
Corequisite: BIO 204L Genetics Laboratory
Study of hereditary mechanisms with coverage of Mendelian, molecular, and population genetics. 3 credits

**BIO 204L Genetics Laboratory (f)**
Corequisite: BIO 204 Genetics
Patterns and mechanisms of inheritance with emphasis on classical techniques and laboratory procedures. Three hours per week. 1 credit

**BIO 206 Molecular Biology (s)**
Prerequisites: BIO 107 Principles of Biology AND CHE 212 General Chemistry 2
Corequisite: BIO 206L Molecular Biology Laboratory
Introduction to structure and synthesis of macromolecules. Coverage of various aspects of gene structure, function, and regulation. 3 credits

**BIO 206L Molecular Biology Laboratory (s)**
Corequisite: BIO 206 Molecular Biology
Emphasizes isolation and quantitation of DNA, recombinant DNA technology, and exercises which demonstrate the regulation of gene expression. Three hours per week. 1 credit

**BIO 207 General Zoology (xs)**
Corequisite: BIO 207L General Zoology Lab
Examines anatomy, physiology, basic ecology, and evolutionary relationships among major taxa of animals. 3 credits

**BIO 207L General Zoology Laboratory (xs)**
Corequisite: BIO 207 General Zoology
Structure and function of organ systems with an emphasis on vertebrates coupled with survey of diversity, specializations, and taxonomy of animal kingdom. Two hours per week. 1 credit
BIO 211 Human Anatomy and Physiology 1 (xf)
Corequisite: BIO 211L Human Anatomy and Physiology 1 Laboratory
Anatomical and physiological topics needed to understand basic working of human body. Reviews cellular physiology (respiration, protein synthesis, etc.), tissues, musculoskeletal system, and nervous system. Designed for students directed toward careers in human health fields and is not included in curriculum for pre-med, pre-vet, or pre-dentistry programs. 3 credits

BIO 211L Human Anatomy and Physiology 1 Laboratory (xf)
Corequisite: BIO 211 Human Anatomy and Physiology 1 Microscopic study of tissues, dissection of preserved mammals, and study of human materials as available, e.g., skeletons and models. Similarities to human anatomy are emphasized. Three hours per week. 1 credit

BIO 212 Human Anatomy and Physiology 2 (xs)
Prerequisite: BIO 211 Human Anatomy and Physiology 1 OR permission of the instructor
Remaining organ systems of body are covered: respiratory, special sensory, excretory, digestive, endocrine, and reproductive (including developmental biology). 3 credits

BIO 212L Human Anatomy and Physiology 2 Laboratory (xs)
Corequisite: BIO 212 Human Anatomy and Physiology 2 Microscopic study, dissection of preserved mammals, and study of human materials as available, e.g., skeletons and models. Similarities to human anatomy are emphasized. Three hours per week. 1 credit

BUS 101 Introduction to Business (f)
Study of business enterprise including descriptive introductions to accounting, economics, entrepreneurship, finance, management, marketing, human resource management, international business, and self-owned small business. 3 credits

BUS 103 Personal Finance (s)
Basic financial planning for individuals; cash management and budgeting, use of credit, investment, insurance, personal accounting, retirement planning, and taxes. 3 credits

BUS 211 Principles of Accounting 1: Financial Acct. (f)
Study of generally accepted accounting principles and methods of preparing and analyzing financial statements. Use and interpretation of balance sheet, income statement, statement of owner’s equity, and statement of cash flow. Ethical and global issues in accounting. 3 credits

BUS 212 Principles of Accounting 2: Managerial Acct. (s)
Study of methods used in preparing, interpreting, analyzing, and understanding accounting data for the purposes of goal-setting, planning, controlling, and evaluating decisions involving business enterprises. Ethical and global issues in accounting. 3 credits

BUS 250 Principles of Marketing (xf)
An introduction to the functions and activities of marketing including marketing concepts, role in society, target marketing, marketing mix, and factors that influence marketing decision making. 3 credits

BUS 260 Legal Environment of Business (xf)
Prerequisite: At least second-year standing Fundamentals of business law; history and development of law; legal system, legal reasoning, and law of contract, torts, and agency. 3 credits

BUS 310 Management Information Systems (s)
Prerequisite OR Corequisite: BUS 211 Financial Accounting 1 OR BUS 212 Managerial Accounting 2 OR ECO 201 Prin of Econ 1: Macroeconomics OR ECO 202 Prin of Econ 2: Microeconomics AND CSC 101 Application Systems, Concepts, and Practice This course provides an understanding of the information needs of management, elements of information technology, various information systems, and how technology can be utilized for competitive advantage. 3 credits

BUS 315 Operations Management (f)
Prerequisite OR Corequisite: BUS 211 Financial Accounting 1 OR BUS 212 Managerial Accounting 2 OR ECO 201 Prin of Econ 1: Macroeconomics OR ECO 202 Prin of Econ 2: Microeconomics AND CSC 101 Application Systems, Concepts, and Practice, and MAT 112 Elem Statistics This course identifies and solves managerial problems relating to the production and delivery of goods and services. It examines project management, job design, factory capacity, layout planning, forecasting, inventory, and quality control through mathematical models and case studies. 3 credits

BUS 320 Principles of Management (s)
Prerequisite OR Corequisite: BUS 211 Financial Accounting 1 OR BUS 212 Managerial Accounting 2 OR ECO 201 Prin of Econ 1: Macroeconomics OR ECO 202 Prin of Econ 2: Microeconomics This course introduces the functions of management that apply to any organization, including overviews of concepts, theories, and practices, the processes of developing plans and corporate strategy, structuring work relationships, coordinating activities, directing and motivating subordinates, and controlling functions that lead to organizational success. Roles and responsibilities of managers, effective decision making, productivity, and theories of human behavior will also be explored. 3 credits
BUS 340 Principles of Finance (f)
Prerequisite OR Corequisite: BUS 211 Financial Accounting
1 OR BUS 212 Managerial Accounting 2 OR ECO 201 Prin of Econ 1: Macroeconomics OR ECO 202 Prin of Econ 2: Microeconomics
This course examines the financial needs of corporations, including asset investment, debt, and equity financing, and introduces decision making models for capital budgeting under uncertainty, taxation, and inflation. Other corporate finance issues include risk and return analysis, cost of capital, dividend policy, and capital structure. 3 credits

Special Topic:
BUS 292 Entrepreneurship (y)
Fosters the idea of starting, operating, and managing a business. Students assess individual skills and abilities, identify possible business opportunities, conduct feasibility analysis, research profit possibilities, explore market needs, find resources, and learn traits and characteristics of effective entrepreneurs. Students begin to develop skills necessary to organize, create, and manage a business. 3 credits

CHEMISTRY (CHE)

CHE 110 Introduction to Forensic Chemistry (f)
Corequisite: CHE 111 Intro to Forensic Chemistry Lab
Intended for non-science majors. Presents chemical principles at an introductory level and explores selected topics in forensic chemistry. Introduces basic chemistry concepts of atoms and molecules, stoichiometry, chemical reactions, solution chemistry and thermochemistry, and concepts related to the identification and analysis of fingerprints, accelerants and explosives, fiber, paint, and DNA. This course may not be taken by students who have received credit for CHE 120, CHE 130 or CHE 103 (CHE 210). 3 credits

CHE 111 Introduction to Forensic Chemistry Laboratory (f)
Corequisite: CHE 110 Intro to Forensic Chemistry
Introduces basic chemistry laboratory work with experiments designed to show applications of chemistry to the investigation and analysis of crime scenes. Exposes students to instrumental analysis utilized in forensic investigations including emission, absorption, and X-ray spectroscopies; mass spectrometry; and gas and liquid chromatographies. 1 credit.

CHE 120 Introduction to Chemistry (s)
Corequisite: CHE 121 Introduction to Chemistry Lab
Presents chemical principles at an introductory level with an emphasis on the use of these principles to understand and describe chemical processes that occur in our body. Covers fundamentals including atomic and molecular structure, measurement and stoichiometry, solutions, acid-base chemistry, nuclear chemistry, gases, and organic and biomolecules. Not open to students with credit in CHE 110, CHE 130 or CHE 103 (CHE 210). 3 credits

CHE 121 Introduction to Chemistry Laboratory (s)
Corequisite: CHE 120 Introduction to Chemistry
Introduces chemical laboratory work with experiments to show applications of chemistry to every day life. 1 credit

CHE 130 Introduction to Environmental Chemistry (f)
Corequisite: CHE 131 Intro to Environmental Chem Lab
Presents chemical principles at an introductory level with an emphasis on the use of these principles to understand and describe chemical processes that occur in the environment. Covers fundamentals including atomic and molecular structure, measurement and stoichiometry, solutions, acid-base chemistry, nuclear chemistry, energy, and behavior of gases. Not open to students with credit in CHE 110, CHE 120, or CHE 103 (CHE 210). 3 credits

CHE 131 Introduction to Environmental Chemistry Laboratory (f)
Corequisite: CHE 130 Intro to Environmental Chem
Introduces basic chemistry laboratory work with experiments designed to show applications of chemistry to the investigation and analysis of the environment. 1 credit

CHE 210 General Chemistry 1 (f)
Prerequisite: Strong secondary-school preparation in mathematics and laboratory science
Corequisite: CHE 211 General Chemistry Laboratory
Teaches basic chemical principles that are foundation for future chemistry and related courses. Atomic and molecular structure, stoichiometry, properties of solids, liquids and gases, acid-base theory and solutions. 4 credits

CHE 211 General Chemistry Laboratory (f)
Corequisite: CHE 210 General Chemistry
Modern laboratory methods including computer-interfaced experiments are studied with safety emphasized. Teaches basic techniques in quantitative study of chemical processes. Three hours per week. 1 credit

CHE 212 General Chemistry 2 (s)
Prerequisite: CHE 210 General Chemistry 1
Corequisite: CHE 213 General Chemistry 2 Laboratory
Emphasizes chemical thermodynamics, chemical equilibria, electrochemistry, kinetics and mechanisms of chemical reactions and the relationship of structure to physical and chemical properties. 4 credits

CHE 213 General Chemistry 2 Laboratory (s)
Corequisite: CHE 212 General Chemistry 2
Quantitative analysis experiments, synthesis experiments and qualitative analysis of common cations. Three hours per week. 1 credit

CHE 310 Principles of Analytical Chemistry (y)
Prerequisite: CHE 212 General Chemistry 2
Rigorous treatment of equilibria important to analytical chemistry. Discussion of volumetric and gravimetric techniques. Introduction to spectrophotometry, electroanalytical methods, and separation techniques. 3 credits
CHE 311 Quantitative Analysis Laboratory (y)
Prerequisite: CHE 310 Principles of Analytical Chemistry
Techniques of quantitative analysis with emphasis on instrumental methods. Includes electroanalytical, spectrophotometric, chromatographic, gravimetric, and volumetric methods. Calculations are made using spreadsheets. Laboratory safety is stressed. Six hours per week. 2 credits

CHE 320 Organic Chemistry 1 (f)
Prerequisite: CHE 212 General Chemistry 2
Corequisite: CHE 321 Organic Chemistry 1 Laboratory
Studies chemical principles underlying aliphatic and aromatic compounds. Syntheses and reactions of these compounds are discussed. Modern theory, mechanisms, stereochemistry, and spectral methods are stressed to illustrate logic inherent in subject matter and to demonstrate predictability of many chemical transformations. 3 credits

CHE 321 Organic Chemistry 1 Laboratory (f)
Corequisite: CHE 320 Organic Chemistry 1
Utilized integrated macroscale-microscale approach to organic laboratory instruction. Emphasis on techniques of separation and purification, including gas chromatography, distillation extraction, and thin layer chromatography, followed by synthesis and purification of compounds. Hands-on experience is provided in gas chromatography, infrared spectroscopy, and ultraviolet spectroscopy. Six hours per week. 2 credits

CHE 322 Organic Chemistry 2 (s)
Prerequisite: CHE 320 Organic Chemistry 1
Corequisite: CHE 323 Organic Chemistry 2 Laboratory
Discusses chemistry of variety of functional groups. Theory is employed extensively to demonstrate coherence among underlying seemingly diverse transformations. Qualitative organic analysis is introduced, with particular emphasis on spectroscopic methods. 3 credits

CHE 323 Organic Chemistry 2 Laboratory (s)
Corequisite: CHE 322 Organic Chemistry 2
Utilizes integrated macroscale-microscale approach to organic laboratory instruction. Emphasizes methods employed in qualitative organic analysis. Student identifies “unknown” organic compounds. Includes multistep syntheses which require identification of products by spectral methods with emphasis on applications to research. Hands-on experience with applications in proton nuclear magnetic resonance and high pressure liquid chromatography. Six hours per week. 2 credits

CHE 330 Environmental Chemistry and Social Justice (xs)
Prerequisite: BIO 120 Environmental Science, CHE 130/131 Introduction to Environmental Chemistry
An interdisciplinary course focused on the specific ways that human activity can lead to the accumulation, depletion, and alteration of chemicals in the environment, and the resulting effects of changed chemical levels on both the environment and the people who live in the environment. The intersection of environmental chemistry and social justice will be explored through an examination of the disparate ways in which members of different groups, both nationally and internationally, experience acute and/or chronic negative effects from living in degraded and contaminated environments. Supporting topics will include activism, environmental remediation, law, and policy. 3 credits

CLASSICS (CLS)

CLS 101 Elementary Latin 1 (y)
Introduction to vocabulary, grammar, and reading of classical Latin. Expansion of English Latinate vocabulary and acquaintance with various aspects of Roman civilization. 3 credits

CLS 102 Elementary Latin 2 (y)
Prerequisite: Elementary Latin 1
Continuation of introductory level vocabulary, grammar, and reading in classical Latin. Continued expansion of English Latinate vocabulary and further acquaintance with Roman civilization included. 3 credits

CLS 105 Classical Mythology (xf)
Introduces major Greco-Roman myths and myth cycles which influenced modern literature and art. Includes structure and function of myth. 3 credits

Special Topics:

CLS 191 Ancient Greek World (xf)
An introduction to the history, society, and culture of Ancient Greece. 3 credits

CLS 192 Ancient Roman World (xs)
An introduction to the history, society, and culture of Ancient Rome. 3 credits

COMPUTER SCIENCE (CSC)

CSC 101 Application Systems, Concepts, and Practice (fs)
This course is designed to provide the basic computer skills required in typical college work. Applications covered include Microsoft Word, PowerPoint, Excel and Access. Concepts of object oriented programming are introduced with the development of animations using Alice. 3 credits

CSC 110 Introduction to Computer Science (fs)
The course provides an overview of topics such as data storage, data representation, program execution, operating and network systems, and high-level programming. The course emphasizes the roles of abstraction and algorithms in the discipline of computer science. The course is broad enough to appeal to all students and provide an excellent foundation for further study. Required for computer science majors. 3 credits

CSC 201 Introduction to Programming (f)
Prerequisites: MAT 103 College Algebra
Rigorous foundation in high-level object oriented programming. Topics include data representation, control structure, classes, methods, and array data structures. Emphasizes problem solving, decomposition, class design, and algorithm development. Introduces sorting, searching, and algorithm analysis. 3 credits
CSC 212 Data Structures (s)
Prerequisite: CSC 201 Introduction to Programming
Advanced programming. Introduces fundamental data structures such as pointer-based lists, stacks, queues, trees, and graphs. Topics include recursive algorithms and further study in sorting, searching, and algorithm analysis. 3 credits

Special Topics:
CSC 191 Programming with Animations (y)
Use Alice software to create virtual world animations. Learn concepts of modern programming by creating scenes and programming objects to tell stories. Programming concepts such as sequenced instructions, logic structures, arrays and event-driven programming are introduced. 3 credits

CSC 192 Introduction to Web Design (y)
Course provides an introduction to basic Web design, site creation techniques using Adobe Dreamweaver CS4, and considerations of content and accessibility. The class focuses on planning, design, layout, site construction and management (development site, host site, and client/server relationships). Students will learn about HTML, XHTML, and Cascading Style Sheets (CSS). A few techniques of photo editing, working with tables and frames are also covered. 3 credits

CSC/MAT 296 Discrete Math (y)
Prerequisite: CSC 212 Data Structures and MAT 201 Calculus 1
Introduces math needed for study of computer science. Includes binary-related number systems, internal representation of numbers, logic, and truth tables, Boolean algebra, sets, combinatorics, probability, relations, graphs, and mathematical induction. 3 credits

DANCE (DAN)

DAN 107 Dance Appreciation (xs)
Introduces dance as historic, creative and communicative art form. Explores elements of dance through philosophical reading, writing, discussion, and observation. 3 credits

DAN 111 Beginning Ballet (fs)
Fundamentals of ballet technique, intended for those with little or no ballet experience. Etiquette, introductory skills, and vocabulary. Emphasis on development of basic skills, strength, control, flexibility, and rhythmic awareness. Performance of simple dance phrases using fundamentals. May be repeated for credit. 1 credit

DAN 121 Beginning Jazz (fs)
Fundamentals of jazz dance, intended for those with a little more dance experience. Experiences in lyrical, hip hop, and more traditional Broadway and Hollywood styles. Emphasis on development of basic skills, strength, control, flexibility, and rhythmic awareness. Performance of simple dance phrases using fundamentals. May be repeated for credit. 1 credit

DAN 131 Beginning Tap (f)
Fundamentals of technique in tap dancing. Emphasis on rhythm and style. Emphasis also on development of basic skills, strength, control, flexibility, and rhythmic awareness. Performance of simple dance phrases using fundamentals. May be repeated for credit. 1 credit

DAN 136 Musical Theatre Dance (y)
Course offers students with any level of movement experience the opportunity to learn choreography from stage and film musicals. May not be repeated for credit. 1 credit

DAN 145 Improvisation (s)
Creative exploration of spontaneously generated movement. Emphasis on development of basic skills, strength, control, flexibility, and rhythmic awareness. Performance of simple dance phrases using fundamentals. May be repeated for credit. 1 credit

DAN 146 Beginning Modern (f)
Introduces basic elements and principles of modern dance. Various styles explored. Emphasis on development of basic skills, strength, control, flexibility, and rhythmic awareness. Performance of simple dance phrases using fundamentals. May be repeated for credit. 1 credit

DAN 151 Dance Company 1 (f)
DAN 152 Dance Company 2 (s)
DAN 153 Dance Company 3 (f)
DAN 154 Dance Company 4 (s)
Prerequisite: Audition
Presentation and rehearsal of concert works by faculty, students and guest artists. Course spans two semesters each year; commitment to both semesters required. 1 credit

DAN 161 Ballroom Dance (y)
Development of knowledge and skill in ballroom dancing. Introduces basic steps of foxtrot, waltz, cha cha, and swing. Emphasis on development of basic skills, strength, control, flexibility, and rhythmic awareness. Performance of simple dance phrases using fundamentals. May not be repeated for credit. 1 credit

DAN 201 Introduction to Choreography (f)
Prerequisite: DAN 145 Improvisation
Exploration of basic elements, processes, and theories of dance making. The course stresses innovation, focused choreographic concepts, and creation of dances that include a variety of expressive movement qualities and interesting visual elements that complement the performer(s). 3 credits

DAN 202 Creative Movement for Children (xs)
Development of, practical teaching of, and reflection on curriculum for children’s creative movement classes. Students will develop and teach lesson plans incorporating movement concepts and core curriculum subjects (math, language arts, science, etc.). Includes observation and practice teaching of peers and children. 3 credits
DAN 205 Dance History 1 (y)  
Survey of the development of Western Theatrical Dance forms from European Court Dances to trends in the current century, as well as American dance forms from the early twentieth century to the present. **3 credits**

DAN 206 Dance History 2 (y)  
Survey of the development of world dance forms from ancient civilizations to modern tribal cultures, from religious, folk, and traditional dance forms to contemporary aesthetic performances. **3 credits**

DAN 211 Intermediate/Advanced Ballet (f)  
Prerequisite: DAN 111 Beginning Ballet AND/OR instructor permission  
Intermediate/advanced level ballet technique course. Intended for those with previous ballet training. Emphasis on increased technical abilities, complex movement combinations, and enhanced performance qualities. May be repeated for credit. **1 credit**

DAN 221 Intermediate/Advanced Jazz (fs)  
Prerequisite: DAN 121 Beginning Jazz AND/OR instructor permission  
Intermediate/advanced level jazz technique course. Intended for those with previous dance training. Emphasis on increased technical abilities, complex movement combinations, and enhanced performance qualities. May be repeated for credit. **1 credit**

DAN 232 Intermediate/Advanced Tap (s)  
Prerequisite: DAN 131 Tap 1 AND/OR instructor permission  
Further exploration of tap dance techniques. Emphasis on development of basic skills, strength, control, flexibility, and rhythmic awareness. Performance of simple dance phrases using fundamentals. May be repeated for credit. **1 credit**

DAN 245 Intermediate/Advanced Modern (s)  
Prerequisite: DAN 146 Beginning Modern AND/OR instructor permission  
Intermediate/advanced level modern dance technique course. Intended for those with previous training. Emphasis on increased technical abilities, complex movement combinations, and enhanced performance qualities. May be repeated for credit. **1 credit**

Special Topics:  
DAN 291 Intermediate/Advanced Improvisation (xs)  
Prerequisite: DAN 145 and/or instructor permission  
Continued exploration of spontaneously generated movement. Experiences will include site-specific work and student-designed improvisations. **1 credit**

DAN 298 Focused Project in Dance  
Faculty guided independent study of a dance topic of the student’s choosing. Topic must be approved by dance faculty before student enrolls in this course. Enrollment in this course is limited to students pursuing the AFA in Dance degree. **1-2 Credits**

**ECONOMICS (ECO)**

ECO 201 Principles of Economics 1: Macroeconomics (f)  
Basic concepts of macroeconomics including scarcity and choice, markets and prices, inflation, employment, growth, money and banking, monetary and fiscal policy, and international trade. **3 credits**

ECO 202 Principles of Economics 2: Microeconomics (s)  
Basic concepts of microeconomics including scarcity and choice, markets and prices, elasticity, externalities and common resources, costs of production, product markets, factor markets, and selected issues topics. **3 credits**

**ENGLISH (ENG)**

ENG 101 College Writing 1 (fs)  
Practice in fundamentals of expository writing, as illustrated in student’s own writing and in essays of professional or student writers. **3 credits**

ENG 102 College Writing 2 (fs)  
Prerequisite: ENG 101 College Writing 1  
Continues focus of ENG 101 by assigning writing based on reading. Includes formal documentation, research methods, and critical essays on nonfiction and literary works. **3 credits**

ENG 103 Introduction to Literature (y)  
Course is designed for non-English majors that examines fiction, poetry and/or drama from a variety of perspectives. Content varies. Examples include Mothers and Daughters, Literature and the Environment, Literature of London, etc. **3 credits**

ENG 200 Introduction to the English Major (f)  
Introduces students to the discipline of English. Considers issues in the profession of English, career options for English majors, and the history of the English language. Introduces students to academic journals, literary criticism, and literary theory. **2 credits**

ENG 201 English Literature 1 (xf)  
Study of works by selected British writers who represent significant literary movements up to Romantic period. Includes some writing about British literature. **3 credits**

ENG 202 English Literature 2 (xs)  
Study of works by selected British writers who represent significant literary movements from Romantic period to present. Includes writing about British literature. **3 credits**

ENG 205 American Literature 1 (xf)  
Study of works by selected American writers who represent significant literary movements up to 1900. Includes some writing about American literature. **3 credits**
ENG 206 American Literature 2 (xs)
Study of works by selected American writers who represent
significant literary movements from 1900 to present. Includes
some writing about American literature. 3 credits

ENG 210 Business and Technical Communication (y)
Introduction to the role of communication in the world of work,
both written and spoken. Contemporary theoretical approaches
to communication are applied to both formal and informal
situations in professional contexts. Written work pedagogy and
practice of civic participation. 3 credits

ENG 211 Excursions (y)
Faculty led excursions enable students to “experience and do
English” so they may understand issues in a more sophisticated
and critical way. Excursions require a minimum of 15 hours of
academic commitment in and out of the classroom per credit
hour. Topics vary, with the first excursion to the Willa Cather’s
Prairie (Red Cloud, NE). 1-2 credits

ENG 215 Shakespeare (y)
In-depth study of selected plays and poems, with some
consideration of historical and critical contexts. Includes some
writing about Shakespeare’s work. 3 credits

ENG/WST 220 American Women Writers (y)
Introduces students to American women writers in traditional
and nontraditional genres. Focuses on the way women explore
or subvert gender. Includes writing about women and literature.
3 credits

ENG/WST 222 British Women Writers (y)
Introduces students to British women writers in traditional and
nontraditional genres. Focuses on the way women explore or
subvert gender. Includes writing about women and literature.
3 credits

ENG 230 Studies in Ethnic Literature (y)
The content of this course varies, consisting of selected works
of ethnic groups within or outside the United States. Includes
consideration of the historical and cultural contexts in which
the literature is produced. Examples include African American
Literature, Caribbean Literature, U.S. Multicultural Literature,
and Contemporary Global Literature. 3 credits

ENG 251 Creative Writing (xf)
Introduction to writing of poetry and fiction, with emphasis
on contemporary practice of both. Students will familiarize
themselves with contemporary short fiction writers and poets
in English, working to develop personal aesthetic of the craft.
3 credits

ENG/IDS 305 Rhetorical History and Theory: Introduction
to Rhetoric/Rhetorical Theory (y)
Prerequisite: ENG 102 College Writing 2, second-year
standing, OR permission of the instructor
Introduces students to some major figures and concepts in
the history of rhetoric and rhetorical thought, beginning with
rhetoric’s emergence in Classical Greece as a systematic
pedagogy and practice of civic participation. 3 credits

ENG 310 Topics in Shakespeare (y)
Prerequisite: ENG 102 College Writing 2, second-year
standing, OR permission of the instructor
This course will focus on an in-depth study of Shakespeare’s
works. Topics will vary. Close reading active discussion, and
researched analysis will be central to the class. 3 credits

ENG 320 Topics in the Novel (y)
Prerequisite: ENG 102 College Writing 2, second-year
standing, OR permission of the instructor
This course focuses on an in-depth study of the novel from a
themetic, generic, or developmental perspective. Topics vary,
and may include The Social Problem Novel, Sex and the Single
Girl: Risking It All in the Marriage Market, and The Rise of
the American Woman Novelist. Close reading, active discussion,
and researched analysis will be central to the class. 3 credits

ENG 330 Topics in Poetry (y)
Prerequisite: ENG 102 College Writing 2, second-year
standing, OR permission of the instructor
Thematic, stylistic, or period study of poetry. The focus will
vary. Examples include Medieval Narrative Poetry, American
Women Poets, Victorian Poetry, and 17th and 18th Century
American Poetry. 3 credits

ENG 331 Topics in Poetry: Victorian Poetry (y)
Prerequisite: ENG 102 College Writing 2, second-year
standing, OR permission of the instructor
Survey of British poetry written during the Victorian period,
covering authors such as Alfred, Lord Tennyson; Elizabeth
Barrett Browning; Robert Browning; Mary Coleridge;
Christina Rossett; and Thomas Hardy. Through close
reading, active class discussion, lecture, and research, the
cultural, political, and social milieu of the time will be
studied in order to gain a deeper understanding of the many
themes and stylistic innovations of the period. 3 credits

ENG 340 Topics in Women’s Writing (y)
Prerequisite: ENG 102 College Writing 2, second-year
standing, OR permission of the instructor
This course focuses on an in-depth study of literature by
women. Topics vary, and may include From the “Damned
Mob” to Oprah’s Book Club: A History of American Women in
the Literary Marketplace; Mommie Dearest: Women Writing
Motherhood; Border Crossings: Women Resisting Definition;
and Women (Re)Writing Nature. Close reading, active
discussion, and researched analysis will be central to the class.
3 credits

ENG/IDS 345 Topics in Writing (y)
Prerequisite: ENG 102 College Writing 2, second-year
standing, OR permission of the instructor
Topics in Writing courses are writing-intensive, portfolio-based
writing workshops. May include such specific course titles as
Writing in the Disciplines, Writing for Effective Democracy/
Citizenship, and Writing for the Professions. 3 credits
ENG 350 Topics in Pre-1800 Literature (y)
Prerequisite: ENG 102 College Writing 2, second-year standing, OR permission of the instructor.
Thematic, stylistic, or period study of poetry, narrative (fiction or nonfiction), or drama. The focus will vary. Examples include Chaucer, 18th-Century Novel, the Gothic Revival, Renaissance Poetry, and Jacobean Tragedy. 3 credits

ENG 351 Topics in Pre-1800 Literature: The Gothic Revival (y)
Prerequisite: ENG 102 College Writing 2, second-year standing, OR permission of the instructor.
Explores Gothicism as a literary movement and mode of thought that revived medieval themes and archetypes in the late 18th century. Traditional and contemporary theories related to the Gothic Revival will be included, and drive research projects. 3 credits

ENG 352 Topics in Pre-1800 Literature: 18th Century Novel (y)
Prerequisite: ENG 102 College Writing 2, second-year standing, OR permission of the instructor.
Examines literature written before 1800, with special attention given to literary, historical, cultural, and theoretical contexts. Topics will vary. 3 credits

ENG 360 Topics in Post-1800 Literature (y)
Prerequisites: ENG 102 College Writing 2 and second-year standing OR permission of instructor.
Thematic, generic, stylistic, or period study of post-1800 literature. The focus will vary. Examples include the Beats, Poetry of Witness, Magical Realism, and the Female Bildungsroman. 3 credits

ENG 355 Topics in Pre-1800 Literature: The Gothic Revival (y)
Prerequisite: ENG 102 College Writing 2, second-year standing, OR permission of the instructor.
Explores Gothicism as a literary movement and mode of thought that revived medieval themes and archetypes in the late 18th century. Traditional and contemporary theories related to the Gothic Revival will be included, and drive research projects. 3 credits

ENG 356 Topics in Pre-1800 Literature: 18th Century Novel (y)
Prerequisite: ENG 102 College Writing 2, second-year standing, OR permission of the instructor.
Examines literature written before 1800, with special attention given to literary, historical, cultural, and theoretical contexts. Topics will vary. 3 credits

ENG 357 Topics in Pre-1800 Literature: American Realism and Naturalism (y)
Prerequisite: ENG 102 College Writing 2, second-year standing, OR permission of the instructor.
Course will consider American literature written between the Civil War and World War I. The class will analyze its literary, historical, cultural, social, and theoretical contexts, and special attention will be given to gender, race, class, and sexuality. 3 credits

ENG 358 Topics in Pre-1800 Literature: Contemporary Literature – The Literature of Generation X (y)
Prerequisite: ENG 102 College Writing 2, second-year standing, OR permission of the instructor.
This course will examine American and Canadian literature written by and about Generation X (the generation born between 1965 and 1976). Special attention will be paid to gender, class, race, and sexuality. 3 credits

ENG 370 Major Authors (y)
Prerequisite: ENG 102 College Writing 2, second-year standing, OR permission of the instructor.
In-depth study of a single author or a pair of authors. The focus will vary. Examples include Jane Austen, Walt Whitman & Emily Dickinson, Virginia Woolf, and William Faulkner & Toni Morrison. 3 credits

ENG 371 Major Authors: Jane Austen (y)
Prerequisite: ENG 102 College Writing 2, second-year standing, OR permission of the instructor.
Class will explore the development of Jane Austen’s literary career through a focus on her six major novels and some of the juvenilia. Background information on Austen’s life and times will enable students to appreciate the many themes and subtexts of these works. 3 credits

ENG/IDS 380 Interdisciplinary Topics in Literature (y)
Prerequisite: ENG 102 College Writing 2, second-year standing, OR permission of the instructor.
This course focuses on the ways in which English can work with other disciplines to gain a better understanding of literature and the world. Topics vary, and may include Literary Tales of Travel and Trade; A Perfect World?: The Literary Utopia; and Globalism and the “American Century.” 3 credits

ENG/IDS 390 Advanced Writing (y)
Prerequisite: ENG 102 College Writing 2, second-year standing, OR permission of the instructor.
This writing-intensive workshop introduces students to the genre of creative nonfiction and presents rhetorical principles relevant to the writing process. Topics vary, but may include Environmental Writing and Introduction to Creative Nonfiction. 3 credits

ENG 410 Critical Theory (y)
Prerequisite: ENG 102 College Writing 2, second-year standing, OR permission of the instructor.
Provides a historical and thematic survey of critical theory and an interdisciplinary theoretical framework for the analysis and understanding of literature and the world beyond the text. 3 credits

ENG 490 Capstone Research Project (s)
Culmination of the student’s work in the major. Allows student to complete a thesis under the direction of an English faculty member. Weekly class meetings will guide and support the thesis-writing process by creating regular writing workshops for students and allowing for various kinds of feedback during each stage of the process. 1 credit
ENVIRONMENTAL STUDIES (ENV)

ENV 191 World Regional Geography (s)
Provides the necessary geographic foundations to build an informed view of global events in the developed and developing regions of the world. The physical environment includes the natural environment and climate while the human landscape is examined by political outlook, economic potential, religion, and population characteristics. 3 credits

ENV 215 Organic Gardening (y)
Science and art of growing fruits, vegetables, or ornamental plants by following essential principles of organic agriculture. Topics include soil building and conservation, pest management, and preservation of heirloom variety. Course includes field work. 2 credits

ENV 291 Introduction to Geographic Information Systems (GIS) and Geospatial Technology (xf)
Study of GIS fundamentals and its application in many professional and academic fields. Introduction to GIS, databases and metadata. Practical applications of ESRI ArcView and other GIS software. Build, edit, and query a GIS; basic spatial analysis. 3 credits

ENV 310 Mastering Geographic Information Systems (GIS) (xs)
Prerequisite: ENV 291 Intro to GIS and Geospatial Technology. This course focuses on Geographic Information Systems (GIS) as an essential interdisciplinary tool in environmental studies, business, art and other disciplines. Through practical applications of ESRI ArcView students learn GIS fundamentals and will become proficient in using GIS in many professional and academic fields. Topics include cartography, geodatabases, metadata and spatial analysis, as well as, building, editing, and analyzing GIS. Students will complete a final project with a topic of their choice. 3 credits

ENV 312 Remote Sensing –Viewing our Earth from Space (y)
Prerequisite: ENV 291 Intro to GIS and Geospatial Technology. Exploring the earth from afar. Manipulation, analysis, and classification of satellite and aerial data. Digital image processing techniques, with classification of land cover such as trees or species composition. Class develops hands-on, interdisciplinary and high-tech skills with professional data and software and culminates in a final project of the students’ choice. 3 credits

ENV/IDS 315 Ecosystems, Function, and Management (xf)
Prerequisites: BIO 120 Introduction to Environmental Science AND ENV 191 World Regional Geography
This course provides an overview of major ecosystems and anthropogenic impact, including forests, prairies, deserts, and aquatic systems. Course includes hands-on field work. 3 credits

ENV/HIS 320 American Environmental History (xf)
Prerequisites: BIO 120 Introduction to Environmental Science AND either HIS 111 United States History to 1877, HIS 112 United States History since 1877, or HIS 150 Introduction to Historical Methods
In this course, students will analyze changing perceptions and uses of the environment in the United States from pre-contact time to the present. Emphasis will be placed on examples of sustainability and conservation practices. 3 credits

ENV 322 Environment and Human Health/Toxicology (y)
Prerequisite: BIO 120 Introduction to Environmental Science
Students a) examine the effects of environmental hazards and pollution on living organisms, b) study the mechanisms of environmental risks and underlying policies, and c) develop solutions to prevent or minimize effects. Topics include geographical cancer distribution trends, malaria, pollution, asthma, nitrogen in water, and indoor pollution. Course includes lectures, reports, discussion, and field trips. 3 credits

ENV 325 Global Positioning Systems (GPS) (y)
Prerequisite: ENV 291, Introduction to GIS and Geospatial Technology
Professional data collection and orienteering skills necessary for many professionals in the environmental arena. In-depth overview of global satellite navigation systems and focus on professional mapping-grade Trimble GPS and advanced usages of ‘recreational’ GPS receivers. Class includes hands-on field trips and a final project of the students’ choice. 3 credits

ENV/IDS 331 Sustainable Tourism (y)
Prerequisite: BIO 120 Introduction to Environmental Science
Tourism is one of the fastest growing and most exciting industries in the world. This course illuminates issues of economic, environmental, social, and cultural sustainability as they relate to tourism and travel. Other topics include various means of travel, eco-travel destinations and organization. Course includes field trips and project work, such as writing a travel guide. 3 credits

ENV 333 Introduction to Renewable Energy (y)
Prerequisite: BIO 120 Introduction to Environmental Science
Key concepts of solar energy, biofuels and wind energy, considering economics, energy production, and other factors. Course is offered in collaboration with Crowder College.
Cottey faculty leads additional weekly labs that tie learning material to past or current issues in Environmental Studies. 4 credits

ENV 335 Soil, Water, Atmosphere (y)
Prerequisite: BIO 120 Introduction to Environmental Science
Local, national, and international issues and solutions concerning soil, water, and atmosphere resources. Fundamental concepts and hands-on fieldwork. Hands-on activities include sampling and analytical techniques, as well as a final project of the student’s choice. 3 credits
ENV/IDS 350 Environmental Conditions and Global Economic Development (xs)
Prerequisites: BIO 120 Introduction to Environmental Science AND BUS 101 Introduction to Business
The primary focus of this course is on key concepts and theories used in the analysis of sectoral and environmental aspects of economic development worldwide, with particular attention to the interactions between development, renewable resources, and the environment. Course includes hands-on field work and field trips. 3 credits

ENV 390 Environmental Studies Forum (s)
Prerequisites: BIO 120 Introduction to Environmental Science Environmental issues, professionalism, ethics and legal issues, current status and recent advances in environmental studies. Course includes presentations by professionals, discussion, student presentations, readings, reports, and final project. 2 credits

ENV 485 Capstone Research/Outreach Project (Part 1) (f)
Prerequisite: BIO 120 Introduction to Environmental Science The Capstone is the culmination of the student’s work in the major. Over a period of two semesters students will complete a thesis under the direction of an Environmental Studies faculty member or professional expert. Regular class meetings will guide and support the research/outreach and thesis-writing process. Students will present their progress and results at the end of each semester. 3 credits

ENV 490 Capstone Research/Outreach Project (Part 2) (s)
Prerequisites: BIO 120 Introduction to Environmental Science AND ENV 485 Capstone Research/Outreach Project (Part 1) The capstone project is the culmination of the student’s work in the major. Over a period of two semesters students will complete a thesis under the direction of a faculty member or professional expert. Regular meetings will guide and support the research/outreach and thesis-writing process. Students will present their results at the end of the semester. 3 credits

FILM STUDIES (FLM)

FLM 151 International Film (xf)
Introduces international cinema, which initially developed in isolation from, then in opposition to, the narrative and cinematic techniques of dominant Hollywood cinema. Includes Soviet montage, German Expressionism, Italian Neo-Realism, French, and New Wave. Films by critically acclaimed directors from Japan, Sweden, and elsewhere may be included. 3 credits

FLM 152 American Film (xf)
Introduction to American motion picture. Trends in each decade will be explored, from the 1920s to 1990s. Backgrounds on filmmaking and film adaptation from other sources will be explored. 3 credits

FLM/WST 153 Film for Femmes (xs)
Focused on films by or about strong female leading characters, real and fictitious, good and bad. Includes basic critical vocabulary and skills, as well as a general background of some of the important writers, directors, and actors in this genre. 3 credits

FLM 154 Comparative Cinema (xs)
Recommended [but not required]: FLM 152 American Film OR FLM 151 International Film Examines independent Hollywood cinema and international films which have influenced the Hollywood model. Independent American directors who subvert or transcend standard Hollywood genres will be examined through selection of representative films, as will foreign films which inspired Hollywood remakes of the foreign original. 3 credits

Special Topics:

FLM 192 Principles of Film Making (y)
Prerequisite: FLM 151 International Film OR FLM 152 American Film OR FLM 153 Film for Femmes OR FLM 154 Comparative Cinema
The course will cover the basic principles of both traditional film and digital video film-making, including cameras and lenses, tripods and other support systems, lighting design and measurement, camera positions, angles and movements, editing, special effects, film acting, and all of the other aspects of film production necessary in order to develop the ability to write, shoot, produce, and edit short documentary or fiction films. Students, in groups, will be required to create original short films as their final projects in the class. 3 credits

FLM 196 Anime & Japanese Culture (y)
An examination of Japanese animation as film, art, and an increasingly influential element of popular culture in Japan and the West. Japanese culture and its influences on anime will be the special focus of viewings and discussions of major works in the genre. 3 credits

FRENCH (FRE)

FRE 101 Elementary French 1 (f)
Essentials of grammar and composition with progressive practice in listening, speaking, reading, and writing. 4 credits

FRE 102 Elementary French 2 (s)
Prerequisite: FRE 101 Elementary French 1
Emphasis on grammar, composition, reading, speaking, and understanding. 4 credits

FRE 201 Intermediate French 1 (f)
Prerequisite: FRE 102 Elementary French 2
Systematic review of grammatical structures and principles with vocabulary building; developing skills and techniques to learn French as spoken and written language; reading from articles, short stories, novels, interviews or plays using those skills; and techniques to increase ability to read French for enjoyment or practical purposes. 3 credits
FRE 202 Intermediate French 2 (s)
Prerequisite: FRE 201 Intermediate French 1
Emphasizes reading and writing. 3 credits

FRE 211 French Literature 1 (xf)
Prerequisite: FRE 202 Intermediate French 2
Survey of French poetry and theater from its origins to present day. Course includes lectures, reading, and discussion of representative works. 3 credits

FRE 212 French Literature 2 (xs)
Prerequisite: FRE 202 Intermediate French 2
Survey of French short story and novel from its origins to present day. Course includes lectures, reading, and discussion of representative works. 3 credits

FRE 213 Oral French (xf)
Prerequisite: FRE 202 Intermediate French 2
Develops comprehension of spoken French as step toward further developing oral expression. Includes review of difficult grammar concepts. 3 credits

FRE 214 French Civilization (xs)
Prerequisite: FRE 202 Intermediate French 2
Geography; past history as introduction to present; political, economic, and social life; French culture and its diffusion in the world. 3 credits

Special Topics:
FRE/WST 199 French Women in Translation (y)
A study of important women writers and characters from French and Francophone literature, in translation. 3 credits

GERMAN (GER)

GER 101 Elementary German 1 (f)
Essentials of grammar and four basic skills: understanding, speaking, reading, and writing. 4 credits

GER 102 Elementary German 2 (s)
Prerequisite: GER 101 Elementary German 1
Emphasizes grammar, listening, speaking, reading, and composition. 4 credits

GER 201 Intermediate German 1 (f)
Prerequisite: GER 102 Elementary German 2
Includes review of grammar, listening comprehension practice, and conversation. Reading and discussion of German stories coupled with assigned compositions. 3 credits

GER 202 Intermediate German 2 (s)
Prerequisite: GER 201 Intermediate German 1
Grammar review with listening comprehension and conversation practice. Reading and discussion of modern short stories and articles. 3 credits

GER 211 German Readings 1 (xf)
Prerequisite: GER 202 Intermediate German 2
Reading and discussion in German of material selected from the humanities and social sciences that reflect German culture, literature, and current events. Emphasis on reading, comprehension, and vocabulary building. 3 credits

GER 212 German Readings 2 (xs)
Prerequisite: GER 202 Intermediate German 2
Conversation and oral presentations based on readings on varied aspects of contemporary German life and literature. Supplemental written assignments with continued emphasis on reading skills. 3 credits

GER 213 German Conversation/Composition (xf)
Prerequisite: GER 202 Intermediate German 2
Intensive in-class discussion and exercises designed to develop fluency. Vocabulary building, advanced grammar, and written assignments designed to further correct expression. 3 credits

GER 214 German Civilization German Track (xs)
Prerequisite: GER 202 Intermediate German 2
Survey of German intellectual, political, and economic history, geography, and customs, including continuing influence of German culture on contemporary world. 3 credits

GER 214 German Civilization English Track (xs)
Introduction to history and culture of Germany from ancient world to post-reunification modern Germany. German literature, philosophy, art, music, and film addressed within context of Germany’s socio-economic and political history. Taught in English. Students taking German Track have additional texts or assignments in German. 3 credits

HISTORY (HIS)

HIS 101 History of Western Civilization to 1500 (f)
Survey of Western Civilization from its ancient origins to A.D. 1500. 3 credits

HIS 102 History of Western Civilization Since 1500 (s)
Survey of Western Civilization from A.D. 1500 to present. 3 credits

HIS 111 United States History to 1877 (f)
Survey of the development of United States from its colonial origins to end of Reconstruction. 3 credits

HIS 112 United States History Since 1877 (s)
Survey of development of United States from Reconstruction to present. 3 credits

HIS 121 Native American History (s)
Study of the experiences of and policies toward Native Americans of North America. 3 credits

HIS 125 Asian Civilization (xf)
Study of the culture and history of China, Japan, Korea, and Southeast Asia. 3 credits
HIS 150 Introduction to Historical Methods (f)
How do historians know what they know? This course will introduce you to the field of history and to its methods. You will learn about local history as you complete projects, each incorporating a different type of historical presentation. 3 credits

HIS 191 Public History Workshop (y)
Hands on workshop that allows you to practice or learn skills of public history. 1 credit

HIS 202 Twentieth-Century Europe (xf)
Prerequisite: HIS 102 History of Western Civilization Since 1500 OR HIS 112 United States History Since 1877
Study of historical development of twentieth-century European society and its relation with world society. 3 credits

HIS/WST 211 History of Women in the United States (s)
Survey of women in United States from colonial to modern times. Introduces political, social, religious, and economic factors that influenced women’s roles in and contributions to U.S. society. 3 credits

HIS 216 History of American West (y)
Prerequisite: HIS 111 United States History to 1877 OR HIS 112 United States History Since 1877
Surveys experiences of various peoples who inhabited American West. Includes impact of people on environment, race relations, and governmental attitudes. 3 credits

HIS 252 Medieval Europe (s)
Surveys civilizations of Christian Europe, Byzantine Empire, and Islam during Middle Ages [from C.E. 500 to 1500]. Introduces social, religious, cultural, and economic factors that laid foundations of modern West. 3 credits

HIS 255 Renaissance & Reformation Europe (xs)
Survey of history of Renaissance & Reformation in Europe from late 14th to mid-17th centuries. Religious, political, social and cultural conflicts will be studied to reveal their important role in forging modern western world. 3 credits

HIS/ENV 320 American Environmental History (xf)
Prerequisites: BIO 120 Introduction to Environmental Science AND either HIS 111 United States History to 1877, HIS 112 United States History since 1877, OR HIS 150 Introduction to Historical Methods
In this course, students will analyze changing perceptions and uses of the environment in the United States from pre-contact time to the present. Emphasis will be placed on examples of sustainability and conservation practice. 3 credits

INTERDISCIPLINARY STUDIES (IDS)

IDS 101 Literature and Opera (y)
Systematic study of literature and the operas based on them. Involves reading, viewing videotapes, lectures, and listening to audiotapes. 3 credits

IDS 103 Germanic Mythology and Fairy Tale (xs)
Introduces major Germanic myths and folktales which have influenced modern literature, cinema, and art. Also addresses questions of structure and function in myth and folklore. 3 credits

IDS 201 Step Into the World! (s)
Prerequisite: Educational travel participation OR permission of the instructor
Provides a rigorous academic experience in preparation for national or international travel. Introduces as many aspects as possible of the culture of the country/city. Explores areas of study related to the purpose of the trip, e.g., geography, history, flora and fauna, economy. Final project, e.g., article, video, journal, multi-media presentation required. 0-2 credits

IDS 310 Research Methods in Social Science and Environmental Studies (s)
Prerequisite: MAT 112 Elementary Statistics OR MAT 201 Calculus 1
Students explore observational and experimental methods by designing and implementing their own research projects. Students use statistical concepts and techniques to guide sample design, execution, and estimation and identify alternative sample designs and modes of data collection. In this way, they learn how and why various research methods can be applied to evaluate hypothetical answers to various research questions. Students in the environmental studies program apply the research methods to analyzing elements and processes in ecological systems, and students in other programs of study complete projects related to their disciplinary foci. 3 credits

IDS 365 International Environment Policy (s)
The course focuses on current events concerning international relations and business that are occurring throughout the world. Students will perform industry analysis related to her chosen career field and examine issues, concerns, and opportunities in that career field. It is recommended that the course be taken in the final semester before graduation. 3 credits

IDS/ENG 305 Rhetorical History and Theory: Introduction to Rhetoric/Rhetorical Theory (y)
Prerequisite: ENG 102 College Writing 2, second-year standing, OR permission of the instructor
Introduces students to some major figures and concepts in the history of rhetoric and rhetorical thought, beginning with rhetoric’s emergence in Classical Greece as a systematic pedagogy and practice of civic participation. 3 credits

IDS/ENV 315 Ecosystems, Function, and Management (xf)
Prerequisites: BIO 120 Introduction to Environmental Science AND ENV 191 World Regional Geography
This course provides an overview of major ecosystems and anthropogenic impact, including forests, prairies, deserts, and aquatic systems. Course includes hands-on field work. 3 credits
IDS/ENG 345 Topics in Writing (y)
Prerequisite: ENG 102 College Writing 2, second-year standing, OR permission of the instructor
Topics in Writing courses are writing-intensive, portfolio-based writing workshops. May include such specific course titles as Writing in the Disciplines, Writing for Effective Democracy/Citizenship, and Writing in the Professions. 3 credits

IDS/IRB 340 Environmental Business (xs)
Prerequisite OR Corequisite: BUS 340 Principles of Finance OR BIO 120 Introduction to Environmental Science
The course focuses on various types of environmental businesses from an entrepreneurial point of view. It elaborates on the profitability and analysis of green projects, includes the finance, operations, and marketing aspects, and investigates the roles that government plays in the viability of such businesses. 3 credits

IDS/IRB 345 Economics of the Environment (xs)
Prerequisite: ECO 202 Principles of Economics 2: Microeconomics OR BIO 120 Introduction to Environmental Science
The course introduced economic models and their applications to the management of the environment. It includes analytical tools for environmental planning, investigates applications to air quality, water quality, solid wastes, toxic substances, and surveys global environmental management issues. 3 credits

IDS/ENG 380 Interdisciplinary Topics in Literature (y)
Prerequisite: ENG 102 College Writing 2, second-year standing, OR permission of the instructor
This course focuses on the ways in which English can work with other disciplines to gain a better understanding of literature and the world. Topics vary, and may include Literary Tales of Travel and Trade; A Perfect World?: The Literary Utopia; and Globalism and the “American Century.” 3 credits

IDS/ENG 390 Advanced Writing (y)
Prerequisite: ENG 102 College Writing 2, second-year standing, OR permission of the instructor
This writing-intensive workshop introduces students to the genre of creative nonfiction and presents rhetorical principles relevant to the writing process. Topics vary, but may include Environmental Writing and Introduction to Creative Nonfiction. 3 credits

IDS/ENV 331 Sustainable Tourism (xf)
Prerequisite: BIO 120 Introduction to Environmental Science
Tourism is one of the fastest growing and most exciting industries in the world. This course illuminates issues of economic, environmental, social, and cultural sustainability as they relate to tourism and travel. Other topics include various means of travel, eco-travel destinations and organization. Course includes field trips and project work, such as writing a travel guide. 3 credits

IDS ENV 350 Environmental Conditions and Global Economic Development (xs)
Prerequisites: BIO 120 Introduction to Environmental Science AND BUS 101 Introduction to Business
The primary focus of this course is on key concepts and theories used in the analysis of sectoral and environmental aspects of economic development worldwide, with particular attention to the interactions between development, renewable resources, and the environment. Course includes hands-on field work and field trips. 3 credits

IDS/IRB 355 International Political Economy (f)
Prerequisite OR Corequisite: ECO 201 Principles of Economics 1: Macroeconomics, ECO 202 Principles of Economics 2: Microeconomics, POL 121 Introduction to Political Science, or IRB 151 International Relations
This course will cover fundamental theories of international trade and finance, with attention to globalization, equity, development, and environmental sustainability. The questions of equity and sustainability are as important as goals of efficiency or profit. What may be best for the fast movement of capital, for example, may be the worst for sustaining basic livelihoods or the environment. The field investigates how to increase the general public good, rather than private profit, viewing the two as not necessarily incompatible, but also not automatically congruent. 3 credits

IDS/IRB 450 Corporate Social Responsibility (s)
Prerequisite: Senior Year
This course examines the responsibilities of business corporations to their many constituencies. Explores various theories and examines the state of current practice. Includes concepts of ethics, environmental and social responsibility, governance, compliance, and sustainability accounting. 3 credits

INTERNATIONAL BUSINESS (INB)

INB 490 Global Business Strategy (s)
Prerequisite: Taken in final semester
This course applies decision-making processes to practical business situations, using knowledge gained in previous courses. Examines business strategy and policy at executive management levels. 3 credits

INTERNATIONAL RELATIONS (INR)

INR 490 Capstone Research Project (s)
Prerequisite: IRB 151 International Relations
Under the supervision of Cottey faculty, students propose and perform research related to international relations. 6 credits
INTERNATIONAL RELATIONS AND BUSINESS (IRB)

IRB 151 International Relations (fs)
This course introduces students to basic concepts, ideas, and debates that are central to the study of world politics. Knowledge of the theories of international relations and how those theories might be applied are important assets for all students at the college level in this globalized era. The semester will be divided into two parts. Part One will cover international security; identifying political theories; the international system; foreign policy; international conflict; military force and terrorism; and international organization, law, and human rights. Part Two will cover international political economy, considering international trade, money and business, international integration, environment and population, the North-South gap, and international development. 3 credits

IRB/WST 293 Women in Developing Countries (y)
Prerequisite: at least sophomore standing
This course focuses on the status and roles of women in developing countries. Addressing the problems of poverty, population growth, rural-urban migration, human capital formation, agricultural transformation, and environmental degradation, it emphasizes women as a critical part of the solution. The course includes student presentations. 3 credits

IRB 310 International Organizations (f)
Prerequisite OR Corequisite: ECO 201 Prin of Econ 1: Macroeconomics OR IRB 151 International Relations
This course studies roles, effects, and problems of various international organizations. In the globalized world, each state cannot solve global problems beyond its borders. Therefore, roles and effects of international organizations have drastically increased in recent decades. Considering these new trends, this course analyzes and evaluates various international organizations through different theories of international relations and addresses problems of them and solutions for the problems. 3 credits

IRB 320 Economics of Global Business (f)
Prerequisite: ECO 201 Prin of Econ 1: Macroeconomics OR ECO 202 Prin of Econ 2: Microeconomics
This course considers international specialization, the development of world trade, commercial policy, and balance of payments, as well as foreign exchange rates, markets, and policies. 3 credits

IRB 330 Poverty and Inequality (xs)
Prerequisite: POL 101 US Government OR POL 121 Introduction to Political Science OR IRB 151 International Relations
This course studies the situations of the poor in the world and its relations with inequality and globalization. Various theories introduce causes of poverty and inequality and suggest solutions for them. Students will analyze and evaluate which theory has a higher possibility to reduce poverty and inequality than the others. This course also explores relations between poverty and environmental degradation in order to understand the impacts of globalization. 3 credits

IRB/IDS 340 Environmental Business (xs)
Prerequisite OR Corequisite: BUS 340 Principles of Finance OR BIO 120 Introduction to Environmental Science
The course focuses on various types of environmental businesses from an entrepreneurial point of view. It elaborates on the profitability and analysis of green projects, includes the finance, operations, and marketing aspects, and investigates the roles that government plays in the viability of such businesses. 3 credits

IRB/IDS 345 Economics of the Environment (xs)
Prerequisite: ECO 202 Principles of Economics 2: Microeconomics OR BIO 120 Introduction to Environmental Science
The course introduced economic models and their applications to the management of the environment. It includes analytical tools for environmental planning, investigates applications to air quality, water quality, solid wastes, toxic substances, and surveys global environmental management issues. 3 credits

IRB/IDS 350 International Political Economy (f)
Prerequisite OR Corequisite: ECO 201 Prin of Econ 1: Macroeconomics, ECO 202 Prin of Econ 2: Microeconomics, POL 121 Intro to Political Science, or IRB 151 International Relations
This course will cover fundamental theories of international trade and finance, with attention to globalization, equity, development, and environmental sustainability. The questions of equity and sustainability are as important as goals of efficiency or profit. What may be best for the fast movement of capital, for example, may be the worst for sustaining basic livelihoods or the environment. The field investigates how to increase the general public good, rather than private profit, viewing the two as not necessarily incompatible, but also not automatically congruent. 3 credits

IRB 420 Multinational Business Finance (xf)
Prerequisites: BUS 340 Principles of Finance AND IRB 320 Economics of Global Business
This course focuses on the theory and practice of multinational financial management. It covers the management of foreign exchange risk, intracorporate fund flows, and working capital, and examines foreign direct investment, international project analysis, and foreign operations financing. 3 credits

IRB/IDS 450 Corporate Social Responsibility (s)
Prerequisite: Senior Year
This course examines the responsibilities of business corporations to their many constituencies. Explores various theories and examines the state of current practice. Includes concepts of ethics, environmental and social responsibility, governance, compliance, and sustainability accounting. 3 credits

IRB 480 International Management (xf)
Prerequisite: Taken in final semester
This course analyzes cross-cultural and international management issues, and the problems of managing in a global environment. Focuses on cultural and regional differences, political and economic influences, global market factors, and other variables that multi national enterprises must face. 3 credits
IRB 491 Topics in International Business/Relations
Prerequisite: Taken in final semester
The course focuses on current events concerning international relations and business that are occurring throughout the world. Students will perform industry analysis related to her chosen career field and examine issues, concerns, and opportunities in that career field. 3 credits

JOURNALISM (JRN)

JRN 192 Newswriting (y)
Prerequisite: able to type at least 20 words per minute
Students should have strong English skills, be able to type 20 words a minute, and be ready to write! Designed to provide exposure to fundamentals of print newswriting and reporting, and how the discipline differs from broadcast news and public relations writing. This is a fun but fast-paced course that uses discussions of current events, class exercises, and field encounters to introduce the world of journalism. Some completed coursework may be published in The Spectrum student newspaper. 1 credit

JRN 229 Journalism Practicum (fs)
Prerequisite: Permission of instructor
May be repeated for credit. 1 credit
Newspaper Practicum (fs)
Students gain practical experience in writing, editing, layout and design or photography with college newspaper, The Spectrum.
Yearbook Practicum (fs)
Students gain practical experience in writing, editing, layout and design or photography with college yearbook, The Retrospect.
Broadcast Practicum (fs)
Students gain practical experience in broadcast media.

MATHEMATICS (MAT)

MAT 101 Intermediate Algebra (f)
Thorough review of basic principles of algebra. Three hours per week. 2 credits

MAT 103 College Algebra (fs)
Prerequisite: Two years of high school mathematics OR MAT 101 Intermediate Algebra
Basic concepts, linear and quadratic equations, inequalities, functions and graphing, exponential and logarithmic functions, systems of equations, word problems, complex numbers, polynomials, and binomial theorem. 3 credits

MAT 104 Trigonometry (y)
Prerequisite: Two years of high school mathematics OR MAT 101 Intermediate Algebra
Right triangle trigonometry, trigonometric functions, trigonometric identities and equations, graphing of trigonometric functions, law of cosines, and law of sines. 2 credits

MAT 112 Elementary Statistics (s)
Prerequisite: MAT 103 College Algebra
Descriptive statistics, sampling, basic probability, random variables, binomial and normal distributions, confidence intervals, tests of significance, and introduction to regression and correlation. 3 credits

MAT 120 Pre Calculus 1 (f)
Prerequisite: Two years of high school algebra OR MAT 101 Intermediate Algebra
Preparation for study of calculus, including linear functions, polynomials, rational functions, exponential and logarithmic functions, and introductory trigonometry. Not open to students with credit in MAT 103 or MAT 104. 4 credits

MAT 201 Calculus 1 (f)
Prerequisite: MAT 103 College Algebra
Inequalities, functions, limits and continuity, differentiation, applications of derivative, integration, and applications of definite integral. 4 credits

MAT 202 Calculus 2 (s)
Prerequisite: MAT 201 Calculus 1
Calculus of trigonometric functions, logarithmic and exponential functions, techniques of integration, indeterminate forms and improper integrals, infinite series, conic sections and polar coordinates. 4 credits

MAT 203 Calculus 3 (f)
Prerequisite: MAT 202 Calculus 2
Three-dimensional vector calculus, partial differentiation, multiple integration, applications, line integral, and Green’s Theorem. 4 credits

MAT 204 Differential Equations (s)
Prerequisite: MAT 203 Calculus 3
Ordinary differential equations including first order equations, higher order linear equations, applications, series solutions, and Laplace transforms. 3 credits
MUSIC (MUS)

All lessons require concurrent enrollment in an appropriate repertoire class. Lessons, ensemble courses, and repertoire courses may be repeated for credit. Applied woodwind lessons are available for saxophone, oboe, flute, clarinet, or bassoon. Applied String lessons are available for violin, viola, cello, or string bass. Applied Brass lessons are available for trumpet, trombone, French horn, and tuba.

MUS 101 Music Appreciation (fs)
A course designed to encourage and assist the student in listening to music for the greatest understanding and enjoyment. In addition to studying the broad historical scope of musical development, the student undertakes an extensive listening program of representative masterworks. 3 credits

MUS 103 Fundamentals of Music (fs)
A study of music theory fundamentals (scales, key signatures, meter signatures, intervals, triads, and rhythmic notation), aural skills fundamentals (ear-training and sight singing), and keyboard fundamentals (scales, intervals, and triads). May be taken by music majors as a required prerequisite for the MUS 111 Harmony 1, MUS 109 Elementary Keyboard Harmony 1 and MUS 110 Sight Singing and Ear Training 1 sequence. (May not be taken for credit by students who have earned credit for Harmony 1-4 or SS&ET 1-4.) Open to all other students for elective credit. 3 credits

MUS 109 Keyboard Harmony 1 (f)
Corequisites: MUS 111 Harmony 1 AND MUS 110 Sight Singing and Ear Training 1
Major and natural minor scales, cadence progressions, reading lead sheet symbols, harmonizing melodies, beginning transposition, and introduction to reading figured basses. 1 credit

MUS 110 Sight Singing and Ear Training 1 (f)
Corequisites: MUS 111 Harmony 1 AND MUS 109 Keyboard Harmony 1
Beginning interval recognition, melodic dictation, rhythmic dictation, harmonic dictation, sight singing, and rhythmic reading. Some computer assisted instruction. 1 credit

MUS 111 Harmony 1 (f)
Prerequisite: Placement Exam OR MUS 103 Fundamentals of Music
Corequisites: MUS 109 Keyboard Harmony 1 AND MUS 110 Sight Singing and Ear Training 1
Intended for prospective music majors, but open to all qualified students with consent of the instructor. Review of music fundamentals, introduction to figured bass, analysis, melody writing, and elementary part-writing. Introduction to the Sibelius notation program and computer assisted instruction. 3 credits

MUS 112 Harmony 2 (s)
Prerequisite: MUS 109 Keyboard Harmony, MUS 110 Sight Singing and Ear Training, and MUS 111 Harmony 1
Corequisites: MUS 113 Keyboard Harmony 2 AND MUS 114 Sight Singing and Ear Training 2
Continued study of musical composition through part-writing and analysis. Includes triads in inversions, non-chord tones, seventh chords, and secondary functions. Continued use of the Sibelius notation program. 3 credits

MUS 113 Keyboard Harmony 2 (s)
Corequisites: MUS 112 Harmony 2 AND MUS 114 Sight Singing and Ear Training 2
Harmonic and melodic minor scales, more advanced melody harmonization, and reading of lead sheets. Continued transposition, harmonic progressions, figured basses, and introduction to improvisation. 1 credit

MUS 114 Sight Singing and Ear Training 2 (s)
Corequisites: MUS 112 Harmony 2 AND MUS 113 Keyboard Harmony 2
More advanced melodic, rhythmic, and harmonic dictation. Continued study of sight singing utilizing C clefs, and more advanced rhythmic reading. Continued use of computer assisted instruction. 1 credit

MUS 120 Elective Lessons 1 credit (fs)
Prerequisite: Audition
Corequisite: MUS 270

MUS 121 Applied Lessons 1 – 3 credits (f)
Prerequisite: Audition
Corequisite: MUS 270

MUS 122 Applied Lessons 1 – 3 credits (s)
Prerequisite: Audition
Corequisite: MUS 270
MUS 151 Class Voice 1 (f) 1 credit

MUS 152 Class Voice 2 (s) 1 credit
Prerequisite: MUS 151 Class Voice 1

MUS 209 Keyboard Harmony 3
Corequisites: MUS 211 Harmony 3 AND MUS 210 Sight Singing and Ear Training 3
More advanced level melody harmonization, reading lead sheets, transposition, harmonic progressions, improvisation, and reading figured basses. Introduces score reading at the keyboard. 1 credit

MUS 210 Sight Singing and Ear Training 3 (f)
Corequisites: MUS 211 Harmony 3 AND MUS 209 Keyboard Harmony 3
Melodic dictation with chromaticism, harmonic dictation with seventh chords, all interval dictation, and sight singing with chromaticism. Some computer assisted instruction. 1 credit

MUS 211 Harmony 3 (f)
Prerequisite: MUS 112 Harmony 2, MUS 113 Keyboard Harmony 2, AND MUS 114 Sight Singing and Ear Training 2
Corequisites: MUS 209 Keyboard Harmony 3 AND MUS 210 Sight Singing and Ear Training 3
Continued study of musical composition through part-writing and analysis. Includes study of secondary functions and modulation. Emphasis on instrumental writing and further use of the Sibelius notation program. 2 credits

MUS 212 Harmony 4 (s)
Prerequisite: MUS 211 Harmony 3, MUS 209 Keyboard Harmony 3, and MUS 210 Sight Singing and Ear Training 3
Corequisites: MUS 213 Keyboard Harmony 4 AND MUS 214 Sight Singing and Ear Training 4
Continued study of chromatic harmony through part-writing and analysis. Includes study of late nineteenth and twentieth century analytical and compositional techniques. Continued use of the Sibelius notation program. 2 credits

MUS 213 Keyboard Harmony 4 (s)
Corequisites: MUS 212 Harmony 4 AND MUS 214 Sight Singing and Ear Training 4
Advanced melody harmonization, reading lead sheets, improvisation, reading figured basses and score reading with transposed instrumental parts and with parts that use C clefs. 1 credit

MUS 214 Sight Singing and Ear Training 4 (s)
Corequisites: MUS 212 Harmony 4 AND MUS 213 Keyboard Harmony 4
Advanced level melodic, rhythmic, and harmonic dictation. Harmonic dictation with chromaticism and modulations. Advanced sight singing and chromaticism and modulations. Some computer assisted instruction. 1 credit

MUS 215 Class Voice 3 (f) 1 credit

MUS 216 Class Voice 4 (s) 1 credit
Prerequisite: MUS 215 Class Voice 3

MUS 217 String Repertoire Class 0 credit
Corequisite: Applied Strings

MUS 221 Applied Lessons 1–3 credits (f)
Prerequisite: Audition
Corequisite: MUS 270
MUS 221 B Applied Brass
MUS 221 C Applied Percussion
MUS 221 P Applied Piano
MUS 221 S Applied Strings
MUS 221 V Applied Voice
MUS 221 W Applied Woodwinds
MUS 221 R Recital (1 credit)

MUS 222 Applied Lessons 1–3 credits (s)
Prerequisite: Audition
Corequisite: MUS 270
MUS 222 B Applied Brass
MUS 222 C Applied Percussion
MUS 222 P Applied Piano
MUS 222 S Applied Strings
MUS 222 V Applied Voice
MUS 222 W Applied Woodwinds
MUS 222 R Recital (1 credit)

MUS 223 Recital (1 credit)
MUS 224 Studio Recital (1 credit)
MUS 225 Studio Recital (1 credit)
MUS 226 Studio Recital (1 credit)
MUS 227 Studio Recital (1 credit)
MUS 228 Studio Recital (1 credit)
MUS 229 Studio Recital (1 credit)
MUS 230 Studio Recital (1 credit)

MUS 270 Repertorie Class 0 credit (fs)
MUS 270B Brass Repertoire Class
Corequisite: Applied Brass
MUS 270C Percussion Repertoire Class
Corequisite: Applied Percussion
MUS 270P Piano Repertoire Class
Corequisite: Applied Piano
MUS 270S String Repertoire Class
Corequisite: Applied Strings
MUS 270V Voice Repertoire Class
Corequisite: Applied Voice
MUS 270W Woodwind Repertoire Class
Corequisite: Applied Woodwinds

MUS 275 Foreign Language Diction for Singers (y)
U (French and German)
V (Italian and English)
Prerequisite: Permission of Instructor
Lyric diction, pronunciation rules, and their application to the assigned repertoire. 1 credit

MUS 280 Duo-Piano (y)
Prerequisite: Audition
Corequisite: Applied Piano
Performance of duet music for piano. Repertoire appropriate to needs of students. One hour lesson per week. 1 credit

MUS 281 Chamber String Ensemble (fs)
Prerequisite: Audition
Performance of chamber music and works for small string ensembles. Two rehearsals per week. 1 credit

MUS 283 Cottey Pops Choir (fs)
Choral ensemble performing a wide variety of music, including pop and light classical. Three rehearsals per week. 1 credit
MUS 285 Wind Ensemble (fs)
Prerequisite: Audition
Performance of standard and contemporary concert band music literature. Ensemble performs several times. 1 credit

MUS 287 Chamber Singers (fs)
Prerequisite: Audition
Choral ensemble specializing in chamber repertoire. Three rehearsals per week. 1 credit

MUS 289 Jazz Ensemble (fs)
Prerequisite: Audition
Ensemble is very active and performs a variety of styles, including jazz, rock and roll, blues, Latin, and R&B. Instrumentation: alto saxophone, tenor saxophone, baritone saxophone, trombone, trumpet, piano, rhythm guitar, bass guitar, and trap set. 1 credit

PHILOSOPHY (PHI)

PHI 101 Philosophical Quests (f)
Explores questions about reality, the nature and limits of human knowledge, and the relevance of such concerns to human living. Aims to cultivate philosophical wonder and appreciation, as well as critical thinking and growing awareness of the historical and ongoing importance of philosophical views. Emphasizes select ancient and modern philosophers. 3 credits

PHI 103 Ethics (y)
Examines select major ethical theories having both historical and ongoing importance. Confronts such socially unsettling moral issues as the death penalty, affirmative action, abortion, or controversial business practices. Aims to relate competing outlooks to ongoing debates about human choices, needs, and communities. 3 credits

PHI 112 Introduction to Logic (s)
Pursues factors proper to excellence in critical thinking and its written expression. Aims to heighten student skills in identifying, clarifying, and evaluating various kinds of arguments by means of which people seek to persuade each others. Examines deductive and inductive reasoning across a broad range of contexts. 3 credits

PHI 121 Human Nature and Society (y)
Pursues key issues in social philosophy. Aims particularly to confront opposing views of the human condition, of possible social arrangements, and of excellence in the overall care and education of human individuals. Considers modern theorists, both mainstream and radical, as well as select traditional thinkers. 3 credits

PHYSICAL EDUCATION (PHE)

PHE 121: Swim 1: Nonswimmer (f)
For students with little or no experience and/or with fear of water. Not open to students who can tread water. Includes personal safety skills in, on or around water, deep water orientation and skills, and introduces basic swimming strokes and skills. 1 credit

PHE 122 Swim 2: Stroke Development (fs)
Prerequisite: PHE 121 Swim 1: Nonswimmer OR ability to tread water for three minutes in deep end of pool. Includes all six swimming strokes, basic swimming skills as well as diving into water and review of personal safety skills. 1 credit

PHE 125 Fitness Swimming (y)
Prerequisite: PHE 121 Swim 1: Nonswimmer OR ability to swim front crawl stroke 50 yards with proper breathing. Designed to increase cardiovascular fitness and endurance through lap swimming. Concepts of fitness, fitness components and swim training discussed. Techniques for increasing speed and efficiency developed. Focus on increased swimming distances. 1 credit

PHE 126 Skin and Scuba Diving (s)
Prerequisites: Medical clearance; skill pretest - float, swim or tread water too deep to stand for 10 minutes, swim 200 yards (any stroke, no time limit) Theory and practice of the sports of skin and SCUBA diving. Includes PADI, Open Water SCUBA knowledge development and confined water course segments. 2 credits (1 credit Activity; 1 credit Theory)

PHE 129 Competitive Swimming (y)
Prerequisites: Ability to swim 500 yards freestyle continuously AND to perform standing front dive. Introduces competitive aspects, including four competitive strokes and advanced skills such as starts and turns, as well as training and conditioning principles. Attendance at an off-campus swim meet is required. May be repeated for credit. 1 credit

PHE 131 Tennis 1/Badminton (y)
Theories and techniques of tennis and badminton with practical application of knowledge, principles, and analysis of skills. 1 credit

PHE 132 Toning and Flexibility (y)
Assists with development of muscular endurance and flexibility. Includes endurance, resistance, and floor exercises with static and PNF stretching. 1 credit

PHE 133 Jogging (y)
Designed to increase cardiorespiratory fitness through individualized jogging workouts. Includes jogging or other cardiorespiratory workouts three days per week. 1 credit

PHE 134 Outdoor Skills and Adventure Activities (y)
Prerequisite: Walk two miles in 32 minutes or less. Introduces outdoor safety, first aid, survival skills, appropriate clothing and outdoor equipment, orienteering, use of a compass, GPS, and map reading skills. Activities will consist mainly of day hiking with an additional opportunity each semester for caving, geocaching, or night hiking. Course combines lecture, activity, and required weekend participation. Meets for 8 weeks. 1 credit
PHE 136 Aerobic Exercise/Fitness Walking (fs)
Designed to improve cardiorespiratory endurance, flexibility, and muscular endurance through fitness walking and different types of aerobic classes. 1 credit

PHE 138 Weight Training (y)
Designed to improve muscular strength and endurance through proper technique and progressions of weight training, with use of both selectorized and free weight equipment. 1 credit

PHE 139 Lifetime Fitness Concepts (f)
Study and assessment of health and skill related components of physical fitness. Also considers importance of nutrition, consumer information, injury prevention, and behavior modification as they relate to general fitness. 2 credits (1 credit Activity; 1 credit Theory)

PHE 142 Beginning Golf (s)
Includes fundamentals of basic golf swing, explanation of rules and regulations, practice at driving range, and nine holes of golf as culminating activity. 1 credit

PHE 143 Canoeing/Archery (y)
Prerequisites: Swim 100 yards clothed AND tread water for five minutes
Theory and practice of archery and canoeing, with emphasis on application of knowledge, principles, and analysis of credit. 1 credit

PHE 152 Soccer/Basketball (y)
Theories and techniques of team sports with practical application of knowledge, principles, and analysis of skills. May be repeated for credit. 1 credit

PHE 154 Soccer/Volleyball (y)
Theories and techniques of team sports with practical application of knowledge, principles, and analysis of skills. May be repeated for credit. 1 credit

PHE 163 Adaptive Physical Education (y)
Designed for students with a documented disability or medical condition who may not be able to meet physical demands of activity class. Enrollment requires recommendation of physician and consultation with instructor. Course may be repeated for credit. 1 credit

PHE 177 Varsity Softball (s)
Prerequisite: Permission of instructor
Intercollegiate softball team. Membership in NJCAA. Participation in home and away softball games. 1 credit

PHE 179 Varsity Basketball (fs)
Prerequisite: Permission of instructor
Intercollegiate basketball team. Membership in NJCAA. Participation in home and away basketball games. 1 credit

PHE 181 Cycling and First Aid (y)
Prerequisite: Bicycle
Fundamentals of cycling, bicycle care and repair, maintenance, and cycling safety. First aid unit includes American Red Cross community First Aid and Safety training leading to certification in Adult, Child, and Infant CPR and First Aid. 2 credits (1 credit Activity; 1 credit Theory)

PHE 182 Synchronized Swimming (y)
Prerequisite: PHE 122 Swim 2: Stroke Development OR ability to swim 500 yards continuously
Includes review and advanced work in all six swimming strokes, introduces advanced skills (flip turns, starts). Introduces competitive skills, synchronized swimming, fitness swimming, and other aquatic activities such as water polo and skin diving. 1 credit

PHE 187 Adapted Physical Education (y)
Designed for students with a documented disability or medical condition who may not be able to meet physical demands of activity class. Enrollment requires recommendation of physician and consultation with instructor. Course may be repeated for credit. 1 credit

PHE 190 Varsity Swimming (s)
Prerequisite: Swim 3: Stroke Refinement and Advance Skills
Composed of basic swimming strokes, introduction to stroke technique figures, and goalkeeper skills. Includes review and advanced work in all six swimming strokes, introduces advanced skills (flip turns, starts). Introduces competitive skills, synchronized swimming, fitness swimming, and other aquatic activities such as water polo and skin diving. 1 credit

PHE 219 Lifeguard Training (s)
Prerequisite: PHE 1
Theory and practice of knowledge and skills of lifeguarding. Opportunity for completion of American Red Cross certification in Lifeguard Training, CPR/PR, First Aid, AED, and Waterfront Lifeguarding. 2 credits (1 credit Activity; 1 credit Theory)

PHE 220 Aquacises (fs)
Approach to figure improvement and fitness (non-swimmers included) by performing simple water exercises. Water resistance movements for muscle tone and coordination; stretching for flexibility and improved posture; brisk, lively movements to build endurance, increase circulation and stimulate internal body systems. 1 credit

PHE 221 Swim 3: Stroke Refinement and Advance Skills (y)
Prerequisite: PHE 122 Swim 2: Stroke Development OR ability to swim 500 yards continuously
Includes review and advanced work in all six swimming strokes, introduces advanced skills (flip turns, starts). Introduces competitive skills, synchronized swimming, fitness swimming, and other aquatic activities such as water polo and skin diving. 1 credit

PHE 222 Synchronized Swimming (y)
Prerequisite: Intermediate skill OR skill testing
Rhythmic forms and analysis in relation to creative expression in swimming. Composed of basic body positions, swimming strokes and stroke variations, sculls for propulsion and support, and figures and hybrid figures. 1 credit

PHE 223 Lifeguard Training (s)
Prerequisite: Skill pretest • 500 yard continuous swim in this order: 200 yards freestyle, 100 yards breaststroke, and 200 yards breaststroke or front crawl strokes • Swim 20 yards, surface dive to bottom, retrieve 10 pound brick and return to starting point keeping both hands on brick and face above water.
Theory and practice of knowledge and skills of lifeguarding. Opportunity for completion of American Red Cross certification in Lifeguard Training, CPR/PR, First Aid, AED, and Waterfront Lifeguarding. 2 credits (1 credit Activity; 1 credit Theory)

PHE 224 Swimming Instructor/WSI (y)
Prerequisites: Skill test AND knowledge pretest
Theory and practice of all swimming strokes, skills and diving. Application of knowledge, principles, and analysis of Red Cross Learn to Swim and Water Safety programs directed toward completion of American Red Cross Water Safety Instructor certification and authorization. 2 credits (1 credit Activity; 1 credit Theory)
PHE 226 Lifeguarding Instructor (y)
Prerequisites: PHE 223 Lifeguard Training AND pass skill and knowledge pretest
Theory and practice of lifeguard training skills, knowledge and principles directed toward completion of instructor certification and authorization to teach Lifeguard Training courses. Instruction in AED, disease transmission, and oxygen administration included. Weekend practicums.
2 credits (1 credit Activity; 1 credit Theory)

PHE 231 Scuba 2 (f)
Practice for and participation in four open water training dives for certification as a PADI Open Water Scuba Diver. Includes three classroom/pool sessions on campus and four weekend days on site at dive location. Students will be responsible for their own diving fees. 1 credit

PHYSICS (PHY)

PHY 101 Introductory Physics (s)
Corequisite: PHY 101L Introductory Physics Laboratory
Fundamentals and applications of conceptual physics. Descriptive explanation of mechanics, heat and thermodynamics, fluid mechanics, waves and sound, electricity and magnetism, light, and atomic and nuclear physics. Not open to students with credit in PHY 201 General Physics 1 or PHY 202 General Physics 2. 3 credits

PHY 101L Introductory Physics Laboratory (s)
Corequisite: PHY 101 Introductory Physics
Elementary experiments in conceptual physics. Two hours per week. 1 credit

PHY 201 General Physics 1 (f)
Prerequisite: MAT 201 Calculus 1
Corequisite: PHY 201L General Physics 1 Laboratory
Laws and concepts of mechanics, wave motion, acoustics, and thermodynamics. Emphasizes conservation laws and development of problem-solving ability. 4 credits

PHY 201L General Physics 1 Laboratory (f)
Corequisite: PHY 201 General Physics 1
Data collection, simple error analysis, and graphical representation of data. Experiments in mechanics, heat, and wave motion. Three hours per week. 1 credit

PHY 202 General Physics 2 (s)
Prerequisite: PHY 201 2 Physics 1
Corequisite: PHY 202L General Physics 2 Laboratory
Electricity, magnetism, and optics. 4 credits

PHY 202L General Physics 2 Laboratory (s)
Corequisite: PHY 202 General Physics 2
Experiments in electricity, magnetism, and optics. Three hours per week. 1 credit

Special Topics:

PHY 291 Physics for Future Leaders (y)
Course about physics and technology relevant to current world affairs. Topics covered include energy and power, heat and temperature, efficiency of heat engines, gravity, satellites, rockets, radioactivity, nuclear energy, atomic bombs, electricity and magnetism, waves, light, invisible light, climate change, and quantum physics. 3 credits

POLITICAL SCIENCE (POL)

POL 101 United States Government (s)
This is a basic course of United States government, covering structures and actual operations of it, as well as current political issues. Recognizing problems and issues and analyzing and evaluating them not only from American perspectives, but also from world perspectives, comparing them with the situations of other parts of the world. 3 credits

POL 121 Introduction to Political Science (f)
This course is designed to introduce students to issues in contemporary political analysis, human values, and political goals through a comparative study of different political systems. By using different theoretical and philosophical frameworks, we will discuss basic political concepts, terms, and theories. Specifically, this course looks at general questions, such as What is politics?, What is political science?, What is power?, and What is theory? Understanding the basic concepts will help students answer these questions, while building a foundation for the advanced study of politics. We will also learn how to connect the study of politics to history, economics, philosophy, and other disciplines. In this course, students will explore a wide variety of cross-cultural issues on political processes, and thus they will further realize the importance of politics in our lives. Particularly, we will examine specific political issues within the topic of globalization, which embodies politics in the international system today. 3 credits

POL 201 Comparative Politics (s)
Prerequisite: POL 101 US Government OR POL 121
Introduction to Political Science OR IRB 151 International Relations
Comparative politics is the study of domestic and regional political matters in each state and area. However, this course concentrates on the study of domestic governments and politics and its environment and culture in two or three states as specific case studies in six areas: Western Europe, Russia and Slavic Europe, Asia, Latin America, the Middle East, and Sub-Saharan Africa. Within each region, we will cover both past and current topics, issues, and events of the states. Other states are considered when suitable. Although the United States is not directly examined, it is referred to for comparison. The thematic focus of the course is valuing the diversity of human experience. 3 credits
Special Topics:
PSY 291 Asian Politics (s)
Prerequisite: POL 121 Intro to Political Science OR IRB 151 International Relations
This course concentrates on three Asian countries (India, China, and Japan) and the Asia/Pacific Rim. We will examine politics, governments, and societies in India, China, and Japan, including Korea and Taiwan in the discussions, and later, we will examine economic development and human development, policies for poverty reduction, and environmental policies in the Asia/Pacific Rim. This course addresses the multifaceted issues concerned with politics, economics, culture, and the society of Asia. Its thematic focus is valuing the diversity of human experience. Since one of the themes in this course is development and environmental sustainability, this course will also address the liberal studies theme of environmental consciousness. 3 credits

PSYCHOLOGY (PSY)

PSY 101 General Psychology (fs)
Introduces scientific study of behavior and mental processes. Overview of areas of neuropsychology, growth and development, perceptual processes, learning and thinking, motivation and emotion, intelligence and personality, social psychology, and mental disorders. 3 credits

PSY 232/SOC 232 Social Psychology (y)
Prerequisite: SOC 101 Introductory Sociology OR PSY 101 General Psychology
Social Psychology is an interdisciplinary field bridging sociology and psychology. On the sociological side, it is concerned with the social outcomes of interaction between people and interaction within and between groups. This course will focus on three major social psychological theories: social cognition, social exchange, and symbolic interactionism. It includes topics such as the self, social perception and cognition, attitude, conformity, deviance, prejudice, self-presentation, interpersonal attraction and relationships, group cohesion, and conflicts. 3 credits

PSY 235 Biopsychology (y)
Prerequisite: PSY 101 General Psychology
Survey of topics from the perspective of biopsychology, including behavior genetics, neuroanatomy, sensation/perception, learning and memory, drives, emotion, language, and abnormal behavior. 3 credits

PSY 240 Cognitive Psychology (f)
Prerequisite: PSY 101 General Psychology
An introduction to the concepts in cognitive psychology including theories and applications of memory systems, pattern recognition, attention, decision-making, problem solving, language and text comprehension, reasoning, and neurocognition. 3 credits

PSY 245 Psychology of Personality (s)
Foundational issues in personality psychology, including the personality construct, levels of analysis in personality psychology, and major theories of personality, including biological, psychodynamic, dispositional, cognitive, affective, and social/cultural approaches. 3 credits

PSY 303 Developmental Psychology: Child (f)
Prerequisite: PSY 101 General Psychology
Scientific study of basic factors in development from conception through age 12. Topics such as heredity, growth and maturation, learning and motivation, language, cognition, socialization, and disturbed patterns of development discussed. Special attention given to complex interaction of heredity and environment. Includes service learning requirement. 3 credits

PSY 305 Developmental Psychology: Adolescence (y)
Prerequisite: PSY 101 General Psychology
Development from pre-pubescence through late adolescence. Explores theory and research relating to physical growth, emotion, social and cognitive developmental change, motivation, problems, and disturbances. Includes service learning requirement. 3 credits

PSY 307 Lifespan Psychology Across Cultures (s)
Prerequisite: PSY 101
This course will explore a variety of issues related to cross-cultural psychology, including cross-cultural psychology’s place within the larger discipline of psychology, and significant theories, research methods, findings, and uses. Topics covered will include personal and social identity and culture’s role in development, perception, communication, and social behavior. Topics also will include culture’s role in expressions of gender, emotion, and health. Due to substantial overlap, students may not receive credit for both Lifespan and Child Psychology; however, they may receive credit for both Lifespan and Adolescence. 3 credits

PSY 310 Research Methods in Psychology (y)
Students explore observational and experimental methods by designing and implementing their own research projects. Students use statistical concepts and techniques to guide sample design, execution, and estimation and identify alternative sample designs and modes of data collection. In this way, they learn how and why various research methods can be applied to evaluate hypothetical answers to various research questions. Students in the Environmental Studies program apply the research methods to analyzing elements and processes in ecological systems and students in other programs of study complete projects related to their disciplinary foci. (Prerequisite: MAT 112 or MAT 201) 3 credits

PSY 321 Human Sexuality (y)
Prerequisite: PSY 101 General Psychology OR SOC 101 Introductory Sociology
Surveys topics from biological, sociological, anthropological, religious, and psychological perspectives. Examines sexual values in order to enhance students’ knowledge of sexuality and influences which affect it at personal, familial, and societal level. 3 credits
PSY 331/WST 331  Psychology of Women and Gender  (s)
Prequisite: PSY 101 General Psychology
Critical examination of psychological theories and research on gender. Topics such as gender roles, development of gender identity differences and similarities between the sexes, relationships, mental health, and sexuality will be examined across the historical, social, and cultural contexts, with particular emphasis on women and feminist perspectives.  
3 credits

PSY 341  Forensic Psychology  (y)
Prequisite: PSY 101 General Psychology and Personality Psychology or Abnormal Psychology
This course will focus on the interplay between psychological theory, research, and practice and the law. Topics will include psychology’s role in the criminal justice system, such as police selection and training, criminal profiling, the insanity plea, and civil commitment. Other topics will include child abuse, domestic and sexual abuse, divorce, juvenile delinquency, and criminal rehabilitation. Psychologists’ roles will be covered, including that of consultant, expert witness, and advocate. Additionally, legal issues that emerge in psychological practice will be covered, such as limits to confidentiality and duty to warn.  
3 credits

PSY 350  Abnormal Psychology  (f)
PreRequisite: PSY 101 General Psychology
Survey of basic areas of abnormal psychology, including, but not limited to, historical and current perspectives of mental illness; characteristics of major psychological disorders; biological, psychological, social and sociocultural approaches to explaining and treating mental disorders.  
3 credits

PSY 351  Cross-Cultural Psychology  (s)
Prerequisites: PSY 101 General Psychology
This course will explore a variety of issues related to cross-cultural psychology, including cross-cultural psychology’s place within the larger discipline of psychology, and significant theories, research methods, findings, and uses. Topics covered will include personal and social identity and culture’s role in development, perception, communication, and social behavior. Topics also will include culture’s role in expression of gender, emotion, and health.  
3 credits

PSY 420  Counseling Psychology  (y)
Introduction to the fields of clinical and counseling psychology; includes historical backgrounds of these fields, educational requirements for professionals, use of assessment techniques and professional issues, major theories of psychotherapy.  
3 credits

PSY 430  Conflict Resolution  (s)
Conflict elicits many different reactions. In this course, we will explore your attitudes, beliefs, and behaviors regarding conflict; learn about and analyze different types of conflict; and learn about and practice productive responses to different types of conflict, in particular, interpersonal, intergroup, and intercultural conflict.  
3 credits

PSY 490 1  Senior Capstone 1  (f)
Senior Capstone 1: Detailed consideration of special topic; library research and possible experimental research included; participants prepare and present a major paper.  
1 credit

PSY 490 2  Senior Capstone 2  (s)
Senior Capstone 2: Continuation of detailed consideration of special topic; library research and possible experimental research included; participants prepare and present a major paper.  
1 credit

RELIGION (REL)

REL 105 World Religions 1  (y)
Initiates academic exploration of developments and practices within Judaism, Christianity, and Islam. Pursues intelligent appreciation of various religions’ perspectives, particularly as selected portions of their sacred literatures. Attempts to develop insights into present day religious struggles in the face of modern challenges.  
3 credits

REL 106 World Religions 2  (y)
Initiates academic exploration of some of the varied outlooks and practices of religious traditions originating in India and China. Pursues intelligent appreciation of the various religions’ perspectives, as these are conveyed through their sacred literatures. Emphasizes Hinduism, Buddhism, Confucianism, and Taoism.  
3 credits

SOCIOLOGY (SOC)

SOC 101 Introductory Sociology  (fs)
This course will cover five major sections. The first section introduces theories and methods used in sociology. The second concerns culture—the social heritage of society. The third examines the roles of social structure in shaping behavior. The fourth explores the impact of social forces on the individual, such as socialization, conformity, deviance, and social control. The fifth deals with race and ethnicity, family, education, and other topics.  
3 credits

SOC/WST 203 Family and Society  (f)
This course provides an overview of the study of the family from a sociological perspective. This course is organized into four major thematic sections. First, it examines American families such as European American, Native American, African American, Asian American; and the history of love, sex, and marriage. Second, it examines the relationship between families and marriages, social class, race, and gender. Third, it explores the relationship between the family and work. Fourth, it covers dating, marriage, the family, parenting, childhood, divorce, remarriage, aging, death, and others.  
3 credits

SOC/WST 204 Women in Cross-Cultural Perspective  (y)
This course is designed to introduce students to basic topics in women’s studies. It explores reproductive, economic, political, and religious factors that influence women’s experiences from a cross-cultural approach. It examines the ways that gender
intersects with social class, work, politics, and religion. It offers students opportunities to understand the diversity and similarity of women’s experiences around the world. **3 credits**

**SOC/PSY 232 Social Psychology (y)**
Prerequisite: SOC 101 Introductory Sociology OR PSY 101 General Psychology
Social Psychology is an interdisciplinary field bridging sociology and psychology. On the sociological side, it is concerned with the social outcomes of interaction between people and interaction within and between groups. This course will focus on three major social psychological theories: social cognition, social exchange, and symbolic interactionism. It includes topics such as the self, social perception and cognition, attitude, conformity, deviance, prejudice, self-presentation, interpersonal attraction and relationships, group cohesion, and conflicts. **3 credits**

**SOC/WST 291 Race, Class, and Gender (y)**
This course examines race, class, and gender as sociological concepts and a new interdisciplinary paradigm. Students will earn to use this framework to interpret contemporary social issues related to race, class, and gender. The course also introduces students to the experiences of diverse groups in the United States, and to analyze how race, class, and gender together shape these expectations. **3 credits**

**SPANISH (SPA)**

**SPA 101 Elementary Spanish 1 (f)**
Structures of Spanish language are learned through aural-oral approach. Stresses creative use of Spanish. Reading and composition skills gradually acquired. Language laboratory assignments coordinated with classroom work. **4 credits**

**SPA 102 Elementary Spanish 2 (s)**
Prerequisite: SPA 101 Elementary Spanish 1
Emphasizes speaking and understanding through aural-oral study of the structure of the language. Reading and composition skills also acquired. Laboratory assignments coordinated with classroom work. **4 credits**

**SPA 201 Intermediate Spanish 1 (f)**
Prerequisite: SPA 102 Elementary Spanish 2
Includes a review of grammar, brief cultural readings, exercises in composition, vocabulary studies, and limited supplementary readings. **3 credits**

**SPA 202 Intermediate Spanish 2 (s)**
Prerequisite: SPA 201 Intermediate Spanish 1
Further review of grammar, numerous brief cultural readings, exercises in composition, vocabulary studies, and limited supplementary readings. **3 credits**

**SPA 211 Hispanic Literature (xs)**
Prerequisite: SPA 202 Intermediate Spanish 2
Readings of short stories, novels, drama, and poetry. Literary works represent Spain or Hispanic America. Lectures, discussion, and oral and written reports. **3 credits**

**SPA 212 Hispanic Culture and Civilization (xs)**
Prerequisite: SPA 202 Intermediate Spanish 2
Surveys Spanish and Hispanic American history, customs, geography, intellectual and artistic development, and social and psychological realities. **3 credits**

**SPA 213 Oral Spanish (xf)**
Prerequisite: SPA 202 Intermediate Spanish 2
Develops fluency in speaking and comprehension with emphasis on use of contemporary vocabulary and idioms. Pronunciation included. **3 credits**

**SPA 214 Spanish Composition (xf)**
Prerequisite: SPA 202 Intermediate Spanish 2
Develops ability in written expression while acquiring new vocabulary and reviewing problematic grammar structures. **3 credits**

**Special Topics:**

**SPA 291 The Chicano Experience (y)**
Prerequisite: SPA 202 Intermediate Spanish 2
Thematic, stylistic, or period study of post 1960’s Chicano literature to the present. Course will emphasize major themes such as language, history, culture, identity and religion as related to the Chicano experience and literary heritage. Authors read in class include Sandra Cisneros, Ana Castillo, Ruben Martinez, Ignacio Padilla, and Coral Bracho. Emphasis varies. **3 credits**

**SPA 292 Contemporary Latin American/Spanish Women Writers (y)**
Prerequisite: SPA 202 Intermediate Spanish 2
This course explores the narrative of contemporary Latin-American/Spanish women writers such as Griselda Gambaro, Rosario Ferre, Isabel Allende, Carmen Laforet, Rosa Chacel, Carmen Martín Gaite, and others. Will examine the articulation of gender, race, and class relations in different literary genres, and issues related to the role of women in Latin-American/Spanish society. **3 credits**

**SPEECH (SPE)**

**SPE 101 Fundamentals of Speech (fs)**
Emphasizes preparation and delivery of speeches in various contexts. Beginning techniques in research and criticism are included. **3 credits**

**SPE 103 Voice and Articulation (y)**
Emphasizes voice development through major training system used and recognized by conservatories, speech programs and actors training programs. Vocal exercises and drills used to lead to production of commanding, clear, and expressive articulation. **3 credits**
SPE 121 Interpersonal Communication (f)
Theory, practice, and exploration of interpersonal communications. Topics include perception; development of self-concept/self-esteem; verbal and nonverbal codes; effective listening techniques; conflict resolution; development of relationships; cultural and gender influences. 3 credits

SPE 202 Persuasion (y)
Prerequisite: SPE 101 Fundamentals of Speech
Investigates techniques employed in Western society in contexts of interpersonal communication, mass mediated communication, and public communication. Identify, analyze, and critically respond to persuasive appeals in these contexts as well as utilize persuasive appeals in public speeches of student creation. 3 credits

SPE/WST 205 Gender and Communication (xs)
Involves basic knowledge of equipment and techniques used in providing lighting effects and sound reinforcement for theater. Coverage included spotlights and dimmers, gels and color media, lighting design theory, use of CAD lighting design programs, and use of various types of microphones and speaker, and all forms of recorded media. 3 credits

THE 101 Introduction to Theatre (xf)
Prerequisites: Audition AND Director’s permission
Guided participation in major theatrical production as actress, assistant director/stage manager, or technical support (minimum of 45 hours of work time as crew member or crew head). May be repeated. Maximum of 4 credit hours may be included in minimum of 62 credits required for an associate degree. 1 credit

THE 102 Twentieth Century Theatre (xs)
Prerequisite: WLS 10
Traces history of American Musical Theater from early years of European influence to development of unique theatrical form. Major works studied through readings and recordings. Includes study of Hollywood musical film. Offered even years. 3 credits

THE 103 Acting Fundamentals (f)
Introduces basic realistic acting techniques. Includes physical movement, voice and character development, scene preparation, improvisation, and some stage fighting techniques. 3 credits

THE 104 Communication and Language (xd)
Prerequisite: SPE 101 Fundamentals of Speech
We investigate techniques employed in Western society in the context of interpersonal communication, mass mediated communication, and public communication. Identify, analyze, and critically respond to persuasive appeals in these contexts as well as utilize persuasive appeals in public speeches of student creation. 3 credits

THE 105 Speech Writing (f)
Prerequisite: SPE 101 Fundamentals of Speech
Involves basic knowledge of equipment and techniques used in providing lighting effects and sound reinforcement for theater. Coverage included spotlights and dimmers, gels and color media, lighting design theory, use of CAD lighting design programs, and use of various types of microphones and speaker, and all forms of recorded media. 3 credits

THE 106 Scene Design and Stagecraft (s)
Introduces theoretical and practical understanding of leadership. Assists in defining personal leadership orientation and philosophy, articulating a vision, setting goals, making decisions, building teams, managing conflict, initiating change, and empowering others. Emphasis on women’s leadership. 2 credits

THE 107 Marketing Theatre (s)
Prerequisite: WLS 10
Introduces the basic and practical understanding of leadership. Assists in personal leadership orientation and philosophy, articulating a vision, setting goals, making decisions, building teams, managing conflict, initiating change, and empowering others. Emphasis on women’s leadership. 2 credits

THE 108 Theatre Management (s)
Prerequisite: WLS 10
Introduces theoretical and practical understanding of leadership. Assists in defining personal leadership orientation and philosophy, articulating a vision, setting goals, making decisions, building teams, managing conflict, initiating change, and empowering others. Emphasis on women’s leadership. 2 credits

THE 109 Stagecraft (s)
Prerequisite: WLS 10
Introduces theoretical and practical understanding of leadership. Assists in defining personal leadership orientation and philosophy, articulating a vision, setting goals, making decisions, building teams, managing conflict, initiating change, and empowering others. Emphasis on women’s leadership. 2 credits

THE 110 Stage Lighting and Sound (f)
Includes basic knowledge of equipment and techniques used in providing lighting effects and sound reinforcement for the theatre. Coverage included spotlights and dimmers, gels and color media, lighting design theory, use of CAD lighting design programs, and use of various types of microphones and speaker, and all forms of recorded media. 3 credits

THE 111 Scene Design (s)
Introduces basic realistic acting techniques. Includes physical movement, voice and character development, scene preparation, improvisation, and some stage fighting techniques. 3 credits

THE 112 Performance of Literature (xs)
Study and practice of public performance of poetry, prose, and dramatic forms of literature and life texts. Includes analysis of conversational and literary forms, criticism, class presentations, and class response. Offered even years. 3 credits

THE 113 Dramatic Literature (f)
Introduces techniques of reading dramatic literature from the major periods of play writing. Includes discussion of dramatic writing and instruction in stage practice as applied to text. Offered even years. 3 credits

THE 114 Production of Theatre (s)
Prerequisites: Audition AND Director’s permission
Guided participation in major theatrical production as actress, assistant director/stage manager, or technical support (minimum of 45 hours of work time as crew member or crew head). May be repeated. Maximum of 4 credit hours may be included in minimum of 62 credits required for an associate degree. 1 credit

THE 115 Introduction to Theatre (xf)
History of theater from ancient Greeks into twentieth century. Includes basic knowledge of equipment and techniques used in providing lighting effects and sound reinforcement for theater. Coverage included spotlights and dimmers, gels and color media, lighting design theory, use of CAD lighting design programs, and use of various types of microphones and speaker, and all forms of recorded media. 3 credits

THE 116 Technical Theatre (s)
Includes basic realistic acting techniques. Includes physical movement, voice and character development, scene preparation, improvisation, and some stage fighting techniques. 3 credits

THE 117 Theatre Fundamentals (f)
Introduces basic realistic acting techniques. Includes physical movement, voice and character development, scene preparation, improvisation, and some stage fighting techniques. 3 credits

THE 118 Scene of the Century (s)
Includes basic realistic acting techniques. Includes physical movement, voice and character development, scene preparation, improvisation, and some stage fighting techniques. 3 credits

THE 119 Scene of the Decade (s)
Includes basic realistic acting techniques. Includes physical movement, voice and character development, scene preparation, improvisation, and some stage fighting techniques. 3 credits

THE 120 Costume Design & Construction (xs)
An introduction to basic theatrical costume design and costume construction techniques. Students will use color, texture, line, and concept to create costume designs for plays. They will employ basic elements of play and character analysis, design, and costume construction. 3 credits

THE 121 Interpersonal Communication (f)
Theory, practice, and exploration of interpersonal communications. Topics include perception; development of self-concept/self-esteem; verbal and nonverbal codes; effective listening techniques; conflict resolution; development of relationships; cultural and gender influences. 3 credits

THE 122 Performance of Literature (xs)
Study and practice of public performance of poetry, prose, and dramatic forms of literature and life texts. Includes analysis of conversational and literary forms, criticism, class presentations, and class response. Offered even years. 3 credits

THE 123 Dramatic Literature (f)
Introduces technique of reading dramatic literature from the major periods of play writing. Includes discussion of dramatic writing and instruction in stage practice as applied to text. Offered even years. 3 credits

THE 124 Production of Theatre (s)
Prerequisites: Audition AND Director’s permission
Guided participation in major theatrical production as actress, assistant director/stage manager, or technical support (minimum of 45 hours of work time as crew member or crew head). May be repeated. Maximum of 4 credit hours may be included in minimum of 62 credits required for an associate degree. 1 credit

THE 125 Children’s Theater (s)
Studies means and methods employed in various types of productions for youthful audiences. Includes extensive reading and analysis of children’s theater literature, preparation, and presentation of children’s theater production. 3 credits

Special Topics:
THE 291 Scene Design and Stagecraft (s)
Basic stagecraft and scene design theory and technique. Learn tool usage, basic stage construction techniques, and several computer assisted design programs. Design and produce complete original set design including scale drawings and model. 3 credits

WOMEN’S LEADERSHIP (WLS)

WLS/WST 102 Leadership (fs)
Introduces theoretical and practical understanding of leadership. Assists in defining personal leadership orientation and philosophy, articulating a vision, setting goals, making decisions, building teams, managing conflict, initiating change, and empowering others. Emphasis on women’s leadership. 2 credits

WLS 205 Social Justice and Civic Engagement (s)
Prerequisite: WLS 102 Leadership
The capstone seeks to further develop students’ leadership skills and encourage them to see themselves as “change agents” in their communities through exploration of civic engagement and social justice principles and activism. 3 credits
WLS 310 Introduction to Interdisciplinarity and the Institute’s Offerings (f)
Prerequisite to advancement into the BA program.
Provides students with an interdisciplinary orientation to women’s leadership, social responsibility, and global awareness within the context of the English, environmental studies, and international relations and business majors. Includes overviews and beginning skill-development in scholarly research, scholarly rhetoric, and writing and poster presentations. The course also introduces the use of social science statistics and incorporates experiential learning throughout. Jointly taught by faculty contributors to each BA major program. 1 credit

WLS 490 Senior Capstone Project of the BA Program (s)
Final requisite to graduation from the BA program.
Enables the full participation of all BA seniors and all Institute-associated faculty in an interdisciplinary approach to answers to a single “issue” or “research questions” that will be addressed from the different discipline-specific perspectives represented by the Institute in addressing women’s leadership, social responsibility, and global awareness. A formal presentation of the completed project will be made to an external audience. 3 credits

WST/SOC 203 Family and Society (f)
This course provides an overview of the study of the family from a sociological perspective. This course is organized into four major thematic sections. First, it examines American families such as European American, Native American, African American, Asian American; Latino families; and the history of love, sex, and marriage. Second, it examines the relationship between families and marriages, social class, race, and gender. Third, it explores the relationship between the family and work. Fourth, it covers dating, marriage, the family, parenting, childhood, divorce, remarriage, aging, death, and others. 3 credits

WST/SOC 204 Women in Cross-Cultural Perspective (y)
This course is designed to introduce students to basic topics in women’s studies. It explores reproductive, economic, political, and religious factors that influence women’s experiences from a cross-cultural approach. It examines the ways that gender intersects with social class, work, politics, and religion. It offers students opportunities to understand the diversity and similarity of women’s experiences around the world. 3 credits

WST/SPE 205 Gender and Communication (xs)
Investigation of relationship between gender and communication. 3 credits

WST/HIS 211 History of Women in the United States (s)
Survey of women in United States from colonial to modern times. Introduces political, social, religious and economic factors that influenced women’s roles in and contributions to U.S. society. 3 credits

WST/ENG 220 American Women Writers (y)
Introduces students to American women writers in traditional and nontraditional genres. Focuses on the way women explore or subvert gender. Includes writing about women and literature. 3 credits

WST/ENG 222 British Women Writers (y)
Introduces students to British women writers in traditional and nontraditional genres. Focuses on the way women explore or subvert gender. Includes writing about women and literature. 3 credits

WST/PSY 231 Psychology of Women and Gender (s)
Prerequisite: PSY 101 General Psychology
Critical examination of psychological theories and research on gender. Topics such as gender roles, development of gender identity differences and similarities between the sexes, relationships, mental health, and sexuality will be examined across the historical, social, and cultural contexts, with particular emphasis on women and feminist perspectives. 3 credits

WST 240 Feminist Theories (y)
What is feminist theory? What is the relationship between feminist theories and feminist activism? This interdisciplinary course provides a historical and thematic survey of feminist theories, engages students in critical examinations of those theories, and applies feminist theories to their lives and work. 3 credits

WOMEN’S STUDIES (WST)

WST/WLS 102 Leadership (fs)
Introduces theoretical and practical understanding of leadership. Assists in defining personal leadership orientation and philosophy, articulating a vision, setting goals, making decisions, building teams, managing conflict, initiating change, and empowering others. Emphasis on women’s leadership. 2 credits

WST 105 Introduction to Women’s Studies (s)
An interdisciplinary introduction to the field of women’s studies. Considers and evaluates the impact of feminism on a variety of academic disciplines, on pop culture, and on daily life. Includes a service learning component. 3 credits

WST/ANT 151 Introduction to Cultural Anthropology (fs)
It investigates the different ways how human beings have organized their social institutions and cultural systems; it explores what produces diversity and how society changes. It discusses basic topics including culture, language, kinship, marriage, economics, social organization, policies, and religion from a cross-cultural perspective. It also examines similarities and differences among societies and cultures around the world. 3 credits

WST/FLM 153 Film for Femmes (xs)
Focused on films by or about strong female leading characters, real and fictitious, good and bad. Includes basic critical vocabulary and skills, as well as a general background of some of the important writers, directors, and actors in this genre. 3 credits
Special Topics:

**WST/SOC 291 Race, Class, and Gender** *(y)*
This course examines race, class, and gender as sociological concepts and a new interdisciplinary paradigm. Students will earn to use this framework to interpret contemporary social issues related to race, class, and gender. The course also introduces students to the experiences of diverse groups in the United States, and to analyze how race, class, and gender together shape these expectations. *3 credits*

**WST/IRB 293 Women in Developing Countries** *(y)*
Prerequisite: at least sophomore standing
This course focuses on the status and roles of women in developing countries. Addressing the problems of poverty, population growth, rural-urban migration, human capital formation, agricultural transformation, and environmental degradation, it emphasizes women as a critical part of the solution. The course includes student presentations. *3 credits*

**WST/FRE 199 French Women in Translation** *(y)*
A study of important women writers and characters from French and Francophone literature, in translation. *3 credits*

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**SPECIAL COURSES**

**EDUCATION**

Cottey has developed a resource sharing agreement with Crowder College of Neosho, Missouri. Cottey shares its library resources with Crowder College’s Nevada students. In return, interested full-time Cottey students may take pre-professional education courses offered by Crowder College at the Nevada campus at no additional charge. The pre-professional education courses include: Introduction to Teaching, Literature for Elementary Children, Technology in Teaching, Educational Psychology, and Educational Field Experience. Although these courses are approved by the Missouri Department of Elementary and Secondary Education, interested students should contact their transfer institution concerning the transferability of these courses. This program is coordinated by the coordinator of advising.

**DIRECTED STUDY**

Directed Study is available in all disciplines:

**298 Directed Study:** “[Title Of]”
Under the auspices of a faculty member, a second-year student with a cumulative GPA of 3.3 or higher may receive academic credit for pursuing on an individual basis, a topic or project related to, but beyond the scope of, regular course offerings. Academic Committee approval required. No more than three hours of Directed Study counts toward graduation, nor may more than one such course be taken in same semester. May not be used to meet distribution requirements. *1-2 credits*

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**EXCURSIONS**

Excursions are available in all disciplines.

**211 Excursions** *(y)*
Excursions enable students to experience and understand issues in a more sophisticated and critical way. Excursions require a minimum of 15 hours of academic commitment in and out of the classroom per credit hour. Topics vary, and may include Willa Cather’s Prairie (Red Cloud, NE), Mark Twain in Hannibal (Hannibal, MO), The World War I Museum (Kansas City, MO), The Nelson Atkins Museum of Art (Kansas City, MO), Walden Woods (Lincoln, MA), and Sophia Smith Collection (Northampton, MA). *1-2 credits*

**INTERNSHIP**

Internships are available in all disciplines:

**199 Internship:** “[TITLE Of]”
An internship is a supervised work/learning experience that is related to a student’s major or area of career interest. It is supervised by a faculty member and an internship site supervisor and offers course credit. To be eligible to participate, a student must have first-year, second-semester or second-year standing by the beginning of the internship and have a 3.00 cumulative GPA or higher. *1-3 credits*; Pass/Fail

**LEARNING THROUGH SERVICE**

**IDS 192 Learning Through Service**
Experiential learning designed to develop or increase understanding between students and the communities to which they provide service. Service may take a variety of forms, including, but not limited to, community service, non-profit or volunteer work, cultural exchange and project support or management. *1 credit*

**NON CREDIT (NC)**

**NC 001 Strategies for Academic Success** *(fs)*
Focuses on student and learning skills needed for success in college. Includes preferred learning styles, time management, stress management, note-taking skills, methods for test preparation and test taking, textbook reading methods, memory techniques and effective listening skills. Meets one hour per week. *0 credit*

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**RESEARCH OPPORTUNITIES**

This course can be used by any faculty member to develop an experiential learning opportunity for students designed as a collaboration between a faculty member and one or more students.

**IDS 190 Opportunities in Undergraduate Research** *(fs)*
Prerequisites: Completion of 12 hours with a cumulative GPA of 2.5 or higher (enrolled in the second semester of the first year of study or beyond). In collaboration with a faculty member, a student may receive academic credit for
participation in an undergraduate research project in the faculty member’s field of interest. **May be repeated for a total of 3 credits. 1 credit per semester**

**SPECIAL TOPICS**

A 19x/29x Special Topics course designation indicates courses that are new or that may only be offered one semester. Designed to take advantage of visiting professors or special cultural events, as well as permitting faculty latitude to experiment with a new course.

**LEARNING COMMUNITIES**

Learning Communities is an approach that purposely restructures the curriculum to thematically link courses and enroll a common group of students. This approach fosters community, coherence and connections among courses as well as creates more sustained intellectual interaction among students and their teachers.
ACADEMIC POLICIES AND RESOURCES

LIBRARY SERVICES

The Ross Library is a student-centered hub for information and collaboration, open daily for over 85 hours per week. The flag-draped Information Commons provides a dynamic learning environment for student interaction, staff assisting with questions or problems, library research sessions, and both group and individual study areas. Abundant natural light, computers, wireless access for personal devices, traditional quiet study carrels, comfortable seating areas, and group meeting rooms appeal to diverse student learning styles. The on-campus Library Web site links to very large databases of scholarly resources including Academic Search Complete, JSTOR, Business Source Premier, Hoover’s Environment Complete, Humanities International Complete, PsycINFO, and Public Affairs Index as well as news articles from NewsBank’s Access World News. Along with books, movies, and music found using Cottey’s library catalog at http://www.cottey.edu/future-students/academic-programs/academic-support/library, Cottey students enjoy free access to books found in the MOBIUS library consortium catalog of over 23,000,000 items. Materials outside the MOBIUS system are also available to students through the Library’s interlibrary loan service. Cottey’s Library staff frequently work with student organizations, faculty, and the Cottey community to host special events, meetings, and educational programming.

ACADEMIC COMPUTING AND INFORMATION TECHNOLOGY

Cottey is committed to preparing students for a world with rapidly emerging technological challenges and opportunities. The College provides a giga-bit ethernet fiber-optic network environment and all members of the College community have access to computing and multi-media technology. Networked computers are located in academic computer labs, laboratories, computer suites in the residence halls, Ross Library, smart classrooms, and other general areas. There is one computer to every four students. More than half of the students connect their personal computers via the wireless network to the campus intranet and the Internet on the main campus. An electronic mail system facilitates the flow of information and ANGEL, the Web-based course management system, enhances learning on campus.

ACADEMIC ADVISING

At Cottey College, academic advising assists each student in the developmental process of clarifying and achieving her educational goals. Each student is assigned a full-time faculty member as an academic advisor.

It is the responsibility of the student to work closely with her academic advisor throughout the advising process. The more clearly a student can articulate her vision and goals, the more productive the relationship will be. Together the advisor and student devise a balanced academic program. The advisor reviews all registration decisions, including changes made after the beginning of a semester. After consultation with her advisor, it is the student’s responsibility to choose and implement her academic program. In addition to aiding in the selection of courses, the advisor reviews the advisee’s academic progress and may suggest major, transfer, and/or career options. At the student’s request, the advisor may refer her to other resources on and off campus.

ASSESSMENT

Cottey’s academic assessment program is designed to evaluate progress toward achieving those goals related to the academic program. The measures to assess these goals and their related objectives are found in course syllabi where appropriate and otherwise in documents describing the assessment program. Students attending Cottey support this effort by participating in activities designed to assess specific courses and programs as well as the overall academic program. These activities are aimed at evaluating the effectiveness of and improving the academic program.

CAREER COUNSELING

Career planning information and counseling are available at the Kolderie Academic Assistance Center. The transfer and career planning coordinator helps students explore their interests, skills, values and personality preferences related to career goals through individual and group counseling. Students use the many resources available to identify majors and careers which include current publications on careers, majors, internships, study abroad and scholarships. The career lab hosts an interactive computer program that allows students to relate their interests and values to career planning. Workshops on résumé preparation, interviewing skills and major selection are offered throughout the academic year. Opportunities for community volunteering, part-time and summer employment, study abroad and internships are also available.
STUDENT DISABILITY SERVICES

Cotney College is dedicated to providing equal access to educational opportunities for persons with disabilities in accordance with Section 504 of the Rehabilitation Act of 1973 and Title III of the Americans with Disabilities Act of 1990. The College community, through reasonable accommodations, ensures that no otherwise qualified person with a disability be excluded from participating in, be denied the benefits of, or otherwise be subjected to discrimination with regard to any program or activity offered by the College. Students seeking accommodations for a disability can contact the coordinator for student disability services at (417) 667-8181, ext. 2157.

ACADEMIC RECORDS

The registrar and the Office of Academic Records provide service and support to students and alumnae. The registrar is responsible for all aspects of student registration and records. These responsibilities include: course scheduling, registration and course enrollment changes; grade reporting and transcript service; enrollment and eligibility certification; interpretation and application of academic rules and regulations; transfer credit evaluation; and certification of degrees.

INTERNATIONAL STUDENT COORDINATION

Cotney College is authorized under federal law to enroll nonimmigrant students. Please contact the international student coordinator for assistance with matters relating to U.S. Citizenship and Immigration Service policies and procedures.

ACADEMIC POLICIES

CONFIDENTIALITY OF STUDENT RECORDS

The Family Educational Rights and Privacy Act of 1974 as amended [commonly called FERPA or the Buckley Amendment] is designed to protect the privacy of educational records, to establish the rights of students to inspect and review their records, and to provide a means of correcting inaccurate or misleading data. “Educational records” include any records in the possession of an employee which are shared with or accessible to another individual. Certain “student records” are not included among educational records under the Buckley Amendment. Among these student records are records held by educational personnel (such as faculty) that are not accessible to or revealed to any other person. Cotney College makes every effort to comply fully with this legislation.

FERPA regulations make clear that, in the case of students who are dependents of their parents for Internal Revenue Service purposes, information from the educational records of the student may be disclosed to the parents without the student’s prior consent. It is the policy of Cotney College to notify both the student and her parent(s) or legal guardian in writing of certain academic warnings from the Office of Academic Affairs, grade reports, probationary status, and dismissal. Any student who is not a dependent of her parent(s), as defined by the Internal Revenue Code, must notify the registrar of the College in writing, with supporting evidence satisfactory to the College, by October 1, of each academic year. In the absence of such notice and supporting evidence, the College will assume that a student is a dependent of her parent(s). If the dependency status changes after October 1, the student shall notify the registrar in writing.

In communications with parents concerning campus life and academic matters other than those listed in the preceding paragraph, it is normally college policy to respect the privacy of the student and not to disclose information from student records without the prior consent of the student. At the student’s request, such information will be provided to parents and guardians.

Certain information is considered public and is released by the College at its discretion. A student must formally request that the registrar withhold disclosure of “directory” information, except to College officials with legitimate educational interests and certain others as specified in the regulations. Directory information includes:
Transcripts of academic records and statements of academic status are released to third parties only with written authorization from the student. A student has the right of access to her academic records. A student has the right to challenge and request the correction of any contents of her educational records that are considered to be inaccurate, misleading or in violation of the student’s privacy or other rights. Such a challenge should be directed to the registrar.

ACADEMIC CLASSIFICATION OF STUDENTS

First-Year Students (freshman).........................0-27 credit hours earned  
Second-Year Students (sophomore)...............28-56 credit hours earned  
Third-Year Students (junior) ......................57-86 credit hours earned  
Fourth-Year Students (senior) ....................87-120 credit hours earned

REGISTRATION AND CHANGES IN REGISTRATION

Students register on campus for the next semester during academic advising periods scheduled by the registrar. After developing a plan of study with her academic advisor, a student must finalize her course schedule by submitting a signed copy of her registration to the Office of Academic Records.

After the official registration period, a student may add or drop courses. The registrar publishes class schedules, academic advising and registration periods, and add and drop dates.

A student may add courses during the first six days of instruction if facilities, equipment, and enrollment permit. Both the academic advisor’s signature and the course instructor’s consent are required. Students may appeal a denial of consent to the division chair and the vice president for academic affairs. After the sixth day of instruction, a student may not add a course unless her academic advisor agrees, the instructor consents, and the vice president for academic affairs approves.

A student may drop courses during the first six days of instruction without penalties or charges. These courses do not appear on the transcript.

The seventh day of instruction through the tenth week of instruction, a student withdrawing from a course must pay a $15 per course withdrawal fee. A grade of W will be recorded on her transcript.

After the tenth week of instruction and until the last day of instruction, a withdrawal fee of $15 per course is charged, and a grade of WP or WF will be recorded on the student’s transcript to indicate whether she was passing or failing at the time of withdrawal.

COURSE LOAD

A full-time student load is defined as 12-18 credit hours with the typical student load being 15-16 credit hours each semester. To register for more than 18 credit hours, students must have a 3.0 GPA and advisor approval. Special permission must be granted by the vice president for academic affairs. The maximum is 18 credits for a student’s first semester at Cottey and 21 credit hours per semester thereafter. To maintain residential status, Cottey students must be enrolled for a minimum of 12 credit hours per semester, unless that requirement is waived by the vice president for student life. All international students must maintain at least 12 hours of enrollment at all times.
TRANSFER CREDIT

Transfer students are welcome at Cottey College, and the College will make every effort to see that all transferable credit is accepted. Final determination of transfer credits to be accepted is made by the registrar, subject to approval by the vice president for academic affairs in consultation with the appropriate faculty. Transfer work from other institutions will not be officially credited to the Cottey College record until the student has enrolled at Cottey College. Official transcripts must be received directly from all colleges and universities attended. Credits may be accepted for transfer if these criteria are met:

1) The institution at which the credits were earned is accredited by a regional accrediting association.

2) Credit hours taken at another institution may be transferred to Cottey only if the grade earned is a C or above. Courses from another institution in which a grade of “C-” or lower was earned are not acceptable for transfer credit.

3) Credits earned while enrolled in high school (dual enrollment) may be accepted in transfer and may be used for fulfilling degree requirements. However, a student who wishes to transfer College Writing courses must meet the following guidelines:

   a. To receive transfer equivalency for Cottey’s ENG101 College Writing 1, a student must also present a score of 25 or higher on the ACT English Test or a score of 570 or higher on the Writing portion of the SAT Reasoning Test.

   b. To receive transfer equivalency for Cottey’s ENG102 College Writing 2, a student must document that the course was completed after completion of the high school diploma or on a college campus. This requires an official letter from the college or university confirming that the course was taught on its campus.

   c. To appeal transfer of College Writing courses, a student should complete a petition request and submit the course syllabus and all graded writing assignments to the Office of Academic Records by October 1. The petition and any attachments will be forwarded to the English department for evaluation.

Credit is transferred on a course-by-course basis, when the subject matter applies to Cottey’s degree programs. In some cases courses with subjects that do not match the curriculum for the degree may be transferred as elective credit.

Transfer credits accepted by Cottey College are not calculated in the student’s Cottey College grade point average (GPA). Cottey College awards credits in semester credit hours. Quarter hours will be converted into semester credit hours at the rate of two-thirds of a semester credit hour per quarter hour.

COURSE PLACEMENT

Placement in computer science, foreign languages, English composition, laboratory science, mathematics and music is determined by the student’s past level of achievement and/or scores on auditions or tests administered at Cottey. Credit is not given for the lower-level courses not taken due to placement in an advanced course.

ADVANCED PLACEMENT (AP)

Cottey College accepts credit completed through the Advanced Placement Program administered by the College Entrance Examination Board. Credit hours granted are entered on the student’s transcript. See chart on the following page for minimum scores required, credits granted and special conditions (if any).

Requests for credit based on the College-Level Examination Program (CLEP) or other examination programs will be considered on a case-by-case basis.

INTERNATIONAL BACCALAUREATE (IB)

Students who have earned an IB diploma and have earned a score of 5 or higher on the IB Higher Level examination will receive transfer credit for one course in each of the appropriate disciplines. Additional credit may be granted with faculty approval. No credit will be granted for subsidiary level courses. The maximum amount of IB credit is 30 semester hours.
## ADVANCED PLACEMENT

<table>
<thead>
<tr>
<th>AP Test</th>
<th>Minimum Score</th>
<th>Credit Granted</th>
<th>Cotney Equivalent</th>
<th>Special Conditions</th>
</tr>
</thead>
<tbody>
<tr>
<td>3-D Design</td>
<td>3</td>
<td>3</td>
<td>ART212</td>
<td>Pending portfolio review</td>
</tr>
<tr>
<td>American Govt/Pol</td>
<td>4</td>
<td>3</td>
<td>POL101</td>
<td></td>
</tr>
<tr>
<td>American History</td>
<td>4</td>
<td>6</td>
<td>HIS111, 112</td>
<td></td>
</tr>
<tr>
<td>Art: Studio Drawing</td>
<td>3</td>
<td>3</td>
<td>ART131</td>
<td>Pending portfolio review</td>
</tr>
<tr>
<td>Art: Studio General</td>
<td>3</td>
<td>3</td>
<td>ART131</td>
<td>Pending portfolio review</td>
</tr>
<tr>
<td>Art History</td>
<td>4</td>
<td>3</td>
<td>ART202</td>
<td></td>
</tr>
<tr>
<td>Biology</td>
<td>3</td>
<td>4</td>
<td>BIO101, 101L</td>
<td></td>
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<tr>
<td>Calculus AB</td>
<td>3</td>
<td>4</td>
<td>MAT201</td>
<td></td>
</tr>
<tr>
<td>Calculus BC</td>
<td>3</td>
<td>8</td>
<td>MAT201, 202</td>
<td></td>
</tr>
<tr>
<td>Chemistry</td>
<td>3</td>
<td>4</td>
<td>CHE210</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>5</td>
<td>CHE210, 211</td>
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<td>4</td>
<td>9</td>
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<td>10</td>
<td>CHE210, 211, 212, 213</td>
<td>review AP lab work</td>
</tr>
<tr>
<td>Comp Govt/Politics</td>
<td>4</td>
<td>3</td>
<td>POL121</td>
<td></td>
</tr>
<tr>
<td>Computer Science A</td>
<td>4</td>
<td>3</td>
<td>CSC201</td>
<td>must successfully write/execute</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>CSC201 final</td>
</tr>
<tr>
<td>Computer Science AB</td>
<td>4</td>
<td>3</td>
<td>CSC201</td>
<td></td>
</tr>
<tr>
<td>Eng Lang &amp; Comp</td>
<td>3</td>
<td>3</td>
<td>ENG101</td>
<td></td>
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<tr>
<td>Eng Lit &amp; Comp</td>
<td>3</td>
<td>3</td>
<td>ENG101</td>
<td></td>
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<tr>
<td>Environmental Science</td>
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<td>4</td>
<td>elective</td>
<td></td>
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<td>European History</td>
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<td>3</td>
<td>HIS102</td>
<td></td>
</tr>
<tr>
<td>French Language</td>
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<td>3</td>
<td>FRE202</td>
<td></td>
</tr>
<tr>
<td>German Language</td>
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<td>3</td>
<td>GER202</td>
<td>*see note</td>
</tr>
<tr>
<td>Human Geography</td>
<td>3</td>
<td>3</td>
<td>ENV191</td>
<td></td>
</tr>
<tr>
<td>Macroeconomics</td>
<td>4</td>
<td>3</td>
<td>ECO201</td>
<td></td>
</tr>
<tr>
<td>Microeconomics</td>
<td>4</td>
<td>3</td>
<td>ECO202</td>
<td></td>
</tr>
<tr>
<td>Music Theory</td>
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<td>5</td>
<td>MUS109, 110, 111</td>
<td></td>
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<td></td>
<td>4</td>
<td>10</td>
<td>MUS109, 110, 111, 112, 113, 114</td>
<td></td>
</tr>
<tr>
<td>Physics B</td>
<td>3</td>
<td>4</td>
<td>PHY101, 101L</td>
<td></td>
</tr>
<tr>
<td>Physics C-Elec/Magnetism</td>
<td>3</td>
<td>5</td>
<td>PHY202, 202L</td>
<td></td>
</tr>
<tr>
<td>Physics C-Mechanics</td>
<td>3</td>
<td>5</td>
<td>PHY201, 201L</td>
<td></td>
</tr>
<tr>
<td>Psychology</td>
<td>3</td>
<td>3</td>
<td>PSY101</td>
<td></td>
</tr>
<tr>
<td>Spanish Language</td>
<td>4</td>
<td>3</td>
<td>SPA202</td>
<td>*see note</td>
</tr>
<tr>
<td>Statistics</td>
<td>3</td>
<td>3</td>
<td>MAT112</td>
<td></td>
</tr>
</tbody>
</table>

*must complete >202 at Cotney to receive credit
AUDITING

In order to audit a course, a student must obtain permission from the instructor. Permission is contingent upon whether, in the instructor’s judgment, the course is suitable for an audit and whether space is available. The instructor determines what requirements the student must fulfill. Audits do not earn credit hours or grade points but do appear on the transcript. If by auditing a course a student exceeds the normal course load, she must obtain permission from the vice president for academic affairs. Changes from audit to credit, or credit to audit, must be made in accordance with the schedule change policy. Audit request forms are available from the Office of Academic Records.

CLASS SIZE

Enrollments in Cottey courses typically range from 5 to 30 students. The average class size ranges from 10 to 15. The College reserves the right to cancel any course for which fewer than five students register.

CLASS ATTENDANCE

Class attendance is expected. Each instructor determines his or her own policy and provides this information in the course syllabus. When absent from class, the student is responsible for the work and announcements made during the missed class.

EARLY WARNING OF ACADEMIC DIFFICULTIES

Cottey College believes that its admission criteria are sufficient to assure the success of each matriculant. Recognizing that the new student’s adjustment to the college environment varies with each student, the College has developed an early warning system to provide feedback to the student, the academic advisor, the academic support staff, and the student life support staff that a student is having difficulty.

Cottey’s early warning system includes:
- notification by an instructor of his/her concern about a student’s academic performance at any time during the semester,
- mid-term down grade notification by an instructor for each C- or lower grade,
- special warning by the vice president for academic affairs if a student receives three or more faculty concern notices, and
- special warning by the vice president for academic affairs if a student receives three or more mid-term down grade notifications. (This warning requires that the student meet with each instructor, her advisor, and her academic advisement coordinator to secure their advice and signatures on the warning letter; and that she return the signed letter to the vice president for academic affairs.)
A copy of each warning is sent to the student, her academic advisor and the academic advisement coordinator for her class. Registration for the following semester will not be permitted until the letter is returned to the Office of Academic Affairs.

WITHDRAWAL FROM COLLEGE

In order to withdraw from the College any time during the semester and avoid punitive grades, a student must obtain a withdrawal form from the Office of Student Life and obtain the required signatures. No refund will be given (if applicable) until this form is processed.

LEAVE OF ABSENCE

When a financial, medical, or other problem makes it impossible or unwise for a student to continue at Cottey, she may apply for a leave of absence. A leave of absence permits the student to return to Cottey without reapplying for admission, to register as a continuing student, to be guaranteed campus housing, and to complete her degree under the degree requirements of the catalog in effect when she matriculated. Leaves may be approved for a period of up to one year. A petition for leave of absence should normally be submitted before the end of the semester preceding the semester for which the leave is requested. The vice president for academic affairs will not approve such petitions unless the student has a cumulative grade point average which would allow her to return in good standing.
TRANSCRIPTS

An academic record (transcript) is permanently maintained for each student who enrolls at Cottey. This record includes a list of courses in which the student has enrolled as well as the credits and grades earned in those courses. Transfer work is included on transcripts with the courses listed with hours accepted by Cottey (earned hours). Transcripts are issued by the Office of Academic Records upon written request of the student (with their signature) and payment of the transcript fee.

GRADE REPORTS

In lieu of a grade report, an unofficial transcript is sent each semester to the student and to the student’s parent(s) or legal guardian unless the student has satisfactorily demonstrated to the registrar that she is not a dependent of her parent(s).

GRADE POINT AVERAGE (GPA)

A student’s GPA is calculated by dividing the total number of attempted credit hours into the total grade points received. The following table explains the assignment of grade points per credit hour:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Grade Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>4.00</td>
</tr>
<tr>
<td>A-</td>
<td>3.70</td>
</tr>
<tr>
<td>B+</td>
<td>3.30</td>
</tr>
<tr>
<td>B</td>
<td>3.00</td>
</tr>
<tr>
<td>B-</td>
<td>2.70</td>
</tr>
<tr>
<td>C+</td>
<td>2.30</td>
</tr>
<tr>
<td>C</td>
<td>2.00</td>
</tr>
<tr>
<td>C-</td>
<td>1.70</td>
</tr>
<tr>
<td>D+</td>
<td>1.30</td>
</tr>
<tr>
<td>D</td>
<td>1.00</td>
</tr>
<tr>
<td>D-</td>
<td>0.70</td>
</tr>
<tr>
<td>F</td>
<td>0.00</td>
</tr>
</tbody>
</table>

The following do not calculate in the grade point average:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Grade Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>P</td>
<td>0</td>
</tr>
<tr>
<td>AU</td>
<td>0</td>
</tr>
<tr>
<td>I</td>
<td>0</td>
</tr>
<tr>
<td>W</td>
<td>0</td>
</tr>
<tr>
<td>WF</td>
<td>0</td>
</tr>
<tr>
<td>WP</td>
<td>0</td>
</tr>
<tr>
<td>WIP</td>
<td>0</td>
</tr>
</tbody>
</table>

INCOMPLETE

A student, who has done satisfactory work for at least 12 weeks but because of illness or other circumstances beyond her control is unable to complete all course requirements, may request a grade of Incomplete. The instructor, not the student, makes the decision to grant an Incomplete. Incompletes must be completed by the end of the subsequent semester and summer or the grade will be changed to F. Faculty will submit an “Incomplete Grade Notification” form with the grade roster if a student receives an Incomplete.

REPEATING AND BACKTRACKING

A student may attempt to improve her grade by repeating a course for which she received a C- or lower. A higher grade will replace her earlier grade. The lower grade will be eliminated from GPA calculations, credit hours attempted and earned will remain the same, and the higher grade earned at Cottey will be used to calculate her cumulative GPA.

If the course is repeated at another college or university, and a grade of C or better is earned, the repetition is handled as if it were a credit transfer. Credit hours earned for the course will transfer to Cottey, but the grade will not. Even though the grade earned elsewhere does not replace the Cottey grade, a repetition elsewhere will nevertheless improve a student’s cumulative GPA, because both the original C- or lower Cottey grade and the credit hours attempted at Cottey will be ignored in GPA calculations.

Regardless of whether she failed or passed (with a low grade) in a previous attempt, a student can get a better grade and improve her GPA by repeating a course, but “passed” courses count toward graduation only once. Students who repeat and pass a course they have failed will then receive credit for that course, but they do not earn any additional credit hours by repeating courses they
have passed before. Only one repetition of a previously passed course may be included in the student’s enrollment status for federal financial aid.

A student may not take for credit a course that is a prerequisite for a course she has already completed satisfactorily. Exceptions will be permitted only by permission.

LATE GRADUATION

Students who will not complete all requirements for graduation (requirements, hours, and GPA) must file for “Late Graduation.” Late graduation or exceptions must have the recommendation of the Academic Committee and the approval of the vice president for academic affairs. Students who receive approval and have a cumulative grade point average of 2.00 or higher may participate in Commencement.

GRADE RE-EVALUATION: APPEALS AND RECORD CORRECTIONS

In some circumstances and under certain conditions, a student may petition the vice president for academic affairs to change her final grade for a course or to amend her academic record. Students are encouraged to discuss the grading of all assignments with their professors, but the grading of a specific assignment within a course may not be appealed beyond the course instructor. After a student has discussed her final grade with her instructor and asked for a re-evaluation of her grade for the course, she may then file a Grade Appeal and Academic Record Correction petition.

Such appeals must be based either on clerical or bookkeeping errors or on allegations of capricious, illogical, unjust or unprofessional grading. Those formally reviewing a student’s petition will never allow their own subjective judgment to supplant a faculty member’s professional judgment in evaluating the quality of a student’s performance in a course, because grades must be consistent with the professional standards of the relevant academic discipline.

Acting as a Grade Appeals and Academic Records Correction Board, the Academic Committee will consider student petitions, gather whatever additional pertinent information is needed, and recommend appropriate resolution. The Academic Committee will also act in academic dishonesty cases (as defined in the Student Handbook) by reviewing Judicial Board findings for grade changes as sanctions when the instructor concerned does not concur with the sanctions recommended, considering student appeals of grade change sanctions, and reviewing other academic dishonesty cases brought to their attention by faculty or students. In every case the Academic Committee will inform the faculty member whose grading is being appealed and will invite her/him to respond to the student’s petition. To prevent conflicts of interest, a faculty member whose grading is being appealed will neither sit as a member of the Academic Committee during its review of the petition nor participate in its deliberations. After the Academic Committee has considered the petition and at the direction of the vice president for academic affairs, the registrar will make whatever academic record corrections are necessary and inform all those concerned of the actions taken. The Academic Committee will also act on Judicial Board recommendations for grade changes as sanctions in cases of academic dishonesty as defined in the Student Handbook. (Such sanctions must be approved by the instructor and the Academic Committee.) The Academic Committee may review the findings or sanctions in any academic dishonesty case. Students appeal Judicial Board findings and sanctions in academic dishonesty cases to the Academic Committee.

All petitions and requests for grade changes or academic record corrections must be initiated before the end of the semester following the semester in which the course in question was taken.

SATISFACTORY PROGRESS AND GOOD STANDING

Each student is expected to make satisfactory progress toward degree completion. To be in good academic standing, a student must have at least a 2.00 cumulative GPA. Satisfactory academic progress requires the completion of at least 12 credit hours per semester for full-time students, with a progressive minimum cumulative GPA and a progressive minimum earned credit hours that would not subject her to academic dismissal. Full-time students normally acquire the number of credit hours necessary for an associate degree in four semesters. Full-time students should acquire the number of credit hours necessary for a bachelor degree in eight semesters. Students should complete a minimum of 15 to 16 credit hours per semester to achieve their degree in these time frames. The Federal Department of Education has specific guidelines for determining satisfactory progress for financial aid eligibility. Please see page 87 for information on standards of progress for students receiving federal financial aid.
PROBATION

A student whose GPA for a semester falls below 2.00, or a full-time student whose earned credits for the first semester fall below 9 credit hours, is notified by the vice president for academic affairs that she is on academic probation. College policies require that limitations be placed upon the activities of students who are on probation. The purpose for these limitations is to enable students who are experiencing academic difficulty to focus time and energy upon course work and to take advantage of help available from instructors, advisors, the Academic Assistance Center, the Counseling Office and other resources of the College.

Failure to make satisfactory academic progress or to fulfill College policies regarding the terms of probation may result in dismissal. When her semester and cumulative GPA equals or exceeds the 2.00 required and/or when her semester and cumulative credits equals or exceeds the requirement, the student is released from academic probation during the subsequent semester.

DISMISSAL

A student failing to have a 1.00 GPA at the end of her first semester will be dismissed. A student failing to have a 1.50 cumulative GPA at the end of her second semester may be dismissed. A student failing to have a 1.80 cumulative GPA at the end of her third or succeeding semesters may be dismissed.

A full-time student failing to earn 6 credit hours in her first semester will be dismissed. A full-time student failing to earn 9 credit hours in her second or succeeding semesters will be dismissed.

ACADEMIC ASPECTS OF THE HONOR CODE

The following items are considered examples of academic dishonesty.

1. **Dishonest preparation of course work.** In the preparation of assignments, intellectual honesty demands that a student not copy from another student’s work. When writing a paper, it is proper to acknowledge all sources of information.

2. **Dishonest examination behavior.** The unauthorized giving or receiving of information during examinations or quizzes (this applies to all types, such as written, oral, lab or take-home) is dishonest examination behavior. Unauthorized use of books, notes, papers, etc. is not acceptable.

3. **Papers borrowed or purchased.** It shall be considered an act of dishonesty for a student to submit to a teacher any paper which has been borrowed or purchased from any source whatsoever. Such a work is not the true work of the student who submits the paper, and such action is as reprehensible as copying from another paper during a test.

4. **Excessive Help.** It shall also be considered an act of academic dishonesty for a student to receive excessive help with the preparation, writing, or revision of any assignment which is to be submitted to an instructor. Excessive help shall be held to exist when a student receives input on an assignment that goes beyond brainstorming, feedback, or revision suggestions. Excessive help includes (but is not limited to) having another student rewrite a passage of an essay or using another’s exact words as if they were the student’s own.

   In short, excessive help is when the helper rewrites all or any portion of an assignment. Students should remember that when it comes to defining the parameters of excessive help, the preferences of individual instructors may vary. When in doubt, students should consult with the individual instructor.

   Finally, students should also be aware that the assistance they receive from the Cottey College Writing Center does not under normal circumstances constitute excessive help. Students should think of the Writing Center as a collaborative resource to further their development of a wide array of rhetorical skills and not merely as a proofreading or editing service.

5. **Plagiarism.** Plagiarism is a form of stealing in which another person’s ideas or even his/her very words are borrowed without acknowledgement or credit being given. Plagiarism may go all the way from directly copying an entire paper from a single source to a merging together of quotations from many sources; it exists when these sources are not properly identified and when quoted material is not put in quotation marks or indented. Even when the student paraphrases the ideas of another writer, she is obligated to credit that writer.

6. **Aiding and Abetting.** Aiding and abetting, that is participating in any way in cheating, is considered academic dishonesty and shall be treated with the same consequences.

7. **Unauthorized Collaboration.** A test or assignment is given to the individual with the expectation that it be completed independently without assistance from another student or outside sources of information unless collaboration with others or use of resource materials is specified by the instructor.

The above-mentioned items are not the only violations to be considered. The Cottey College community maintains that any violation of the spirit of the Honor Code is a violation. If a student is in doubt about some practice, she should consult her advisor and/or instructor.
Disciplinary Action for Honor Code Violations Including Academic Dishonesty

Students who violate the Honor Code are subject to a grievance being filed against them. The grievance will be reviewed by the Judicial Board of the College. The exception is the case of academic dishonesty.

With respect to academic dishonesty, faculty members of Cottey College are responsible for determining if a situation has risen to the level of academic dishonesty (cheating) and for the discipline of students whom they believe to be guilty of academic dishonesty in their classrooms.

The consequence of academic dishonesty at Cottey College will depend on whether the violation is a single incident in a class or is the result of multiple violations that occur in one or more than one class. The result of a single violation in a class may be either no credit on whatever work is involved in the violation, with no possibility of redoing the work, or a course grade of F and expulsion from the course. The faculty member teaching the class in which the academic dishonesty occurred will decide which of these consequences to enforce, in accordance with the guidelines set forth above.

Any student found guilty of academic dishonesty will be reported by the faculty member to the vice president for academic affairs. If it is determined by a member(s) of the faculty that a student is responsible for academic dishonesty more than once during her enrollment at Cottey, the vice president, in his or her discretion, will determine, in consultation with the faculty members in whose classes the academic dishonesty occurred, whether the consequences for the dishonesty will exceed those for the individual class or classes. Depending on the severity of the violations, the vice president for academic affairs, in his or her discretion, reserves the right to expel the student committing the offenses from the College.

Any student who has had sanctions imposed by a faculty member and/or the vice president for academic affairs may appeal her case before an Academic Appeals Board to be appointed by the President each academic year. The President will appoint two students from the Student Academic Committee, and two faculty members from the Faculty Academic Committee to serve on the Board. The Academic Appeals Board will be chaired by the Chair of the Faculty, who will serve in a nonvoting capacity except in cases of a tie vote. If the Chair of the Faculty, other faculty member, or student member is involved in the case, the President will appoint an alternate member(s) to serve from the Faculty and Student Academic Committee, respectively. The student appeal must be submitted in writing to the Chair of the Faculty within three school days of the date that the sanction was imposed. A hearing will take place within three school days of the submitted appeal. The decision of the Academic Appeals Board will be final.

Students are ethically responsible under the terms of the Honor Code for reporting occurrences of academic dishonesty to the faculty member in whose classes the alleged cheating may have occurred.

GENERAL POLICY ON EXCEPTIONS AND WAIVERS

Requests for exceptions, deviations from and waivers of these academic policies will be addressed to the vice president for academic affairs and referred to the Academic Committee for consideration.

STUDENT RIGHT TO KNOW

Student Right to Know (SRTK) refers to a Federally-mandated public disclosure of a college’s Completion Rate and Transfer Rate. The intent of SRTK is to provide to the consumer a statistic of comparable effectiveness that they can use in the determination of college choice. All colleges nationwide are effectively required to participate in the disclosure of rates.

SRTK is a “cohort” study; that is, a group of students who are first-time freshmen who are enrolled full-time and are degree-seeking as identified in a fall term and their outcomes are measured over a period of time. The outcomes that the two SRTK rates measure are Completion (the total number of students in the cohort who earn a degree) and Transfer (the total number of cohort non-completers who were identified as having enrolled in another institution). The tracking period of the cohorts is three (3) years, at which time the SRTK rates are calculated and made public.

SRTK has its merits in that it attempts to provide a standardized measure of college effectiveness nationwide. However, in order to fully understand what SRTK rates mean for a college, one should also know its limitations. There can be data collection issues involved in the acquisition of valid numbers used in deriving SRTK rates; since there is no central nationwide “clearinghouse” of transfer data, it is impossible to generate accurate transfer-out rates.

In compliance with the Student Right to Know and Campus Security Act of 1990, Cottey College makes available its completion and transfer rates to all current and prospective students.

The graduation rate for first-time, full-time, degree-seeking students who entered Fall 2007 was 61%.
ACADEMIC RECOGNITION

PRESIDENT'S LIST
The President's List honors those students whose semester grade point average is 3.75 or above and who completed at least 12 credits in the previous semester.

DEAN'S LIST
The Dean's List honors those students whose semester grade point average is between 3.50 and 3.74 and who completed at least 12 credits in the previous semester.

HONOR SOCIETIES
Cottey is privileged to have the oldest existing chapter of Phi Theta Kappa in the world. This international academic honor society recognizes outstanding students at two-year colleges offering associate degrees. Membership in Cottey's chapter, which was founded in 1918, is by invitation and is based upon high levels of academic achievement.

Alpha Mu Gamma is a national honorary fraternity for lower-division students of foreign languages, including international students for whom English is a foreign language. Requirements for membership are excellence in the study of foreign languages at Cottey and overall excellence in college classes. Membership in Cottey's chapter, Kappa Gamma, is by invitation.

Delta Psi Omega, the national honorary dramatics fraternity for junior colleges, was created to honor its members for their work in college theater productions. Members are selected through a points system based solely on work done in Cottey's theater productions. Members promote the performing arts as well as serve as technical crews for special campus events.

Mu Sigma Epsilon, a campus honorary music society, recognizes excellence in performance and bases membership on performance points and academic standing. The organization presents a musicale of student performances each semester and assists with the performances and receptions for other students and faculty.

Psi Beta, the national psychology honorary society for junior colleges, bases membership on grade point average and participation in psychology courses. Cottey's chapter is a charter member of the national organization.

Sigma Kappa Delta is the national honor society for English for two-year college students. This society recognizes excellence in English and overall scholarship, giving students the opportunity to celebrate and promote English language and literature at Cottey. Cottey's chapter, the first in the nation, publishes the literary magazine The Image Tree annually and sponsors speakers and events for the Cottey community.

Golden Key is Cottey's honorary service organization. Each year students are selected to represent Cottey. Membership is based on application, grade point average, leadership ability and involvement in campus activities. Members conduct campus tours for visitors, host prospective students for overnight visits and serve as hosts for official College functions.

GRADUATING STUDENT AWARDS
Citizenship Award, established by Chapter Y, District of Columbia, P.E.O. Sisterhood, in tribute to its past presidents. This award is given annually (by vote of the student body) to a graduate on the basis of campus citizenship.

First Lei Award, one of two Hawaiian leis provided by Chapter C, Honolulu, Hawaii, P.E.O. Sisterhood. It is presented annually to the graduate with the highest scholastic average.

Second Lei Award, provided by Chapter C, Honolulu, Hawaii, P.E.O. Sisterhood. It is given annually to the graduate considered (by vote of the faculty) to be outstanding in the areas of leadership, student government, and academic, social and community affairs and who best exemplifies the spirit and ideals of the College.
Margaret Fritchler Zeran Award, established by Dean Franklin R. Zeran of Oregon State College in memory of his wife. It is presented annually to the graduate judged (by a vote of the faculty) to approach most nearly an ideal of intellect and spirituality and to have exerted the most wholesome influence upon her associates.

Graduation Honors
Summa Cum Laude is granted to students graduating with a Bachelor of Arts degree with a cumulative grade-point average of at least 3.90, Magna Cum Laude to those with a 3.70 to 3.89, and Cum Laude to students who have earned a cumulative grade-point average of 3.50 to 3.69 through the final semester of their college career. To be eligible for this honor, the student must apply for baccalaureate graduation by the published deadline.
THE CAMPUS AND STUDENT LIFE

THE CAMPUS

Nevada, Missouri, is the small community Virginia Alice Cottey chose as the home for her college. Today comprising 10,000 citizens, Nevada is the major population center between Kansas City and Joplin. Located in a residential section, Cottey's campus has 14 buildings on a 11-block tract and a scenic 33-acre wooded area, B.I.L. Hill and Lodge. The Hill is a favorite place for campus gatherings and retreats, and serves as a nature laboratory.

Historic Main Hall, built in 1884, is the College’s original building. Completely renovated in 2002, it houses administrative offices, music studios, practice rooms, classrooms, faculty offices, the Service Center, and the Bookstore.

The Rubie Burton Academic Center is composed of two wings. Alumnae Hall, built in 1974 and renovated in 1998, contains classrooms, faculty offices, the student art gallery, and the computer lab. Offices for Academic Affairs, the registrar, and the Kolderie Academic Assistance Center are also in this building. Grantham Hall, completed in 1998, houses well-equipped science and computer laboratories, the majority of the classrooms and faculty offices, and student and faculty lounges.

Neale Hall, built in 1922 and renovated in 1972, accommodates the art classrooms, studio areas, and faculty offices.

The central place for academic research is the Blanche Skiff Ross Memorial Library, constructed in 1963. It houses over 50,000 books, covering the breadth of the arts and sciences on the undergraduate level, including the Women’s Studies Collection, the Juvenile Collection, and the Popular Reading Collection in addition to music scores and recordings and over 1,200 videos and DVDs. A conference room, and group study rooms, provide a variety of meeting spaces. All three floors have study tables, easy chairs, private study areas, and computers.

The Haidee and Allen Wild Center for the Arts, completed in 1989, provides facilities for the performing arts. It features a 495-seat auditorium, a climate-controlled art gallery, a recital hall with seating for 150, and a large scenery shop and costume shop.

The Chapel, built and donated in 1956 by the B.I.L.s, seats 480 in the nave and houses the Dysart Memorial Organ, a 21-rank Hammer-Reuter organ, and the Nell Farrel Stevenson Grand Piano. The Chapel, which is nondenominational, also contains a smaller side chapel and parlor (the Canadian Room).

Hinkhouse Center, built in 1971 and renovated in 1992, houses a gymnasium, swimming pool, two dance studios, fitness center, classrooms, and faculty offices. The spacious student lounge and the Chellie Club coffee house were newly refurbished in 2011. The Student Life Center is housed in Hinkhouse Center. The complex also includes three tennis courts, and softball and soccer fields.

P.E.O. Hall (1939), first building erected after Cottey was accepted as a gift by the P.E.O. Sisterhood in 1927. Approximately 100 students live in ten suites: Arkansas, California-Gardner, California-Remy, Illinois, Iowa, Minnesota, Missouri, Oregon, Pope, and Yellowstone.

Reeves Hall (1949), named for Winona Evans Reeves. The residence hall houses approximately 100 students in 10 suites: California-Weller, Kansas, Michigan, Nebraska, New Mexico, Ohio, Rubie, Seaboard, Texas, and Washington.

Robertson Hall (1959), named for Elizabeth Robertson. The Bessie Raney Dining Room is on the lower level. Robertson Hall houses approximately 150 students in 14 suites: Arizona, Colorado-Minear, Colorado-Thompson, Dakota, Florida, Indiana, Louisiana, Oklahoma, Rosemary-Alumna, Santa Barbara, Southeastern, Wallace, Wheatlake, and Wisconsin. This facility is partially accessible to individuals with physical mobility disabilities and is air-conditioned.

The Helen and George Washburn Center for Women’s Leadership, acquired in 1998, is located just south of the campus at 400 S. College. The beautiful home and grounds are used to host campus retreats, seminars, and to house visiting faculty.

STUDENT LIFE CENTER MISSION AND GOALS

The student life staff is committed to the development of the whole person. While the formal academic experience is the centerpiece of collegiate life, the student life staff strives to support and complement the academic program to make it as meaningful as possible. Our primary mission is to assist students in making a successful adjustment to collegiate life.

In order to promote the greatest possible learning and developmental growth of students within our academic community, the
staff members are committed to creating an environment that encourages learning, involvement, introspection, maturation, and a balanced lifestyle. To fulfill our mission, we will strive to achieve the following goals:

To Provide Services
• and resources designed to assist students in making a successful adjustment to collegiate life.

To Increase Awareness
• of personal, community, and social issues and encouragement to respond to those issues.
• of different or divergent opinions and ways of life which lead to a better understanding of and tolerance for others.

To Create Opportunities
• for inquiry and expression on matters of interest to students.
• to form self-governing student groups that initiate and pursue activities of interest to students.
• to be active contributors toward positive change through leadership, teamwork, and civic engagement.
• that promote personal growth and development.
• that encourage lifetime health and wellness.

To Offer Activities
• that promote interaction among students, faculty, staff, and the larger community both on and off campus.
• that foster an appreciation of cultural and ethnic diversity in our global community.
• that enhance student learning through active participation.

To Conduct Assessment
• as a means of identifying students’ needs and continuously improving services to meet them.
• to document the student learning outcomes gained through participation in student life programs.

WELCOME WEEK

Throughout a student’s time at Cottey, she will have the assistance and support of the College community. The freshman year at college is a time of change and growth for both students and families. All new students and their families are encouraged to participate in the Welcome Week program held before each semester. The goal of Welcome Week is to help the new student and her family make a successful transition to college life. Welcome Week includes academic and student life programs for the new students and their families. Placement examinations and academic advising occur during the Welcome Week program.

HEALTH SERVICES

Cottey College contracts with local physicians and a nurse practitioner to provide limited health services for students. The semester health fee allows a student to see the medical practitioners in the Health Services Office during the scheduled time with no office visit charge. They provide treatment for minor illness and injuries, health counseling, and referral services. The student (or her family) is responsible for medical expenses involving: additional consultations with physicians outside of the normal health services hours, X-ray and laboratory work, prescription medications, and other medical procedures or services as required. Health services offered by the College should not be viewed as a substitute for health insurance. Students who experience a serious illness or injury may be referred for treatment, at their expense, to the newly expanded and renovated Nevada Regional Medical Center, located only 12 blocks from campus. The College reserves the right, if parents or a guardian cannot be reached, to make decisions concerning emergency health problems for any student.

COUNSELING OFFICE

Cottey College Counseling Services is committed to fostering the growth and development of Cottey students. By providing mental health services in a safe, supportive, and confidential environment, the counseling staff strives to help students acquire the skills, attitudes, and insights that will enable them to meet the challenges of life in an academic community. The counseling staff encourages personal, campus, and community responsibility and promotes the wellness of the whole student: emotional, social, spiritual, intellectual, physical, environmental, and occupational.

The Peer Empowerment Program, PEP, consists of second-year students who are carefully selected and trained, and have volunteered to help their fellow students with problems. Members listen open-mindedly, assist students in sorting out issues, and make referrals when appropriate. Peer listeners will not tell you what to do, but they can help you decide on a course of action. Peer assistance is private and confidential. Peer listeners are supervised by the coordinator of counseling.
RESIDENTIAL LIFE

Residential life at Cottey provides students a vibrant and dynamic learning environment. Although a very small number of Cottey’s students commute to campus from home, most come from other parts of the country or world and live on campus. All first- and second-year students must secure and maintain campus residency throughout their enrollment unless they can commute from their homes or an individual exception to the requirement has been approved by the College administration. Third- and fourth-year students may choose to live on or off campus. The unique suite-style living contributes to the development of interpersonal skills and thus adds to the pleasure and value of a Cottey education.

Residential students live in P.E.O. Hall, Reeves Hall, and Robertson Hall. These halls are divided into suites which are comfortable and beautifully decorated, made possible by P.E.O. chapters, individual donors, and others. Individual suites house eight to sixteen students from diverse backgrounds and geographic locations in single, double, or triple rooms. There is a computer suite in each residence hall with eight to ten networked computers, printers, and scanners available on a 24-hour basis. For students bringing personal or laptop computers, the option of accessing a high-speed wireless network system within the residence halls and campus wide is available for the cost of a wireless network card. All residence halls are nonsmoking and Robertson Hall is air-conditioned.

A residence hall director and student resident assistants live in each residence hall to supervise and be of assistance to the residents. Residence halls are recognized as student organizations, and officers are elected to conduct hall business. Suite residents also elect a suite chair to act as the coordinator for the suite.

The College has established student regulations, consistent with living cooperatively in a community, designed to support the mission of the College. The use of alcoholic beverages, illegal drugs, and repeated disregard for procedures and regulations have a negative impact on the educational process. The possession or use of alcohol or illegal drugs is prohibited on campus. Along with other guidelines for campus living, the specific policies, regulations, and the disciplinary system are contained in the Student Handbook which is available online and distributed on campus at the beginning of each academic year. Students are urged to become familiar with these policies and regulations and to support them. Enrollment at the College constitutes an agreement on the part of the student to comply with the policies in this catalog and in the Student Handbook.

Eating in Raney Dining Room is also a part of residential life at Cottey College. All meals are served in Raney Dining Room which is located in Robertson Hall. Meals are provided three times per day Monday through Saturday and twice on Sunday. Extra care is taken to provide a pleasant dining experience. Occasional “sit-down” dinners are featured with family service. Lunch and dinner include a wide variety of entrees, including vegetarian and vegan, in addition to soup, salad, and deli bars. A Centennial Room dinner is a special event for suitemates to dine together in a more formal and private setting. Personally prepared by the director of food service, students select a six-course meal sure to delight.

The Chellie Club, the campus coffee house located in Hinkhouse Center, features deli items and a wide variety of coffees and drinks. A stereo provides musical entertainment, and the adjacent lounge area includes a big screen television and game area. Student organizations host coffee house nights featuring student musicians, poets, comedians, and others.

SPIRITUAL LIFE

The College recognizes spirituality as an important component of personal development. Cottey strives to provide educational opportunities for increased understanding of the significance of spirituality and an appreciation for its many forms by creating opportunities for spiritual development in a nonsectarian atmosphere that is inclusive of a multi-faith perspective reflective of Cottey’s diverse cultural, ethnic, religious, and spiritual community. The director of spiritual life provides leadership for Cottey’s spiritual life program and collaborates with members of the Student Life Committee and others to plan activities throughout the year.

Cottey has a long tradition of student involvement with the Nevada faith community. This rewarding relationship remains a cornerstone of Cottey’s spiritual life program. Many churches have “host family” programs that serve not only to enrich the experience of the students and families involved, but also enhance the relationship between Cottey and the Nevada community.

STUDENT ORGANIZATIONS & CAMPUS ACTIVITIES

Student organizations are an integral part of the Cottey experience. There are over 40 recognized student organizations on campus. All provide additional opportunities for the extension and enrichment of the individual’s education. They represent a broad spectrum of interests, ideas, and activities. These organizations make significant contributions to the intellectual, cultural, recreational, social, and spiritual life of students. Students are encouraged to participate in at least one organization, and to serve in leadership positions. Programming assistance, organizational support, and leadership information are provided to student organization officers and sponsors.
The Student Government Association (SGA) is recognized by the College as the official voice of the students. Through SGA, students participate in shared campus governance, in the management of student organizations, and in student discipline. The basic role of SGA is to work cooperatively with the College administration to improve the quality of student life. It also serves as an “umbrella” organization to all other student organizations in terms of determining officer criteria, budget issues, and other common concerns. The SGA president works closely with the vice president of student life and the President on issues of importance to students and is also invited to discuss student life issues with the Cottey College Board of Trustees.

Numerous performers appear on campus. The Student Activities Committee (SAC) plans, promotes, and produces events featuring bands, comedians, coffeehouse singers, and novelty entertainers. The Cottey Lecturers and Artists Super Series (CLASS) sponsors performances each year. Performers often include dance companies, lecturers, symphonies, musicals, poets, and jazz and blues singers. Students are admitted free to all campus performances, except student organization fund-raisers. Some performances will sell out.

Family Weekend is a special weekend created for families to spend on campus with students. Parents, siblings, grandparents, other relatives, and friends are all invited. Family Weekend, traditionally held in early October, is a great opportunity for families and friends to meet suitemates and college friends, and get a taste of life at Cottey.

Much of Cottey’s character can be attributed to its traditions. Cottey traditions, some of which date back to its founding, serve as a symbolic expression of the rich and unique heritage shared by the College community. Others have evolved through the years and are perpetuated by students. Cottey life is enriched and made more special by many traditions. Participation in student traditions is optional.

ATHLETICS

Cottey offers intercollegiate athletic programs in basketball, volleyball, and softball. Cottey is a member of the National Junior College Athletic Association (NJCAA), Division II, Region XVI. Members of the Cottey community enjoy supporting the Cottey Comets at home and on the road.

LEADERSHIP DEVELOPMENT

Cottey offers a dynamic environment for students to learn and practice leadership through partnerships between the Helen and George Washburn Center for Women’s Leadership, and the academic and student life programs. The LEO Program (Leadership, Experiences, Opportunity) sponsors various leadership development activities every year. Through the LEO Program, students can achieve four levels of certification as a student leader. A course in leadership provides the foundation for the LEO Program. A personalized approach rich in hands-on experience includes participation in enrichment events, field trips, community service, and the opportunity to build relationships with fellow student leaders and a leadership mentor make the LEO Program distinctive. Several opportunities for leadership are available to Cottey students through involvement in a variety of student organizations, and campus and community committees and boards.

VICE PRESIDENT’S DISMISSAL

The vice president for student life may dismiss any student if she behaves in a manner that:

a. prevents her from meeting the academic and technical requirements or standards prescribed by the College for her course of study; or

b. creates an unreasonable risk or danger to the safety of herself, other students, or College personnel; or

c. causes her to disrupt the academic or social process of other students at the College.

When a student who has received this type of dismissal believes she is ready to resume her academic program, she must make a formal written request to the vice president for student life for readmission.
ADMISSION AND FINANCIAL AID

ADMISSION TO THE COLLEGE

GENERAL POLICY

Cottey College encourages applications from students who are serious about enrolling in a women’s liberal arts and science college and who are well-prepared through college preparatory, honor and advanced placement high school courses. All candidates for admission must be graduates of accredited high schools, or have satisfied high school graduation requirements through the G.E.D. or by special official arrangements. Admission is based on prior performance and ability to succeed at Cottey. Cottey College is committed to equal educational opportunity and does not unlawfully discriminate in its educational policies and practices on the bases of race, religion, color, national origin, age, disability, veteran status, sexual orientation, or any other factor protected by law.

Campus visits and interviews are important in assisting the prospective student and her parents in choosing a college. Cottey College encourages these visits. A campus visit should be arranged through the Office of Enrollment Management at least one week in advance. This allows sufficient time to arrange tours, faculty interviews, housing and meals.

Application for admission from each candidate should be on file in the Office of Enrollment Management as early as possible; the College accepts students for admission only until it reaches a maximum enrollment of 350 residential students. Early application is, therefore, recommended.

THE APPLICATION PROCESS

An application for admission may be requested by writing, phoning, or e-mailing:

Office of Enrollment Management
Cottey College
1000 W. Austin, Nevada, MO 64772
phone toll-free: 1-888-5-COTTEY, or
e-mail: enrollmgmt@cottey.edu.

Students may also apply online through the Cottey College Web site, www.cottey.edu.

A student applying for admission needs to submit:
(1) the application for admission;
(2) cumulative high school transcript (including at least 6 semesters of course work in 9th, 10th and 11th grades); with a final high school transcript sent after graduation (showing the graduation date.
(3) the $20 nonrefundable application fee; and
(4) results from the test battery of either the ACT Assessment Test (ACT) or the Scholastic Assessment Test (SAT) of the College Entrance Examination Board.
(5) A personal statement at least one typed page in length may be required if the admission committee feels additional personal information is warranted.

It is recommended that candidates take either the ACT or SAT in the spring semester of the junior year or the fall semester of the senior year of high school. Multiple test results are accepted. When taking the test, request that an official copy of the scores be sent to Cottey. (The scores may also be sent through the high school counselor by request.) The ACT code for Cottey is 2286 and the SAT code is 6120. Arrangements for these tests may be made with the student’s guidance counselor. The admission committee will consider the highest test result through the December test for admission and scholarship purposes.

APPLICATION GUIDELINES

First Time Student APPLICATIONS
All applicants for admission to Cottey College should take a college preparatory course sequence. The required high school curriculum includes:

- four years of study in English composition and literature,
- two years in history and government,
- three years in mathematics (Algebra I, Algebra II and Geometry),
- two years in laboratory science and
- two years of study in one foreign language.
If a student has:

1. the required high school curriculum,
2. a high school grade point average of at least 2.6, AND
3. any college or university transcripts for course work taken while in high school
4. standardized test results that meet our current eligibility requirements (ACT composite of 21 or better, SAT math and critical reading combination of 970 or better),

she will be notified of an admission decision shortly after receipt of her completed application.

Students whose academic credentials fall below these guidelines may be asked to provide additional information for consideration by the Admissions Committee.

Students who are accepted will receive notification that an advance deposit is due (see Application Fee and Advance Tuition Deposit).

Students accepted for admission also receive a health form (requiring a doctor’s examination), which must be completed before enrollment at Cottey College. Health information is confidential.

TRANSFER APPLICANTS

Cottey College welcomes transfer applicants to study for their associate or baccalaureate degrees.

NOTE: Cottey College will accept no more than 75 hours from other institutions toward a degree, based on the requirement that 32 hours be earned at Cottey for an associate degree and that 45 hours must be earned at Cottey for the baccalaureate degree.

No grade of “C-” or lower will be accepted as transfer credit. Transfer students who have been academically dismissed from a previous institution must seek special permission from the Vice President for Enrollment Management to be considered for admission to Cottey College.

Transfer applicants will have their transcripts evaluated on a course-by-course basis. Transfer students must take all courses listed as graduation requirements. Transfer applicants will be admitted unconditionally to Cottey College as transfer students if the following criteria have been met:

1. The applicant has earned a minimum of 12 semester hours of college-level work (excluding remedial courses) from a regionally accredited college or university after completion of high school or receiving GED and
2. The applicant has achieved a 2.00 G.P.A. or higher on all college-level work.

Transfer applicants with 11 or less transferable credits from a regionally accredited college or university will have the admission decision based on a combination of secondary and post-secondary transcripts, plus test scores. Students will need to:

1. Submit all official college or university transcripts; including any courses taken for college credit while in high school and all credits taken after completion of high school,
2. Submit final high school transcript showing graduation date, and
3. Submit ACT/SAT scores.

Students with a cumulative college GPA of 1.6 – 1.9 will be submitted to the Admissions Committee for an admission decision. Students with a transfer GPA of less than 1.6 will not be admitted.

SPECIAL ADMISSION

Cottey College will accept the General Educational Development test (G.E.D.) with the following stipulations: (1) the G.E.D. scores as well as an official copy of the certificate are required; (2) the applicant must also submit either the ACT or SAT scores or an official college transcript showing at least one full-time semester successfully completed with a minimum GPA of 2.00. Based on the above requirements, each applicant will be individually evaluated for admission by the admission committee.

HOME SCHOOL POLICY

Students who have been home schooled and have completed high school graduation requirements under a home-school program may be considered for admission. Cottey has accepted and enrolled home-schooled students. Home-schooled students follow the same application guidelines and procedures as all other applicants. In addition to these requirements, home-schooled students must submit a home-schooled student form and a home school credit evaluation form. Students can obtain these forms from the Office of Enrollment Management. These forms are to be completed and signed by a parent/guardian of the home-schooled applicant.
In order to be considered for admission, home schooled students will need to submit:

1. Application form and $20 application fee.
2. ACT or SAT standardized test scores.
3. Home school credit evaluation form (including at least 6 semesters of course work in 9th, 10th and 11th grades) prepared and signed by home-schooling parent/guardian.

The Office of Enrollment Management may also ask for a portfolio detailing all high school work completed (including courses studied, textbooks, assignments, extracurricular activities and writing samples). Evidence must show completion of courses in English, social studies, mathematics, science and foreign language. The student may also be required to furnish proof that home schooling requirements within their state of residence have been satisfied.

Home-schooled students who have received a General Educational Development test (G.E.D.) may also be admitted to Cottey. In this situation, copies of the G.E.D. scores as well as an official copy of the certificate will be required.

READMISSION OF FORMER STUDENTS

Former Cottey College students who have not been enrolled for at least one semester (not to include the summer) and who do not have an approved leave of absence must complete a special application for readmission. This application form may be requested from the Office of Enrollment Management. In addition to submitting an application for readmission, students who were dismissed from Cottey College for any reason must apply by letter to the vice president for academic affairs.

EARLY ADMISSION FOR HIGH SCHOOL JUNIORS

Exceptionally mature and academically able students who have completed all but one year of high school and have the endorsement of their high school officials for early entrance to college may be considered for admission to Cottey. Recommendations will be requested. With the approval of the high school, courses successfully completed at Cottey may be counted toward a student’s high school graduation. Students interested in applying for early admission should contact the Office of Enrollment Management as early as possible.

ADMISSION OF INTERNATIONAL STUDENTS

Cottey College welcomes applications from qualified international students and advises prospective students to communicate with the Office of Enrollment Management at least six months in advance of their proposed entrance. There is a limited amount of financial aid available for international students, so if financial aid is needed, this fact should be made clear in initial correspondence.

International applicants need to submit a completed Cottey College International Student Application, the $20 nonrefundable application fee, certification of finances, international financial aid application, secondary school transcripts, and certified records of external examinations, when applicable.

Students whose first language is not English must furnish Cottey College with official scores from the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System (IELTS). Students whose first language is English may be required to furnish Cottey College with official scores from either the ACT or SAT. The decision to admit international students is based on a thorough review of the application and supporting materials.

ADMISSION OF AUDITING STUDENTS

A student who wants to audit a course at Cottey (and is not a currently enrolled student) needs to fill out an application form in the Office of Enrollment Management. Once the student is admitted to the College, she needs to obtain permission from the instructor to audit and return the completed Audit Form to the Office of Academic Records. See page 72 in the catalog for details. The fee for auditing a course is listed under “Incidental Fees.”

APPLICATION FEE AND ADVANCE DEPOSIT

A nonrefundable application fee of $20 must accompany each application for admission to Cottey College. If the fee presents a financial hardship to the family, the fee may be waived with a written request from the student’s high school counselor.

An advance tuition deposit of $100 is due after the candidate has been notified of her acceptance for admission. Payment of this fee ensures a student’s place in the student body and housing assignment. The advance tuition deposit is credited to the student’s bill for the first semester. The advance tuition deposit will be refunded only to students who withdraw before May 1.
FINANCIAL AID

Financial aid programs at Cottey include federal, state, institutional and external resources. Eligibility for aid is determined on the basis of financial need, academic ability and/or special abilities. The four types of financial assistance are grants, scholarships, loans and work programs. Approximately 98% of the student body receives assistance from at least one of these sources.

Students seeking need-based financial aid must complete the Free Application for Federal Student Aid (FAFSA). Students and their families are encouraged to complete and submit the FAFSA as soon as possible after January 1. Priority for all need-based financial aid is given to students who are accepted for admission and whose FAFSA results are received by March 1.

Financial need is the difference between the cost of attendance and the expected family contribution (EFC). The cost of attendance includes tuition, fees, room, board, books and supplies, personal expenses, and transportation expenses. The EFC is a measure of your family’s financial strength and is calculated from the information reported on the FAFSA.

TYPES OF FINANCIAL AID AVAILABLE

Grants do not have to be repaid. The types of grants available are Federal Pell Grants, Federal Supplemental Educational Opportunity Grants, Cottey Grants, and grants from the state of Missouri.

Scholarships do not have to be repaid. A variety of scholarships are available to qualified students. Some scholarships may require applications, auditions, etc. More information on scholarships can be found in the next section.

Loans must be repaid with interest. The types of loans available are Federal Direct Subsidized and Unsubsidized Loans and Federal Direct Parent Loans for Undergraduate Students (PLUS).

Work programs are provided through Federal Work Study and Campus Employment.

SCHOLARSHIPS

Academic Scholarships
Academic Scholarships are awarded to qualified students when they are accepted for admission. Awards are made on the basis of high school GPA and ACT/SAT scores. There are four levels of academic scholarships:

- Trustees’ Scholarship $15,000 total ($7,500/year)
- President’s Scholarship $11,000 total ($5,500/year)
- Founder’s Scholarship $8,000 total ($4,000/year)
- Achievement Award $6,000 total ($3,000/year)

Transfer Scholarships
(for 3rd and 4th year transfer students)

- $8,000 Scholarship ($4,000/year)-college GPA 3.5-4.0
- $6,000 Scholarship ($3,000/year)-college GPA 3.2-3.49
- $4,000 Scholarship ($2,000/year)-college GPA 3.0-3.19

These scholarships will only be available for semesters when the student is on-campus (not for study abroad semesters).

Fine Arts Scholarships
Fine Arts Scholarships are available in art and art history, dance, music, and theatre and speech. Applicants must be accepted for admission prior to the February 1 scholarship deadline. The application is available from the Office of Enrollment Management. Recipients must make satisfactory academic progress and meet departmental requirements for renewal of the scholarship.

Alumnae Scholarships
Alumnae Scholarships are awarded to relatives of alumnnae who are accepted for admission by March 1. Awards are $500 per academic year and are awarded to daughters, granddaughters, sisters, great-granddaughters, and nieces, as funding allows.

Athletic Scholarships
Athletic Scholarships are awarded for basketball, volleyball, and softball based on demonstrated ability. Awards can range from $500 up to the amount of tuition and books.

Honors and Awards
Several scholarships are awarded each year at the Honors and Awards Convocation in May. These scholarships are awarded primarily to students for use during their second year at Cottey. Recipients are selected on the basis of outstanding achievement in various academic areas and/or campus activities.
P.E.O. Scholarships
Many Cottey students receive scholarships from state, provincial, and local chapters of the P.E.O. Sisterhood. A student does not need a P.E.O. affiliation to qualify. Application deadlines and procedures vary by chapter, so early application for admission is encouraged.

Girl Scout Leadership Award
Cottey College offers a $1,000 award to Girl Scout Gold Award recipients. This award is renewable for the second year at Cottey with completion of at least 24 credit hours and a 3.0 cumulative GPA at the end of the first year.

When a student has no demonstrated financial need and institutional scholarships are awarded, the total amount of scholarships may not exceed the total fee amount.

VALIDITY OF THE HIGH SCHOOL DIPLOMA FOR TITLE IV AID
Beginning July 1, 2011, colleges and universities must develop and follow procedures to evaluate the validity of a student’s high school program completion, if the college or university or the Department of Education has reason to question the legitimacy of the student’s diploma. The 2011-12 FAFSA on the Web will collect the name of the high school the student graduated from and the state where the school is located for first-time undergraduate students. Students will select their high school from a drop-down list populated by the National Center for Education Statistics (NCES). Students who cannot find their high school and those who complete a paper FAFSA will write in the name, city, and state of their high school. The absence of a high school on the dropdown list does not mean that it is not legitimate; a copy of the student’s final high school transcript will serve as proper documentation.

Cottey must have an official final high school transcript showing the student’s graduation date. No financial aid can be disbursed and enrollment will not be finalized until this has been received. The deadline is the last day of the period to add or drop classes without a fee each semester. If Cottey is unable to determine whether the student’s diploma is valid, the student will be ineligible for federal Title IV aid unless the student passes an approved Ability-to-Benefit test or completes six credits of college coursework that applies to a program at Cottey.

SATISFACTORY ACADEMIC PROGRESS
Full-time students normally acquire the number of credit hours necessary for an associate degree in four semesters. Full-time students should acquire the number of credit hours necessary for a bachelor degree in eight semesters. Students should complete a minimum of 15 or 16 credit hours per semester to achieve their degree in these time frames. These are prorated for longer periods of time for students enrolled less than full-time.

Institutional financial aid programs are only available for 4 semesters for an associate degree and 8 semesters for a bachelor degree. Unusual circumstances would justify an appeal to the financial aid office.

Federal regulations require institutions of higher education to define and enforce standards of progress for students receiving federal financial aid. Federal Title IV aid includes: the Federal Pell Grant, the Federal Supplemental Educational Opportunity Grant (FSEOG), the Federal Work Study Program, the Federal Direct Loan Program, and the Federal Direct (parent) PLUS Loan Program. The following standards of satisfactory academic progress have been established at Cottey College.

<table>
<thead>
<tr>
<th>At the end of</th>
<th>Minimum cumulative GPA</th>
<th>Minimum credit hours earned (completed and recognized by Cottey)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 semester</td>
<td>1.6</td>
<td>12</td>
</tr>
<tr>
<td>2 semesters</td>
<td>1.75</td>
<td>24</td>
</tr>
<tr>
<td>3 semesters</td>
<td>1.9</td>
<td>36</td>
</tr>
<tr>
<td>4 semesters</td>
<td>2.0</td>
<td>48</td>
</tr>
<tr>
<td>5 semesters</td>
<td>2.0</td>
<td>60</td>
</tr>
<tr>
<td>6 semesters</td>
<td>2.0</td>
<td>72</td>
</tr>
<tr>
<td>7 semesters</td>
<td>2.0</td>
<td>84</td>
</tr>
<tr>
<td>8 semesters</td>
<td>2.0</td>
<td>96</td>
</tr>
<tr>
<td>9 semesters</td>
<td>2.0</td>
<td>108</td>
</tr>
<tr>
<td>10 semesters</td>
<td>2.0</td>
<td>120</td>
</tr>
</tbody>
</table>
1. SAP will be evaluated at the end of every semester.
2. Both quantitative (hours earned) and qualitative (grade point average) SAP progress is measured every semester.
3. Courses shown as failed, incomplete, audited, or withdrawn are not included in the number of credit hours earned. Repeated courses which were previously passed will not add to the credit hours earned.
4. There are selected courses which may be repeated for credit and those are specified in the catalog.
5. Credit hours earned by testing will be included in the number of hours earned. This includes Advanced Placement (AP) and International Baccalaureate (IB).
6. Students meeting the standards listed above will be in good standing.
7. Students not meeting the standards listed above will be placed on financial aid warning for the following semester. During the financial aid warning semester, the student will continue to receive aid if otherwise eligible but they must meet SAP standards by the end of the warning semester or have an academic plan in place.
8. If at the end of the financial aid warning semester the student has not met the standards listed above, they will be placed on financial aid suspension. Financial aid suspension means that a student will receive no further aid until the minimum standards have been met.
9. If the student feels there are unusual or mitigating circumstances, they can file an appeal with the financial aid office. Such circumstances may include a severe illness/injury to the student or immediate family member, the death of a student’s relative, or other special circumstances. The appeal letter should include why the student failed to meet SAP standards and what has changed that will allow the student to be successful at the next evaluation. If the appeal is approved, the student will be placed on financial aid probation for one semester and will continue to receive aid if otherwise eligible.
10. A student who has completed all the required courses for her degree cannot receive further financial aid.
11. Students are held responsible for knowing SAP standards.

TRANSFER STUDENTS

Complete academic transcripts for work attempted at other institutions must be submitted to the enrollment management office before the beginning of the first semester at Cotey. Transfer students will be evaluated at the end of the first semester at Cotey just like all other students.

FINANCIAL AID REFUND POLICY (RETURN OF TITLE IV FUNDS)

Title IV funds are awarded to a student under the assumption that the student will attend school for the entire period for which the assistance is awarded. When a student withdraws prior to completing 60% of the semester, the student may no longer be eligible for the full amount of Title IV funds that were originally awarded. Title IV assistance at Cotey includes Federal Pell Grants, Federal Supplemental Educational Opportunity Grants, Federal Direct Loans (Subsidized and Unsubsidized), and Federal Direct PLUS Loans.

The amount of Title IV aid earned by the student must be determined as of the date of withdrawal. If the amount disbursed to the student is greater than the amount earned, unearned funds must be returned to the funding agency. The percent earned equals the number of days completed up to the withdrawal date divided by the total days in the semester.

The school has 30 days from the date the institution determines that the student withdrew to return all unearned funds. The order of the return of Title IV funds by the school is as follows: Unsubsidized Direct Loan, Subsidized Direct Loan, Direct PLUS Loan, Federal Pell Grant, Federal Supplemental Educational Opportunity Grant. When aid is returned, the student may owe a balance to the College.
FINANCIAL MATTERS

STUDENT FEES PER SEMESTER

Student billing for the fall semester occurs in July and in November for the spring semester. A student/parent may elect to pay the balance in full or make three monthly payments with a 1% monthly, or 12% annualized interest charge. Fall semester payments are due August 15, September 15, and October 15. Winter/spring semester payments are due December 15, January 15, and February 15. The advance tuition deposit of $100 is credited to the student’s bill for the first semester. This deposit is nonrefundable after May 1. Information and questions regarding the payment of fees should be directed to the Business Office.

Residential Students

<table>
<thead>
<tr>
<th></th>
<th>2011-2012</th>
<th>2012-2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full-time Tuition, per semester</td>
<td>$7,600.00</td>
<td>$8,300.00</td>
</tr>
<tr>
<td>Room and Board, per semester:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reeves &amp; P.E.O. Halls</td>
<td>3,000.00</td>
<td>3,200.00</td>
</tr>
<tr>
<td>Robertson Hall</td>
<td>3,300.00</td>
<td>3,525.00</td>
</tr>
<tr>
<td>Student Activity Fee, per semester</td>
<td>150.00</td>
<td>150.00</td>
</tr>
<tr>
<td>Student Health Service Fee, per semester</td>
<td>100.00</td>
<td>125.00</td>
</tr>
<tr>
<td>Technology Fee, per semester</td>
<td>100.00</td>
<td>125.00</td>
</tr>
</tbody>
</table>

TOTAL PER SEMESTER:

<table>
<thead>
<tr>
<th></th>
<th>2011-2012</th>
<th>2012-2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reeves &amp; P.E.O. Halls</td>
<td>$10,950.00</td>
<td>$11,900.00</td>
</tr>
<tr>
<td>Robertson Hall</td>
<td>$11,250.00</td>
<td>$12,225.00</td>
</tr>
</tbody>
</table>

Non-Residential Students

<table>
<thead>
<tr>
<th></th>
<th>2011-2012</th>
<th>2012-2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition, per credit hour:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1-6 credit hours</td>
<td>$ 175.00</td>
<td>$ 200.00</td>
</tr>
<tr>
<td>1-6 credit hours (high school student*)</td>
<td>125.00</td>
<td>125.00</td>
</tr>
<tr>
<td>7-11 credit hours</td>
<td>635.00</td>
<td>690.00</td>
</tr>
<tr>
<td>12 or more credit hours per semester:</td>
<td>7,600.00</td>
<td>8,300.00</td>
</tr>
<tr>
<td>Student Activity Fee, per credit hour:</td>
<td>13.00</td>
<td>13.00</td>
</tr>
<tr>
<td>1-11 credit hours</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12 or more credit hours per semester:</td>
<td>150.00</td>
<td>150.00</td>
</tr>
<tr>
<td>Technology Fee, per semester:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1-6 credit hours</td>
<td>50.00</td>
<td>62.50</td>
</tr>
<tr>
<td>7 or more credit hours</td>
<td>100.00</td>
<td>125.00</td>
</tr>
</tbody>
</table>

*Rate applies to any junior or senior young woman attending a high school in Vernon County that is eligible to participate in the community scholars program and who maintains a minimum B average to take up to six credit hours per semester and excludes private music lesson courses.

WITHDRAWAL REFUND POLICY

<table>
<thead>
<tr>
<th></th>
<th>2011-2012 Amount (%)</th>
<th>2012-2013 Amount (%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>First day of class to end of second week of class</td>
<td>6,840.00 (90%)</td>
<td>7,470.00 (90%)</td>
</tr>
<tr>
<td>Third week of class to end of fourth week of class</td>
<td>3,800.00 (50%)</td>
<td>4,150.00 (50%)</td>
</tr>
<tr>
<td>Fifth week of class to end of eighth week of class</td>
<td>1,900.00 (25%)</td>
<td>2,075.00 (25%)</td>
</tr>
<tr>
<td>After eighth week of class</td>
<td>0.00 (0%)</td>
<td>0.00 (0%)</td>
</tr>
</tbody>
</table>
ROOM AND BOARD REFUNDS

<table>
<thead>
<tr>
<th></th>
<th>2011-2012</th>
<th></th>
<th>2012-2013</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>First day of class to end of second week of class:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reeves and P.E.O. Halls</td>
<td>$1,500.00</td>
<td>(50%)</td>
<td>$1,600.00</td>
<td>(50%)</td>
</tr>
<tr>
<td>Robertson Hall</td>
<td>$1,650.00</td>
<td>(50%)</td>
<td>$1,762.50</td>
<td>(50%)</td>
</tr>
<tr>
<td>Third week of class to end of fourth week of class:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reeves and P.E.O. Halls</td>
<td>$ 750.00</td>
<td>(25%)</td>
<td>$ 800.00</td>
<td>(25%)</td>
</tr>
<tr>
<td>Robertson Hall</td>
<td>$ 825.00</td>
<td>(25%)</td>
<td>$ 881.25</td>
<td>(25%)</td>
</tr>
<tr>
<td>After fourth week of class:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reeves and P.E.O. Halls</td>
<td>$ 0.00</td>
<td>(0%)</td>
<td>$ 0.00</td>
<td>(0%)</td>
</tr>
<tr>
<td>Robertson Hall</td>
<td>$ 0.00</td>
<td>(0%)</td>
<td>$ 0.00</td>
<td>(0%)</td>
</tr>
</tbody>
</table>

An administrative charge of $100 will be charged for all students who withdraw prior to the first day of class.

If a student receives financial aid, the College must refund the granting agency or agencies in accordance with the regulations and/or restrictions placed upon such funds prior to refunding any remaining refundable balance to the student and/or parents or guardians. When a student registers at the College, it is understood that the student and her parents or guardians accept the terms of payment and refund in this catalog.

INCIDENTAL FEES:

- Identification Key Card: $10
- Withdrawal Fee Per Course (third through tenth week): $15
- Auditing Course - Per Semester Hour: $70
- Transcript Fee (per copy): $5

SECURITY/DAMAGE DEPOSIT

To provide security against loss to the College or damage to Cottey College property, each residential student is required to deposit $125 with the College prior to her first registration. Each non-residential (commuting) student is required to deposit $50 with Cottey College. This fee is in addition to the total fee.

Any charges made against the security/damage deposit must be restored prior to the subsequent academic year in the case of residential students or by the subsequent semester in the case of non-residential students. The unused portion of the deposit will be refunded when the individual ceases to be a student at Cottey College.

SINGLE ROOM FEE

The additional fee for single rooms is $400 per semester, which is nonrefundable after September 30 and February 15. When Cottey College assigns a single room, no fee is assessed.
COTTEY COLLEGE’S ENDOWED FUNDS

Cottey College places special emphasis on the endowed funds established at the College. These endowments allow Cottey to maintain and invest the principal of the fund while using earnings to underwrite special programs, faculty salaries and scholarships. These permanently held funds demonstrate people’s commitment to Cottey College and their confidence in its future. Cottey gratefully acknowledges the generosity of its many supporters.

UNRESTRICTED ENDOWMENTS

The earnings from the following unrestricted endowments are used to support the general operations of the College.

**Anniversary Fund**, the College’s first unrestricted endowment established to celebrate 50 years of ownership by the P.E.O. Sisterhood and the 100th Anniversary of the founding of Cottey College.

**Katy Archer Fund**, established in 2001, by Mary Archer and Chapter DB, Texas, as a tribute to Katy Archer, past president of Texas State Chapter.

**Class of 1970 Fund**, established in 2012 by the Class of 1970 to commemorate its 40th reunion. The earnings are used to support the general operations of the College.


**John A. & Clover E. Downs Fund**, established in 2007 with funds bequeathed to the College by Clover E. Downs. The earnings from this fund provide unrestricted income used to support the general operations of the College.

**Jane Ellen Wolfe Hoffman Fund**, established in 2003 by her sister and brother-in-law Betty Wolfe Windham and L. Burke Windham. Mrs. Hoffman was a member of CX, California.

**William and Nancy Harvey Mendenhall Fund**, established in 1999 by William and Nancy Harvey Mendenhall, Class of 1944.

**Mary Louise Remy Endearment Fund**, established in 2001 by the College’s investment consulting group and investment money managers as a tribute to her service to the P.E.O. Sisterhood and Cottey College. Mrs. Remy, a member of Chapter E, California, is past president of International Chapter of the P.E.O. Sisterhood and past chairman of the Cottey College Board of Trustees.

**Tri-Generation Endowment**, established in 2006 by Elizabeth Andrews Leland. This fund is in memory of her mother Abby Lauzer Andrews and in honor of her daughter, Suzanne Elizabeth Leland-Lym, representing three generations of membership in P.E.O.

**C.O. and Lou Ollie Waters Fund**, established in 2001 through the estate of C.O. Waters.

**Charles and Thelma Whiteford Fund**, established in 2000 by Thelma Whiteford, a 70-year member of the P.E.O. Sisterhood and member of Chapter DW, in Nevada, Missouri.

ENDOWED CHAIRS

**Iva Corpstein Chair in Science**, established in 1980 by Chapter D, Arizona, in memory of Iva Corpstein, a longtime member of Chapter D, with a bequest from her estate.

**Eloise M. Cost Chair in Science**, honoring and in memory of her husband, James N. Cost, was established in 1994 by gifts from Eloise Cost, a P.E.O. member since 1935 and longtime supporter of Cottey College.

**Harmon Chair in English**, established in 1994 by a bequest from Frances Harmon Whisamore, a 1922 Cottey graduate. It is in honor of the following Cottey College alumnae: Sally Houston St. John, Dr. Lucy Harmon, Rachel Harmon Bethel, Katherine Harmon Robertson, Allie Harmon Grey, Frances Harmon Whisamore, Laverne Harmon, Marie Harmon Butner, Leota Harmon Kropp, Marjorie Harmon Thweatt, Katherine Robertson Young, Teresa Howard Wolfe, and Tracy Thweatt Davis.

**Sherlock Hibbs Chair of Economics**, dedicated to the espousal of Ludwig von Mises (Austrian) School of Economics, was established in 2003 through the estate of Sherlock Hibbs.

**Claire (Clara) Dooner Phillips Chair in Social Science**, established by the Arizona State Chapter in 1971 in memory of Claire Dooner Phillips.
Virginia Alice Cottey Stockard Chair in Religion and Ethics, established in 1960 through the generous gifts of the Cottey College Alumnae Association, together with the cooperation of Supreme Chapter, P.E.O. Sisterhood, in honor of the founder of the College.

Margaret Emily Stoner Chair in Speech and Drama, established in 1968 in honor of Mrs. Margaret Emily Stoner, past president, Indiana State Chapter, and past president, Supreme Chapter, P.E.O. Sisterhood, by Chapter I, Indiana, and the Indiana State Chapter.

Gene Wild—Missouri Chair in Fine Arts, established by the Missouri State Chapter, P.E.O. Sisterhood, in 1975 in honor of Miss Gene Wild, Past President, Missouri State Chapter.

ENDOWED FACULTY DEVELOPMENT FUNDS

David G.C. Cassa Faculty Development Fund, established in 1997 by his wife, Cary B. Cassa, a member of Chapter L, New Jersey. The earnings are used to promote Cottey College faculty research and professional development.

Class of 1960 Excellence in Education Award, established in 2010 by members of the Class of 1960 in celebration of their 50-year reunion. The earnings are used to award faculty for outstanding pedagogy.

Clover Faculty Development Fund, established in 2006 by friends and Dr. Haworth Clover in tribute to his wife, Carol Ann Anderson Clover, a 1958 graduate of Cottey College, and to his daughter, Catherine Alette Clover, a 1992 graduate of Cottey College, and both members of Chapter CX, California. The earnings are used to enhance pedagogy by providing training to the faculty on emerging teaching techniques and technologies.

Lillian Corley Faculty Development Fund, established in 1987 by Indiana State Chapter in honor of Lillian Corley, president of International Chapter of the P.E.O. Sisterhood, 1985-87. The income is used to provide awards to Cottey College faculty for research and professional development.

ENDOWED CULTURAL FUNDS

Thomas and Mary Dell Clark Cultural Fund, established in 1989 through their bequests and by their heirs. The income is used to provide cultural events at Cottey College.

General Endowed Cultural Fund, established in 1989 by hundreds of alumnae, P.E.O.s, BILs and friends of Cottey College. The income is used to provide numerous cultural events at the College.

Elizabeth Frances Hatchett Cultural Fund, established in 1997 by Ms. Georgianne H. Raftery in memory of her aunt, Elizabeth Frances Hatchett, a 1925 graduate of Cottey College. The earnings are used to provide cultural events at Cottey College.

Dorothy Hill Cultural Fund, established in 1986 by Dorothy Hill, Chapter DW, Missouri, with income used for cultural events at Cottey College for the enjoyment of the College, Nevada and Vernon County communities.

Rose Ann Millsap Performing Artists Endowment, established in 1995 through the trust of her husband, Marvin M. Millsap. The income is used to bring distinguished performing artists, particularly in the fields of music and theater, to Cottey College.

Lelia Raney Pott Cultural Fund, established in 1990 by Mrs. Pott, a member of Chapter S, Texas. The income earnings are used to provide cultural activities, with an emphasis on music, for Cottey College and the surrounding community.

Helen Peniston Scull Cultural Fund, established in 1989 by Alonzo Scull in memory of his wife, Helen Peniston Scull, Chapter TJ, Del Mar, California. The income is used to provide cultural events at Cottey College.

ENDOWED LECTURE FUNDS

Jean E. Christensen Lecture Fund, established in 1990 by Dr. John Christensen, in memory of his wife. The income is used to bring guest lecturers to the Cottey College campus.

Alice Virginia Coffin Enrichment Series, established in 1986 by the Massachusetts State Chapter, P.E.O. Sisterhood, in honor of Alice Virginia Coffin, one of the seven founders of the P.E.O. Sisterhood. The income is used to provide a program series featuring people who have achieved success in contemporary fields.

Blanche Hinman Dow Lecture Fund, established by gifts from the Class of 1965 and the Cottey College Student Senate, in honor of Dr. Blanche Hinman Dow, Cottey President 1949-65. Biennially, a member of the faculty is selected by his/her peers for recognition as the Blanche Hinman Dow Lecturer. The recipient delivers a scholarly address to the College community and is awarded an honorarium.
ENDOWED LEADERSHIP FUNDS

**Anderson Leadership Fund**, established in 2007 by Dr. William M. Anderson and Mrs. Anna M. Anderson, to commemorate their 50th wedding anniversary and to honor Anna’s service on the Michigan State Chapter board and the Cotey College Board of Trustees. The earnings from the fund are used to provide leadership opportunities for students at Cotey College.

**Barbara Andes Leadership Endowment**, established in 2009 by Dr. Jerry P. Andes, California State Chapter, and friends in honor of Barbara’s many years of service to the P.E.O. Sisterhood and leadership on the boards of California State Chapter, Program for Continuing Education, and the International Chapter of the P.E.O. Sisterhood. The earnings can be used to fund any activity or need associated with leadership, including, but not limited to, programs, speakers, travel, scholarships, and equipment.

**Clark Student Leadership Fund**, established in 1989 by Michael and Nancy Clark Hamisak in memory of her parents, Orville and Arva Clark. Dr. Orville Clark was a member of the Cotey College Board of Trustees, 1969-76. The interest is used to pay for travel and other related expenses for outstanding students to attend regional or national conferences.

**Class of 1950 Leadership Fund**, established in 2000 to commemorate their 50th class reunion. The earnings from this fund promote leadership activities for Cotey students.

**Kiekhofer Women’s Leadership Fund**, established in 2000 to honor the support of Dr. William and Mrs. Emily Kiekhofer, a member of DE, Oklahoma, past president of Oklahoma State Chapter, and past member of the Cotey College Board of Trustees. The earnings from this fund support programs for the Center for Women’s Leadership.

**Marjorie Mitchell Leadership Fund**, established in 2000 by her nieces, Marjorie Mitchell Rose and Toni Mitchell Koski, Class of 1945, and nephew, Tracy Mitchell, in memory of their aunt, Marjorie Mitchell, president of Cotey College from 1938 to 1949. The earnings provide leadership opportunities and experiences at Cotey College.

**Mary Louise Remy Leadership Fund**, established in 2001, to honor Mary Louise Remy’s leadership and service to Cotey College and the P.E.O. Sisterhood, by her sister, Edith Frances Greathead, her family, and members of Chapter E, California. Mrs. Remy, a member of Chapter E, California, is past president of International Chapter of the P.E.O. Sisterhood and past chairman of the Cotey College Board of Trustees. The earnings of the fund are used for the general operations of the Center for Women’s Leadership.

OTHER ENDOWMENTS

**Beckwith Handbell Endowment**, established in 1996 by Mrs. Priscilla Beckwith, a member of Chapter L, Georgia. The income from this fund is to be used for the perpetual care of the handbells, providing periodic maintenance and renovation, replacement or purchase of additional bells as deemed necessary. If the income earnings exceed the above needs, the proceeds can be used to pay for other expenses incurred by the handbell choir.

**BIL Cotey Endowment Fund**, established in 2007 by BILs who desire to add additional financial support to Cotey College. The earnings are available to the President of Cotey for unexpected opportunities, challenges, and short term projects for which there are no budgeted funds available.

**Grace S. Buell Landscaping Fund**, established in 1998 by Kennedy Buell in memory of his wife, Grace S. Buell, member of Chapter BJ, Virginia. The earnings are used to purchase trees and flowers and maintain the aesthetic beauty of the campus.

**Hansen International Student Emergency Fund**, established in 2008 by Janet M. Hansen, a member of Chapter DW, Wisconsin. The earnings are used to assist international students with emergency expenses.

**Miriam Kindred Internship Fund**, established in 2010 by Miriam Kindred. Miriam is a 1951 graduate of Cotey and a member of Chapter El, Texas. The earnings are used to provide internship opportunities to Cotey College students.

Gean F. Lipson Disabilities Fund, established in 2011 through the Gean F. Lipson Estate. The income is used to aid the College in its efforts for handicapped accessibility. If no improvements to the campus are needed, the fund may be used to provide scholarships to handicapped students attending Cotey College.

ACADEMIC PROGRAMS AND EQUIPMENT ENDOWMENTS

**Rubie Burton Academic Center Fund**, established in 1999 by hundreds of alumnae, P.E.O.s, BILs, and friends of Cotey College. The income supports the technology and equipment needs of the Rubie Burton Academic Center.
Fields of Dreams Fund, established in 2007 by Kentucky State Chapter to honor Ann Haught Fields for her years of service to Kentucky State Chapter and the Executive Board of International Chapter of the P.E.O. Sisterhood. The earnings will be used for the writing center to provide additional instruction and assistance for students attending Cottey College to enhance their writing skills.

Rosemary Fowler Science Equipment Fund, established in 2008 by the many friends, family, colleagues, and former students of Dr. Rosemary Fowler, professor of chemistry at Cottey for 31 years. The earnings are used to purchase science equipment.

Mable H. McKee Fund, established in 1987 by Mable McKee. The income is used for the benefit of the business department at Cottey College.

Ernest Salter Science Equipment Fund, established in 2001 in honor of Dr. Ernest Salter, Cottey College Associate Professor of Chemistry and Physics from 1960 to 1976 by Mary Stenstrom, a 1965 Cottey College graduate, and her husband, Dr. John R. Black. The earnings are used to purchase science equipment.

Merry Ann DeVaney Sauls Academic Writing Contest, established in 1996 by Merry Ann DeVaney Sauls, a 1959 graduate of Cottey College. The income is used to sponsor the Academic Writing contest. This contest was developed to enhance the prestige of academic writing in all the academic disciplines and recognize outstanding student course-related works.

June P. Ericson Tonigan Memorial Fund, established in 2007 by her many friends, husband and children. The earnings from this fund are used to enrich the international educational experience for Cottey students.

Van Vlack Science Equipment Fund, established in 2002 by Laura R. Van Vlack-Ailes and Bruce H. Van Vlack. The earnings from this fund are used to purchase, upgrade, maintain, repair, and replace laboratory equipment for the science department.

ENDOWED LIBRARY FUNDS

Alumnae Library Fund, established in 1990 by the Cottey College Alumnae Association. The income is used for library acquisitions.

Ida M. Anderson Albrecht Library Fund, established in 2003 through a bequest of her daughter, Carroll Lea Anderson, a member of Chapter GF, Nebraska. The earnings are used for library acquisitions.

Doris G. Butler Library Fund, established in 2010 through the Doris G. Butler Estate. Doris was a member of Chapter BL, Washington. The earnings are used for library acquisitions.

Ann Colson Cassell Library Fund, established in 2011 through a bequest by Thelma Stanley, a member of Chapter AP, Missouri, in honor of her niece, Ann Colson Cassell, a member of Chapter AF, Georgia. The earnings are used by the library in any way that best serves the students attending Cottey College.

Class of 1946 Library Fund, established in 1996 by the Cottey alumnae to commemorate their 50th reunion. The income is used for library acquisitions.

Class of 1964 Library Fund, established in 2010 by the Cottey alumnae to commemorate their 50th reunion. The income is used for library acquisitions.

Class of 1965 Library Fund, established in 2012 by the Class of 1965 to commemorate their 50th reunion. The income is used for library acquisitions.

Ebersole Library Fund, established in 2005 by Dorothy Ebersole Gould, a member of Chapter EH, Washington, in tribute to her mother, Blanche B. Ebersole, of Chapter C, Massachusetts. The earnings are used to purchase books for the Library.

Freyder Library Fund, established in 2000 by Carol Hofmann Freyder, of Chapter M, Alabama, in memory of Marjorie Roth Freyder and George Gill Freyder, her in-laws, and James Gill Freyder, her husband. The earnings are used to purchase books for the Library with preference toward books in the fields of music and fine arts.

Dorothy Ann Kimberlin Holmes Library Fund, established in 2000 in her honor by her sons and daughter. Mrs. Holmes is a 1936 Cottey College graduate and a member of DO, Colorado. The income is used for library acquisitions.

Miriam Kindred Library Fund, established in 2010 through the Margaret Beckner Charitable Remainder Unitrust. Miriam is a 1951 Cottey graduate and a member of Chapter EI, Texas. The income is used for library acquisitions.

Gale King Music Library Fund, established in 2000 by Chapter JA, California, through a bequest of Gale King. The income is used to purchase music materials for the Library.
**Evelyn Ladd Library Fund**, established in 1998 by Chapter CB, Florida, with funds bequeathed to the chapter by Evelyn Ladd. The income is used for library acquisitions.

**Mary P. Lowe Library Fund**, established in 2009 by Raymond and Roberta McFarland in memory of her mother, Mary P. Lowe, a member of Chapter EK, Arizona. The earnings are used for library acquisitions.

**Masters-Willett Library Fund**, established in 1972 by Herbert Willett in memory of Mrs. Charlie Masters, a P.E.O. from Santa Fe, New Mexico. The interest is used to purchase books for the Library with a preference towards books in the field of literature and poetry.

**Dora Cottey McClure and J. Ella White Library Fund**, established in 1977 through the bequest of Mary S. Taylor Gantz in memory of her two most inspiring Cottey teachers. The income is used by the Library in any way that best serves the students.

**Susan Elizabeth Meeker Library Fund**, established in 1996 through the bequest of Susan Elizabeth Meeker, a 1977 graduate of Cottey College. The income is used for library acquisitions to help promote and enhance familiarity and use by the students of the many resources available at the Library.

**Mildred Myers Library Fund**, established in 2009 by Chapter GX, California, with funds bequeathed to the chapter by Mildred Myers. The earnings are used for library acquisitions.

**Gladys L. Davis Percy Library Fund**, established in 2000 by her children William G. Percy, Carol J. Percy Cooper and Mary Beth Percy. Mrs. Percy was the charter president of Chapter FY, Nebraska, and a member of the P.E.O. Sisterhood for 55 years. The earnings are used for library acquisitions.

**Blanche Skiff Ross Library Fund**, established in 1990 in memory of Verna Ross Orndorff and Diane Ross Fennekohl, daughters of Blanche Skiff Ross. The income is used for library acquisitions.

**Mary Smith Showalter Library Fund**, established in 2012 by her children Lynn Fravel, Susan Hayden, and Stuart Showalter. Mary was a 65-year member of P.E.O. with membership in both Chapter K, Indiana, and Chapter BD, Florida. The income is used for library acquisitions.

**Jo Ann Croley Wayne Library Fund**, established in 2006 by Jo Ann Wayne, a 1957 graduate of Cottey College and member of Chapter RO, California. The earnings are used for library acquisitions.

**Ruth Hedges Whitaker Library Fund**, established in 2004 in her memory by her daughter, Kathleen Boersma. Ruth was a member of the Cottey Class of 1938. The earnings are used for library acquisitions.
ENDOWED SCHOLARSHIPS & AWARDS

Through generous benefactors Cottey College has the following permanently held scholarship funds. All admitted applicants and students are automatically considered for these scholarships. Individual applications are not accepted. Following the recognition listing for scholarship endowments of $25,000 or more, scholarships and their descriptions are listed alphabetically.

COTTEY’S PREMIER SCHOLARSHIPS

VISIONARY

$500,000 or more
Diamond Anniversary Scholarship
General Endowed Scholarships Fund
Martha Cowart Means Scholarship
Mary Spatny Milan Scholarship
Maret Doer Siegler Scholarship
Lois A. Stevens Scholarship
Mary K. Sunderlin Scholarship

DISTINGUISHED

$250,000 to less than $500,000
Alumnae Legacy Scholarship
Della M. Doidge and Martha Doidge Keith Scholarship
Marie S. Engle Scholarship
Fern M. Green Scholarship
Emma S. Hibbs Scholarship
Christine Stout Lewis Scholarship
Marsh-Colson Scholarship
Dr. Bernard H. Paulin and Juanita I. Paulin Educational Scholarship
Gladys Petters Scholarship
Pearl C. Richardson Scholarship
Francys Scott Sigler Scholarship
Fred, Mattie and Helen Turner Scholarship
Alberta Wood Virden Scholarship

FOUNDER’S

$100,000 to less than $250,000
George G. Amory Scholarship
Ann Kuykendall Barrett Scholarship
Marion Sadler Bilisoly Scholarship
Correll Memorial Scholarship
Eliza James Douglas Scholarship
Blanche Hinman Dow International Scholarship
Ellen P. Graff Scholarship
Janet Hansen Scholarship
Mary Reid Harrison Scholarship
Jane Henderson Scholarship
Emma Letts King Scholarship
Margaret Looney McAllen Scholarship
Dr. Evelyn L. Milam Scholarship
Elizabeth Craig Nagle Scholarship
Olga Reinhold Norman Music Fund
Parris Scholarship
Alice H. Quigley Scholarship
Ida Mae Reeder Scholarship
Elizabeth V. and George M. Robinson Scholarship
Elaine K. Schaus Scholarship
Jane M. I. Schmalz Scholarship
Edwardena H. Schneider Scholarship
Hester South Scholarship
Dorothy M. Sutcliffe Scholarship
Sally Zoeckler Todd Scholarship

Jean Both Wadsworth Scholarship
Helen and George Washburn International Student Scholarship
N. Elane Wilcox Scholarship

STEWARD

$50,000 to less than $100,000
Mimi Atwater Memorial Scholarship
Zita Ann and Richard F. Bache Scholarship
Elizabeth Fitzgerald Baker Scholarship
Helen Spradling Boylan Scholarship
Cottey College Board of Trustees Scholarship
Helen D. Crandall Scholarship
Katrina Baum Cross Scholarship
Ruth F. Crume Scholarship
Nancy Denman Student Life Scholarship
Gladys Noxon Dyer Scholarship
Ilse Gebhard Scholarship
Chester H. and Margaret D. Grau Scholarship
Gayle Harris Scholarship
Ann and Gladys Hemsworth Scholarship
Susan Hildebrand Scholarship
Lois Gillam Hoesly Scholarship
Nancy Watrud Hoium Scholarship
William and Doris Greenstreet Niemann Scholarship
Physical Plant Scholarship
Mary E. Pickett Scholarship
Foy Cleveland Real and Helen Logan Real Scholarship
Faire E. Sax Scholarship
Eva Leonard Siler Scholarship
Lola J. Sloan Scholarship
Dorothy S. Sutherland Scholarship
Miriam C. Thorn Scholarship
Zelma Fabra VanderLinden Scholarship
Mary Jane Wall and Minnie Ellen Wall Scholarship
Velma Covert Wilson Scholarship

HERITAGE

$25,000 to less than $50,000
Marleene Keene Andersen Scholarship
Maria Lycouressi Argy Family Scholarship
Mary Lou Atkins Scholarship
Lawrence and Naomi Bell Scholarship
Helen W. Biedenbender Scholarship
Irene M. Bothwell Scholarship
Janet B. Breeze Scholarship
Vilva Cory Broeren Scholarship
Class of 1958 Scholarship
Class of 1981 Scholarship
Hester M. Cochran Arizona Scholarship
Carolyn Dye Cohenour Scholarship
Ruth Connelly Scholarship
Dorothy Anne Cowles Memorial Scholarship
Beth Lenore Fuller Cox Scholarship
HERITAGE (cont.)

Naida Stevenson Cravens Scholarship
Ann E. Davidson Scholarship
Dorothy Anne and Martin W. Early Scholarship
Harriet O. Evans Scholarship
Alice Appleget Farr Scholarship
Alitha Fireoved Scholarship
Ruby Freese Scholarship
Don and Alene Freyer Scholarship
Erma L. Glock Scholarship
Berneida K. Hall Scholarship
Marion and Velma Hartline Scholarship
Elizabeth Ann Hawkins Scholarship
Nell Hoyle Music Scholarship
Johnston-Shugart Scholarship
Keister Athletic Scholarship
Kentucky Chapter L. Scholarship
Mary Yeh Khoo Scholarship
Helen Erosky Kirby Scholarship
Bernadine H. Lacy Scholarship
Susan M. Lottes Scholarship
Marguerite M. Lowe Scholarship
Charlotte M. MacDonald Scholarship
Evalyn Mayberry Scholarship
Lida Windemuth McBeath Scholarship
VeMae Sanders McNees Scholarship

HERITAGE (cont.)

Missouri Chapter FQ Scholarship
Lola Morton Moore Scholarship
Dwight E. and Ida Curry Newberg Scholarship
Ruth Brenizer Peasley Scholarship
LaVon Poquet Scholarship
Beverly Bond Quinlan Scholarship
Edna Z. Sheffield Memorial Scholarship
Shull Family Scholarship
Geneva E. Taylor Sheppley Scholarship
Frances G. Shoolroy Scholarship
Marjorie Jacobson Sloan Scholarship
Lucille H. Smith Scholarship for Foreign Study
Mary Jane Kunkler Smith Scholarship
Susan F. Smith Scholarship
Ruth W. Stout Memorial Scholarship
Charity Palmer Taylor Scholarship
Dorothy Lee Therrell Scholarship
Corinne Thomas Scholarship
Myrth Thompson Scholarship
Margaret Todd Scholarship
Tschiffely-Fish-Moyer Scholarship
Watson, Lee, Rathbone Scholarship
Marybeth Williams Scholarship
Wiley Scholarship
Ella M. Witter Scholarship

SCHOLARSHIP DESCRIPTIONS

Gladys Moreland Albers Memorial Scholarship, established in 1983 by the bequest of Gladys M. Albers. The income is awarded as scholarships to students attending Cottey College.

Marilyn McBride Alexander Scholarship, established in 2009 through the bequest of Marilyn McBride Alexander, Class of 1951. The earnings are used to award scholarships to students attending Cottey College.

Alumnae Legacy Scholarship, established in 1999 by Cottey College alumnae. The earnings are used to provide scholarships to qualified Cottey students whose mothers, grandmothers, sisters, or great-grandmothers attended Cottey.

George G. Amory Scholarship, established in 1976 by a bequest of the estate of George G. Amory of Winter Park, Florida. The income is designated for scholarships at Cottey College.

Marlene Keene Andersen Scholarship, established in 2001 by her husband, Clark Andersen, and her children, Kristin Andersen Cox and Matthew Andersen, in recognition of her service to the P.E.O. Sisterhood and as the 2000-2001 president of Kentucky State Chapter. The earnings from this fund are awarded as scholarships for students attending Cottey College with preference given to students from Kentucky.

Maria Lycouressi Argy Family Scholarship, established in 2002 in honor of Maria Lycouressi Argy, Class of 1952. The earnings are awarded to deserving students who are interested in the sciences, health science, or teaching.

Arkansas Chapter AN Scholarship, established in 1979 by Mrs. John M. Thomas, a charter member of Chapter AN, Arkansas, in honor of the charter members of Chapter AN. The income is awarded as scholarships to young women attending Cottey College.

Arkansas Chapter BL Scholarship, established in 2009 by Chapter BL, Arkansas in memory of Rachel Spriggs and Dorothy DeRoos. The earnings are used to provide scholarships to Cottey College students with preference given to students from Arkansas.

Helen Erickson Ashenfelter Memorial Scholarship, established in 1984 by C. Bruce Ashenfelter, of Grafton, Wisconsin, in memory of his wife, Mrs. Helen Ashenfelter, Chapter CR, Racine, Wisconsin. The income provides scholarships for students attending Cottey College with preference given to students from Wisconsin.

Brenda Atchison Scholarship, established in 2001 by Chapter RI, California, in honor of Brenda J. Atchison, president of California State Chapter 2000-2001. The income provides scholarships awarded to second-year students who have demonstrated leadership skills in student or volunteer activities on the Cottey College campus.

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Mary Lou Atkins Scholarship, established in 2010 through the Mary Lou Atkins Charitable Trust. Mary Lou was a member of Chapter M, Wyoming, and the 1979-1980 president of Wyoming State Chapter. The earnings are used to provide scholarships to Cottey College students.

Mimi Atwater Memorial Scholarship, established in 1964 by Dr. and Mrs. Gordon Atwater of New Orleans, in memory of their daughter. The income is awarded to a qualified student for the study of French in France.

Zita Ann and Richard F. Bache Scholarship, established in 1998 through a bequest from Zita Ann Bache. The earnings provide need-based scholarships to deserving students attending Cottey College.

Elizabeth Fitzgerald Baker Scholarship, established in 1988 by Dr. Richard E. Baker, in memory of his wife. The income provides scholarships to Cottey College students.

Vera and Charlie Barnard Scholarship, established in 2012 by Chapter G, Manitoba. The earnings are used to provide scholarships to Cottey College students with preference to Canadian students, particularly students from Manitoba-Northwest Ontario.

Ann Kuykendall Barrett Scholarship, established in 2009 by William J. Barrett and Amber Barrett Sellers in honor and loving memory of their wife and mother, and a member of the Class of 1960. The earnings are used to provide scholarships to Cottey College students.

Barbara Beeler Scholarship, established in 1984 by Mr. and Mrs. H.W. Beeler in honor of their daughter, a 1984 graduate of Cottey College. The income provides scholarships for students attending Cottey College, with preference given to physically challenged students.

Russ and JoAnn Behrens Scholarship, established in 2010 by the Behrens. JoAnn is a member of Chapter TO, California. The earnings are awarded to Cottey students interested in leadership with preference given to students from California.

Lawrence and Naomi Bell Scholarship, established in 1992 by Chapter U, Ohio, with funds from the Bell’s estate. The income is used to provide scholarships to students attending Cottey College with preference given to students from Ohio and particularly Marietta, Ohio.

Helen W. Biedenbender Scholarship, established in 2007 by Chapter CY, Ohio, with funds from the trusts of Harold L. and Helen W. Biedenbender, a loving and faithful P.E.O. Sister. The earnings are awarded as scholarships to students attending Cottey College with preference given to women from Ohio and particularly Hamilton and Fairfield, Ohio.

Bilek-Donels Scholarship, established in 2011 by Marty Bilek, in honor of Alice Donels and Cherie Donels, grandmother and mother to Marty, in appreciation of their dedication to helping women achieve their educational goals. The earnings are used to provide scholarships to Cottey College students.

Marion Sadler Bilisoly Scholarship, established in 2009 through the trusts of Joseph M. and Marion Sadler Bilisoly. The earnings are used to provide scholarships to Cottey College students.

Helen Claire Bothwell Scholarship, established in 2009 by Helen Claire Bothwell a member of BR, Arkansas. This fund was given in honor of family members who are alumnae of Cottey College: Jeanne Bothwell Noble, Heather Noble Pinamont, and Sarah Noble McManus. The earnings are used to provide scholarships to Cottey College students.

Irene M. Bothwell Scholarship, established in 2011 by Connie Nielsen, a member of Chapter CA, California, and her husband John (Irene’s grandson). Irene was a charter member of Chapter CA, California and introduced Connie to the P.E.O. Sisterhood. The earnings are used to provide scholarships to Cottey College students.

Helen Spradling Boylan Scholarship, established in 2002 by the Helen S. Boylan Foundation. Helen Boylan was a member of Chapter FE and Chapter AP, Missouri. The income provides scholarships to students attending Cottey College.

Joan K. Bradshaw Scholarship, established in 1987 by the Ohio State Chapter in honor of Joan K. Bradshaw, president of International Chapter of the P.E.O. Sisterhood, 1987-89. The income is used for a scholarship to a gifted student, with preference given to an Ohio woman.

Janet B. Breece Scholarship, established in 2008 through the estate of Janet B. Breece, a member of Chapter FV, Texas. The earnings are used to award scholarships to students attending Cottey College.

Vilva Cory Broeren Scholarship, established in 1997 by Mrs. Vilva C. Broeren, a 50-year member of Chapter DC, California. The earnings are awarded for academic merit scholarships to students attending Cottey College with preference given to students from California.
Josephine Brooke Scholarship, established in 1971 through the bequest of Josephine Brooke. The income is awarded for a scholarship at Cottey College.

Clara Brown Scholarship, established in 1974 by Mrs. R.J. Brown in honor of Chapter CK, Texas. The income is awarded to students with financial need attending Cottey College with preference given to students from Texas and particularly Abilene, Texas.

Dorothy Buchanan Scholarship, established in 2004 in loving remembrance of Dorothy, a 50-plus-year member of P.E.O. by her husband, Thomas, and her children, Deborah and John. The earnings are used to award scholarships to students with financial need.

Kathryn Stephenson Buchinger Scholarship, established in 1980 by Mrs. William G. Buchinger, Chapter AO, Michigan. The income is used as scholarships to students attending Cottey College.

Betty Bufkin Scholarship, established in 2010 by Betty Bufkin of Chapter HU, California. The earnings are used to provide scholarships to Cottey College students interested in U.S. history and political science.

Marjorie Burgess Scholarship, established in 2005 by Bruce Burgess in memory of his mother, Marjorie Burgess, a member of Chapter HN, Illinois. The earnings are awarded as scholarships to young women attending Cottey College.

Georgia M. Burns Scholarship, established in 2011 through the estate of Georgia M. Burns. Georgia was a member of Chapter HG, Washington. The earnings are used for scholarships to Cottey College students with financial need.

Marie K. Busch Awards, established in 1977 by New York State Chapter, in honor of Marie K. Busch, past president of New York State Chapter and International Chapter of the P.E.O. Sisterhood and past chairman of the Cottey College Board of Trustees. These are awarded each year to returning students selected as follows: 1) Scholastic Award to a freshman achieving the highest cumulative grade point average. 2) Freshman of the Year Award to an individual selected by students on the basis of scholarship, leadership, service (student government), social and community affairs, and integrity.

Doris Jeanne Bush Scholarship, established in 2006 by Gordon Sheffield in honor of his daughter, Dori, a member of Chapter II, Nebraska. The earnings are used for scholarships to international students attending Cottey College.

California Chapter TS Scholarship, established anonymously in 2012. The earnings are used to provide scholarships to students attending Cottey College with preference to students from California.

Arleen M. Carlson Scholarship, established in 2001 by Arleen M. Carlson, a member of Chapter S, Minnesota. The earnings are awarded to deserving students attending Cottey College with preference given to students from Minnesota.

Suzanne Humbert Chamberlin Scholarship, established in 1996 by Mrs. Chamberlin, a member of Chapter NA, Illinois, in memory of her father, Colonel Auguste Humbert, an officer de la Légion d’Honneur, who died in World War I. The income is to be used for scholarships with preference given to students from the Maison d’Education de la Légion d’Honneur.

Harry Chew Scholarship, established in 1979 with gifts from friends, colleagues and students in memory of Harry Chew, a member of the Cottey art faculty for 27 years. The income is awarded to a student studying art at Cottey College.

Helen Church Scholarship, established in 2001 by her son and daughter-in-law, Harrison Leon and Harriet Church. The earnings are used to award scholarships to students attending Cottey College.

Ione Hynds Clark Scholarship, established in 1989 by Dr. Thomas S. Clark in memory of his wife, a member of Chapter BT, Arizona. The income is awarded as scholarships to women attending Cottey College with preference given to students from Sun City, Arizona, and Rolfe, Iowa.

Class of 1942 Scholarship, established by the Class of 1942 to commemorate their 65th reunion. The earnings are used to award scholarships to deserving second-year students with financial need attending Cottey College.

Class of 1954 Scholarship, established in 2006 by the Cottey alumnae to commemorate their 50th reunion. The earnings are used to award need-based scholarships to students attending Cottey College.

Class of 1955 Scholarship, established in 2005 by the Cottey alumnae to commemorate their 50th reunion. The earnings are used to award scholarships to students attending Cottey College.

Class of 1956 Scholarship, established in 2006 by members of the Class of 1956. The earnings are used to award scholarships to students attending Cottey College.
Class of 1958 Scholarship, established in 2008 by the Cotey alumnae to commemorate their 50th reunion. The earnings are used to award scholarships to students attending Cotey College.

Class of 1959 Scholarship, established in 2009 by the Class of 1959 to commemorate their 50th reunion. The earnings are used to award scholarships to students attending Cotey College.

Class of 1969 Scholarship, established 2011 by members of the Class of 1969. The earnings are used to award scholarships to students attending Cotey College.

Class of 1981 Scholarship, established in 2006 by members of the Class of 1981. The earnings are used to award scholarships to students attending Cotey College.

Class of 1987 Scholarship, established in 2010 by members of the Class of 1987. The earnings are used to award scholarships to students attending Cotey College.

Coca-Cola Scholarship, established in 1997 by the Coca-Cola Foundation. The earnings from this fund are awarded as a scholarship to a second-year student attending Cotey College, in recognition of her participation in socially responsible activities that benefit the Cotey community and/or the area community.

Hester M. Cochran Arizona Scholarship, established in 2008 by Susan Cochran Krieg in memory of her mother, a member of Chapter L, Arizona, and an Arizona past state president. The earnings are used for scholarships to Arizona students attending Cotey College with preference to students from southern Arizona.

Hester M. Cochran Scholarship, established in 2003 by Susan Cochran Krieg in memory of her mother, a member of Chapter L, Arizona and an Arizona past state president. The earnings are used for scholarships to students attending Cotey College.

Carolyn Dye Cohenour Scholarship, established in 1964 by Mrs. Carolyn Dye Cohenour, a Cotey alumna, of Nevada, Missouri. The income is designated to assist high school graduates from the Nevada area and other students of limited financial resources to attend Cotey College.

Nancy Cole Scholarship, established in 2004 by Charles Cole in memory of his wife, Nancy, a member of Chapter M, North Carolina. The earnings are used to award scholarships to deserving students.

Colorado Chapter M Scholarship, established in 2012 by members of Chapter M, Longmont, Colorado. The earnings are used to provide scholarships to Cotey College students.

Verne Conley Scholarship, established in 2005 through the bequest of Mrs. Conley. The earnings are used to award scholarships to students attending Cotey College.

Ruth Connelly Scholarship, established in 1993 by a bequest from Charles Glenn Connelly in memory of his wife. The income provides scholarships to students attending Cotey College.

Daniel Stickney Coombs Scholarship, established in 1975 by the bequest of Mr. Coombs as requested by his wife, Cora Edginton Coombs. Scholarships are awarded by Cotey College to worthy and needy students.

Correll Memorial Scholarship, established in 1987 through the bequest of Mable L. Correll, in memory of her mother, Jennie E. Correll, and herself. The income is awarded as scholarships to students attending Cotey College.

Eloise M. Cost Scholarship, established in 1986 by Mrs. Cost in honor of Dr. Evelyn L. Milam, president of Cotey College 1974-86. As income permits, it is awarded each year at Honors and Awards Convocation as one scholarship of up to $1,500 or two or more scholarships of no less than $1,000 each, to students returning for a second year and selected for outstanding achievement combining both academic merit and extracurricular activity.

Cotey College Board of Trustees' Scholarship, established in 1999, is awarded to academically talented students based on ACT/SAT scores and grade point averages. The scholarship is renewable each semester providing the student earns at least 12 credit hours each semester and maintains a 3.0 cumulative grade point average.

Dorothy Anne Cowles Memorial Scholarship, established in 1974 by Mr. and Mrs. William E. Cowles of Jackson, Mississippi, and friends of the Cowles family, in loving memory of their daughter, a member of the Class of 1974. This scholarship is awarded each year at Honors and Awards Convocation to a returning student who participates wholeheartedly in extracurricular activities and whose personality reflects exuberance and friendly concern for all those in the Cotey community.
Beth Lenore Fuller Cox Scholarship, established in 2001 by her P.E.O. daughters, Barbara Cox Dittmar and Elizabeth Cox Talley, in memory of their mother, who was a 67-year P.E.O. member. The income is to be used to provide scholarships to students attending Cottey College.

Helen D. Crandall Scholarship, established in her memory in 1990 through the bequest of her husband, Byron Crandall. The interest is used to provide scholarships to students with financial need.

Naida Stevenson Cravens Scholarship, established in 1983 through the bequest of Naida S. Cravens, with the income used for annual scholarships to students attending Cottey College.

Virginia F. Croskery Scholarship, established in 2004 by her children, in tribute to her 50 years in P.E.O. The earnings are awarded to one or more returning students who have excelled in the field of humanities.

Cross Scholarship, established in 1975 by Mary Ethel Cross Partridge of Emporia, Kansas, in memory of her parents, John William and Sara Juliza Cross, and her sister, Maude Lucille Cross. The scholarship is awarded to a returning student with good academic promise.

Katrina Baum Cross Scholarship, established in 2004 by Georgia Johnson Chandler, Class of 1946. The earnings are awarded to students that have at least a grade point average of 3.0; qualify for financial need; participate in extracurricular activities such as sports, music, drama, student government, or community service.

Ruth F. Crume Scholarship, established in 2001 through the bequest of Ruth Crume, a member of Chapter FH, Missouri. The earnings are awarded as need-based scholarships to students attending Cottey College.

Thelma H. Cuddeback Scholarship, established in 2001 by Dr. Richard B. Cuddeback in memory of his wife, Thelma Cuddeback, a member of Chapter G, Connecticut. The earnings are used as scholarships to students attending Cottey College.

Reba Cunningham Scholarship, established in 1990 by her friends and colleagues in honor of her 23 years of service to Cottey College. The income is used for scholarships awarded to international students.

Hattye R. Dale Scholarship, established in 1987 by Hattye R. Dale, a Cottey College alumna and former staff member. The income is awarded as scholarships to students attending Cottey College.

Ann E. Davidson Scholarship, established in 2007, by Chapter EW, Ohio, in honor of Ann’s service as the president of Ohio State Chapter. The earnings are used to provide scholarships to Cottey College students.

Mary Knapp Davis Scholarship, established in her memory in 1990 by her husband, Doug Davis, family, friends and members of Chapter KB, Illinois. The income is awarded to students with financial need who have demonstrated high academic achievement as well as leadership and civic responsibility. Preference will be given to qualified students from northern Illinois.

Jean Davison Scholarship, established in 1989 by Gus Davison and Ann Davison Williamson in memory of Jean Davison, a member of Chapter BG, Missouri. The income is used for scholarships to students attending Cottey College.

Louise Patricia Deegan Scholarship, established in 2011 through her estate in honor of Chapter AH, Louisiana. The earnings are used to provide scholarships to Cottey College students.

Marjorie E. Deily Memorial Award, established in 1972 by Mrs. Gladys McCue Thompson, a Cottey alumna, Cottey College Associate and former trustee, and by other friends in loving memory of Marjorie E. Deily. Miss Deily, a member of Chapter KK, Missouri, was director of health services and counselor to Cotette students from 1950-66. The award is presented to a student planning a career in one of the medical or scientific fields.

Ruth G. Demaree Scholarship, established in 1998 by Duane and Ruth Demaree. The earnings are awarded to second-year students with a G.P.A. of 3.0 or better preferably from Arkansas or neighboring state.

Nancy Denman Student Life Scholarship, established in 2001 in tribute to Dr. Nancy Denman, Cottey College coordinator of counseling. The earnings are awarded to returning students who are active in campus and/or community activities and demonstrate leadership, character, integrity, and enthusiasm for life.

Jane Mahaffey Derby Scholarship, established in 2006 by her husband Robert Derby and her sons, Stephen and Alan, in memory of Jane, a member of Chapter DA, Texas. The earnings are used for scholarships to students attending Cottey College who are planning to pursue a nursing degree.
Diamond Anniversary Scholarship, established in 2001 with gifts from thousands of P.E.O.s, P.E.O. chapters, alumnae, and friends in commemoration of the 75-year partnership between Cottey College and the P.E.O. Sisterhood. The earnings provide scholarships to students attending Cottey College.

Della M. Doidge and Martha Doidge Keith Scholarship, established in 1983 by the bequest of Della M. Doidge. The income is used for scholarships or loans for needy and deserving students attending Cottey College.

Eliza James Douglas Scholarship, established in 1989 through a bequest by Thomas Wayne Reeder, in memory of his wife’s mother. The income is awarded to students attending Cottey College.

Blanche Hinman Dow International Scholarship, established by the Cotey College Alumnae Association in 1973 in loving memory of Dr. Blanche H. Dow, president of Cotey College 1949-65.

Rebecca Smith Doyle Scholarship, established in 2010, in loving memory by her husband, family and many friends. Rebecca “Becca” was a member of Chapter R, Henderson, Nevada, and was the first Arkansas school teacher recognized as a “Madison Fellow” in 1993. The earnings from this fund are used to award scholarships with preference given to students who want to be teachers.

Marguerite Dray Scholarship, established in 1992 in her memory by her grandchildren. The income is awarded to second-year international students with financial need.

Margaret and Charles Dunagan Scholarship, established in 2012 by Charles and Margaret Dunagan. Margaret is a member of Chapter ES, Texas. The earnings are used to provide scholarships to Cotey College students with preference to students from Texas.

Eva Ellsworth Dungan Scholarship, established in 1964 by Mrs. Eva Ellsworth Dungan of Waverly, Iowa, with the income designated to aid needy and deserving students attending Cotey College.

Emma Birdseye Dunphy Scholarship, established in 1972 through the bequest of Emma B. Dunphy, in memory of her father and mother, John T. and Mary U. Birdseye. The income is awarded to students at Cotey College for outstanding achievement in music.

Gladys Noxon Dyer Scholarship, established in 2007 by Dorothy Vanek, a member of Chapter EE, Arizona, in tribute to her mother, a member of Chapter PG, California. The earnings are used to provide scholarships to students attending Cotey with preference given to students interested in history.

Dorothy Anne and Martin W. Early Scholarship, established in 2012 by Martin W. Early in memory of his wife Dorothy Anne, a member of Chapter JF, California. The earnings are used to provide scholarships to Cotey College students interested in pursuing careers in education.

Marie S. Engle Scholarship, established in 1997 through the bequest of Marie S. Engle. The earnings are awarded as scholarships to students attending Cotey College.

Harriet O. Evans Scholarship, established in 2002 by Colonel John Evans and the family in memory of his wife of 64 years, Harriet O. Evans, a member of Chapter N, Texas. The earnings are used to award scholarships to academically talented students with financial need.

Levada M. Everhart Scholarship, established in 2008 by Chapter AF, Missouri. The earnings are used for scholarships to students attending Cotey College.

Floella P. Farley Memorial Scholarship, established in 1984 by gifts from Dr. Orpha Stockard, students and friends, in memory of Miss Farley, a member of the Cotey College music faculty 1933-66. The scholarship, based on outstanding achievement in music, is awarded to a student studying music at Cotey College.

Alice Appleget Farr Scholarship, established in 1981 by a bequest from Mrs. Farr, with income awarded as scholarships to young women attending Cotey College.

Dottie Feay Scholarship, established in 2008 in honor of Dottie Feay, a member of Chapter LG, California, by her friends and family. The earnings are used to provide scholarships to Cotey College students.

Bradley G. and Diana K. Field Family Scholarship, established in 2011 by Diana K. Field in memory of Brad. Diana is a member of Chapter EF, Michigan, and Brad was her strongest supporter in her service to P.E.O. during his lifetime. The earnings are used to provide scholarships to Cotey College students with preference given to students from Michigan.

Mary Anderson Finch Scholarship, established in 2002 by Margaret Church Smith in memory of her great aunt. The earnings are awarded to students who have financial need and a minimum 2.5 grade point average.
Aaltha Fireoved Scholarship, established in 2001 through the bequest of Alitha Fireoved. The earnings are used to award scholarships to women attending Cottey College.

Evorie Denny Fisher Scholarship, established in 2003 by Chapter DV, Missouri, with funds bequeathed to the chapter by Mrs. Fisher, a 50-year member of Chapter DV. The earnings are used for scholarships to students attending Cottey College.

Helen F. Flaharty Scholarship, established in 1970 by a gift from the estate of Henry A. Flaharty. The income is used to provide scholarships to deserving students.

Florida Chapter ED Scholarship, established in 2004 by Chapter ED, Sarasota, Florida. The earnings are awarded as scholarships to young women attending Cottey College.

Lillian and Herman Frazier Scholarship, established in 2006 by Kathleen Jevons, a member of Chapter FE, California, in memory of her parents. The earnings are used for scholarships to non-European international students attending Cottey College.

Ruby Freese Scholarship, established in 1994 by Chapter B, Alabama, with funds donated by Ruby Freese, a 50-year member of Chapter B. The interest income is used to provide a scholarship for a student attending Cottey College with preference given to a student from Alabama or the southeastern United States.

Don and Alene Freyer Scholarship, established in 1995 by the Freyers in honor of Chapter DD, Arizona. The income is awarded to deserving students attending Cottey College.

Friends of Peace Scholarship, established in 2011 by Dr. Brenda Ross, Cottey professor of chemistry; Lois Watson Lee, a member of the Class of 1944; Cottey students; and other friends of the College. The earnings are used to provide scholarships to Cottey College students from Central America or developing countries around the world, with preference given to Mayan women from Guatemala.

Ilse Gebhard Scholarship, established in 2010 by Ilse Gebhard, a 1960 graduate of Cottey. The earnings are used to provide scholarships to Cottey College students with preference given to students interested in upper division environmental studies.

General Endowed Scholarships Fund, established in 1988 by hundreds of alumnae, P.E.O.s, BILs, and friends of Cottey College. The income provides numerous scholarships to young women attending Cottey College.

Georgia Chapter X Scholarship, established in 2003, in honor of two chapter members, Alice Carlson and Dorothy Henninger, both of whom also served as Georgia State Chapter president. The earnings are used for scholarships to students attending Cottey College.

Gerke Twins Scholarship, established in 2006 by Michael Romero and his wife Mary Romero, of Chapter AA, New Mexico. This fund was established in honor of Juliet Huff, Chapter AA, New Mexico and Julie Collins, Chapter U, Massachusetts. The earnings are awarded as scholarships to young women attending Cottey College with preference given to students from New Mexico.

Myrtle Ivey Gifford Scholarship, established in 1973 by a bequest of Miss Mae J. Ivey, Chapter BK, Minnesota, in loving memory of her sister, Myrtle Ivey Gifford. The income is awarded as scholarships to students attending Cottey College.

Erma L. Glock Scholarship, established in 1993 by Loran and Erma Glock. The income is awarded to a student attending Cottey College with limited financial resources.

Susan Graening Scholarship, established in 2011 by Howard and Peggy Graening in honor of their daughter. Peggy is a member of Chapter LP, Illinois, and Susan is a member of Chapter DE, Illinois. The earnings are used to provide scholarships to Cottey College students.

Ellen P. Graff Scholarship, established in 1993 through the bequest of Melvin Graff. The income provides scholarships to students attending Cottey College.

Chester H. and Margaret D. Grau Scholarship, established in 2000 through the estate of Margaret Grau. The earnings provide scholarships to students with financial need attending Cottey College.

Fern M. Green Scholarship, established in 2011 through the estate of Fern M. and Gerald E. Green estate. The earnings are used to provide scholarships to Cottey College students.

Nancy E. Gwinn Scholarship, established in 2009 by Chapter AA, District of Columbia in honor of Nancy E. Gwinn, past state president of District of Columbia and member of the Cottey College Board of Trustees. The earnings are used to provide scholarships to Cottey College students.
Harriet Harrington Haas Scholarship, established in 2000 by Raymond Haas in honor of his wife Harriet, a member of Chapter BU, Florida. The earnings are used to provide scholarships to students attending Cottey College.

Berneida K. Hall Scholarship, established in 2011 by Berneida K. Hall of Chapter CV, Florida. She is a past state president of Florida State Chapter. The earnings are used to provide scholarships to Cottey College students with preference given to baccalaureate degree seeking students.

Hazel L. Hall Music Award, established in 1963 by Arthur F. Hall and Chapter BH, Wisconsin, in memory of Hazel Hall.

Janet Hansen Scholarship, established in 1998 by Janet Hansen, a member of Chapter DW, Wisconsin. The income is used to provide scholarships to students attending Cottey College.

John Walter Harriman and Marie Lucht Harriman Scholarship, established in 2004 through the bequest of Marie L. Harriman. The earnings are used to provide scholarships to second-year students attending Cottey College with preference given to students interested in the health field, in particular nursing and nursing education.

Gayle Harris Scholarship, established in 2004 through the bequest of Miss Harris. The earnings are used to award scholarships to students attending Cottey College.

Ruth Jane Harris Scholarship, established in 1979 by Emogene, of Chapter DD, Oklahoma, and Walter R. Harris, in memory of their daughter. The income is awarded to a deserving student attending Cottey College.

Mary Reid Harrison Scholarship, established in 2004 through the bequest of Mary Reid Harrison, a member of Chapter A, Indiana. The earnings are used to provide scholarships to students attending Cottey College.

Marion and Velma Hartline Scholarship, established in 2010 by Ardith Spencer in memory of her parents. The earnings are used to provide scholarships to Cottey College students from Nevada, Missouri, and the surrounding communities.

Elizabeth Ann Hawkins Scholarship, established in her memory in 1995 by her family and friends. The income is to be used to provide financial need-based scholarships to non-smoking Colorado students attending Cottey College.

Heck Family Scholarship, established in 2011 by the Heck Family Charitable Foundation. Barbara Heck is member of Chapter KB, California. The earnings are used to provide scholarships to Cottey College students.

Ann and Gladys Hemsworth Scholarship, established in 1999 by Martin Hemsworth in loving memory of his wife, Ann Moore Hemsworth of Chapter DW, Ohio, and his mother, Gladys Martin Hemsworth of Chapter DM, Nebraska and Chapter FE, Iowa. The earnings are used to provide scholarships to students attending Cottey College.

Jane Henderson Scholarship, established in 2001 through a bequest from Jane Henderson, a member of Chapter IR, Illinois. The earnings are used to award scholarships to music students attending Cottey College with preference given to Illinois women with financial need who are studying piano or organ.

Carol Lea Heppe Scholarship, established in 1994 by Charles Heppe in memory of his wife. The income provides scholarships to students attending Cottey College.

Nettie Hershberger Scholarship, established in 1992 through a bequest of Nettie Hershberger. The income is awarded to students attending Cottey College.

Emma S. Hibbs Scholarship, established in 2002 through the bequest of her son, Sherlock Hibbs. The earnings are awarded to students attending Cottey College.

Susan Hildebrand Scholarship, established in 1998 by Susan Hildebrand, a member of Chapter DE, Arizona, and her husband Jim Hildebrand, in memory of their aunt, Lucile E. Evans, a member of Chapter P, Nevada. The earnings are used to provide scholarships to students attending Cottey College.

Lula Badger Hill Scholarship, established in 1986 by Dorothy Hill in memory of her mother, Mrs. J.K. Hill, whose parents homesteaded in Vernon County in 1847. The income is awarded to students attending Cottey College with preference given to students from Nevada or Vernon County, Missouri.

Cordelia (Dee) Hodges Scholarship, established in 2010 by the Denver Area Cottey Club to honor Dee’s service to the Club and Colorado State Chapter. The earnings are used to award scholarships to Colorado students with demonstrated financial need, with preference given to students from the Denver area.
Lois Gillam Hoesly Scholarship, established in 1972 by a bequest of John J. Hoesly. The income is used for international student scholarships.

Nancy Watrud Hoium Scholarship, established in 2003 by Minnesota State Chapter, family, and friends in honor of her service to the P.E.O. Sisterhood. Nancy, a 1956 Cottey alumna, served as president of Minnesota State Chapter and International Chapter of the P.E.O. Sisterhood. The earnings are used to award scholarships to students attending Cottey College.

Holben Twins Scholarship, established in 1987 by Ethel L. Holben Turner, of Chapter AI, Indiana, and Esther L. Holben Sigerfoos, of Chapter BS, Michigan. The income is used for scholarships to deserving Cottey students.

Era E. Holt Speech Award, established in 1940 by the Cooperative Board of Springfield, Missouri, and later funded by Frederic Holt, in memory of his mother. It is presented annually to the first-year student judged to have made the greatest improvement in speech.

Helen L. Honer Scholarship, established in 1999 through Mrs. Honer’s charitable remainder trust. The earnings are used to provide scholarships to students attending Cottey College.

Diane Horr Scholarship, established in 2010 by Toledo Chapter AG sisters and friends to honor her service to Ohio State Chapter. The earnings are used to award scholarships to Cottey College students with preference to Ohio students.

Nell Hoyle Music Scholarship, established in 2007 with funds bequeathed by her husband William Lattie Hoyle. The earnings are used to award scholarships to students attending Cottey College interested in music.

Aleen Huffstutler Scholarship, established in 2011 by her daughter, Joyce Dempsey, a member of Chapter DO, Texas, in memory of her mother. The scholarship honors Chapter AD, Oklahoma, which gave Aleen the gift of P.E.O. which she so cherished, as well as Chapter QG, California, of which she was a charter member. The earnings are used to provide scholarships to Cottey College students.

Barbara Frank Inamoto Scholarship, established in 2008 by Barbara Frank Inamoto, Class of 1945, and a member of DG, California. The earnings are used to provide scholarships to Cottey College students.

Dorothy Johnson Memorial Scholarship, established in 1978 through a gift by Carl W. Johnson, with the income used for scholarships.

Muriel Pleasant Johnson Memorial Award, established in 1971 by Mrs. Don I. Cone, in memory of her beloved daughter. It is awarded to a returning student judged outstanding in the field of music.

Johnston-Shugart Scholarship, established in 2002 by Mary Ellen Johnston, a member of Chapter K, New Mexico. This fund was established in memory of her grandmother, Rena Shugart, Chapter J, New Mexico, and her mother, Jane Shugart Johnston, Chapters J and K, New Mexico. The earnings are awarded as scholarships to young women attending Cottey College.

Marilyn Juhas Scholarship, established in 2012 through the estate of Marilyn Juhas. Marilyn was a member of Chapter BW, Colorado. The earnings are used to provide scholarships to Cottey College students.

Kansas State Chapter Scholarship, established in 2004 by Kansas chapters in honor of the 100th anniversary of Kansas State Chapter and the 75-year partnership between P.E.O. and Cottey College. The earnings are used to award scholarships to students attending Cottey College.

Kansas Chapter FX Scholarship, established in 2008 in honor of charter member, Jane Ellen Lyon, a 1950 Cottey alumna, and all the chapter members. The earnings are used to award scholarships to students attending Cottey College.

Keister Athletic Scholarship, established in 1999 by Lois Keister Bevins, Class of 1947. The earnings are used to provide scholarships to Cottey College students involved in either intercollegiate or intramural athletics.

Kentucky Chapter L Scholarship, established in 2005 by Chapter L, Kentucky in honor of Claire McIntosh Detlefs, a 1948 graduate of Cottey College. The earnings are used to award scholarships to students attending Cottey College with preference given to students from Kentucky.

Miriam K. Kernan Scholarship, established in 1989 by Chapter O, Michigan. The income provides scholarships to students attending Cottey College.

Mary Yeh Khoo Scholarship, established in 2011 by Mary Yeh Khoo, Class of 1955. The earnings are used to provide scholarships to Cottey College students who are interested in pursuing careers in the medical sciences.
Emma Letts King Scholarship, established in 2000 through the bequest of Lina Gale King, a member of Chapter JA, California. The earnings provide scholarships to deserving students attending Cottey College.

Helen Erosky Kirby Scholarship, established in 2001 by Helen Kirby, a 1953 Cottey graduate and a member of Chapter FS, Kansas. The earnings are used to provide scholarships to students attending Cottey College.

Minta Kirkpatrick Scholarship, established in 2006 by Dr. Robert Kirkpatrick in memory of his mother, Minta Kirkpatrick, a charter member of Chapter GX, Missouri. The earnings are awarded to students attending Cottey College.

Leora Knight Scholarship, established in 1979 by Chapter E, Alaska, in memory of Leora Knight. The income is awarded as scholarships to students interested in biology or science.

Bernadine H. Lacy Scholarship, established in 1997 through the bequest of Bernadine H. Lacy. The earnings are awarded as need-based scholarships to students attending Cottey College.

Don and Marie Lamore French Scholarship, established in 2008 in tribute to the Lamores, Cottey emeriti professors of French from 1958-1982. The earnings are awarded to a returning student for her second year at Cottey or for a summer program in French at a university in a Francophone country, or to a graduating student for the study of French at a university in a Francophone country.

Elma Lazarus Memorial Scholarship, established in 1981 by Chapter AM, Minnesota, with funds bequeathed by a member to the chapter. The income is awarded as scholarships to students attending Cottey College on the basis of need with preference given to students from Minnesota.

Sylvia Garrison Lee Scholarship, established in 1993 through the bequest of Edwin H. Lee and Sylvia Garrison Lee. The income is awarded to students attending Cottey College.

Christine Stout Lewis Scholarship, established in 1993, by Christine S. Lewis. The income is used as scholarships for students attending Cottey College with preference given to those students with financial need.

Myra Jane Lind-Stott Scholarship, established in 1981 by William I. Stott, Grosse Pointe Woods, Michigan, in memory of his late wife, Myra Jane Lind-Stott, of Chapter CV, Michigan. The income is awarded as scholarships to deserving young women attending Cottey College.

Lena M. Lock Scholarship, established in 1998 by Lena Lock, a member of XK, Iowa. The earnings are used to provide scholarships to students attending Cottey College.

Susan M. Lottes Scholarship, established in 2011 by Ron Lottes in memory of his beloved wife, Susan, a member of Chapter IF, Florida. The earnings are used to provide scholarships to Cottey College students.

Louisiana State Chapter Scholarship, established in 2003 by Louisiana State Chapter in honor of all the Louisiana chapters. The earnings are used for scholarships to students attending Cottey College.

Marguerite M. Lowe Scholarship, established in 1980 by a bequest of Marguerite M. Lowe. The earnings are used to provide scholarships at Cottey College to deserving students.

Lowery Scholarship, established in 2010 by Jim and Karel Lyster Lowery in honor of their 30th wedding anniversary. Karel is a 1975 graduate of Cottey College and a member of Chapter L1, Missouri. The earnings are used to provide scholarships to Cottey College students.

Charlotte M. MacDonald Scholarship, established in 1987 through a bequest from Charlotte M. MacDonald. The income is used for deserving students who wish to attend Cottey College.

Marilyn Mancini Scholarship, established in 2006 by Alabama State Chapter and its members, in honor of her seven years of service on the Cottey College Board of Trustees. The earnings are used to award scholarships to students attending Cottey College.

Marsh-Colson Scholarship, established in 2011 through a bequest by Thelma Stanley, a member of Chapter AP, Missouri, in loving memory of her mother, Ella C. Marsh, of Chapter AP, Missouri, and her sister, Christine Marsh Colson, of Chapter D, Delaware. The earnings are used to provide scholarships to deserving women attending Cottey College.

Mary Jackson Martin Memorial Scholarship, established in 1984 with a gift from the estate of Betty Martin, Chapter JQ, California, in memory of her stepmother, a charter member and first president of Chapter JQ. The income is awarded to deserving students attending Cottey College.
R. J. Martin Memorial Award, established in 1974 by the board of trustees in loving memory of their dedicated colleague, of Columbia, Missouri, who served as a member of the board from 1967-73. An engineer by profession, Mr. Martin was instrumental in advancing the completion of the Hinkhouse Center and initiating plans for the Academic Building. This award is presented to a first-year student who is among the top five percent of her class in academic rank.

Martin-Wentzell Scholarship, established in 1984 by Roy J. and Margie G. Martin in honor of Margie G. Martin, Lincoln, Nebraska, and Ethel L. Wentzell, Worcester, Massachusetts, in consideration of their association and sisterly love of P.E.O. Chapter FF, Nebraska; Chapters DL and FL, Oklahoma; and Chapter R, Massachusetts. The income is awarded as scholarships to women attending Cottey College with preference to students from Nebraska, Oklahoma and Massachusetts.

Mabel E. Maxcy Scholarship, established in 2002 through the bequest of Mabel E. Maxcy in honor of Chapter U, Texas. The earnings are used to award scholarships to women from Texas attending Cottey College.

Evalyn Mayberry Scholarship, established in 2005 through the bequest of Evalyn Mayberry. The earnings are awarded as scholarships to young women attending Cottey College.

Lydia D. Mayer Scholarship, established in 1988 by her friends and mother, Virginia Casey Mayer, a 1949 Cottey graduate. The income is used to provide scholarships to deserving Cottey students.

Margaret Looney McAllen Scholarship, established in 2002 by Margaret Looney McAllen, a member of Chapter EN, Texas and Class of 1955. The earnings are to provide scholarships to students with financial need who have demonstrated high academic achievement. Preference is given to Texas students who have demonstrated leadership and/or community service experience and who are interested in careers in education.

Lida Windemuth McBeath Scholarship, established in 2003 through the bequest of Lida Windemuth McBeath, a member of Chapter AE, Wisconsin. The earnings are used to award scholarships to women attending Cottey College.

Jessie Welliver McCaffree Scholarship, established in 2011 by her family and her many friends. Jessie was a member of the Class of 1942 and a member of Chapter AV, Missouri. The earnings are used to provide scholarships to Cottey College students.

Jonalee Y. McLaughlin Scholarship, established in 2010 by Paul and Jonalee McLaughlin. Jonalee is a member of Chapter JK, Missouri. The earnings are used to provide scholarships to Cottey College students.

VeMae Sanders McNees Scholarship, established in 2001 by VeMae McNees, a member of Chapter A, Washington. The earnings are awarded to students from Washington and Alaska who have demonstrated high scholastic aptitude and moral character.

Martha Cowart Means Scholarship, established in 2009 through the estate of Martha C. Means. The earnings are used to provide scholarships to Cottey College students with financial need and ranked in the upper ten percent of their class.

Margaret Leadbetter Meyers Scholarship, established in 2009 by Margaret Leadbetter Meyers. The earnings are used to award scholarships to students attending Cottey College interested in careers in education.

Tsung-Ying Chang Miao Memorial Scholarship, established in 1986 by her daughter, Judy C. Miao, a 1964 Cottey graduate, in recognition of her unselfish promotion of education. The income is awarded as scholarships to students with financial need with preference to students from the People’s Republic of China, Taiwan, United States or other international students.

Bev Middlebrook Scholarship, established in 2009 by Art Middlebrook, in memory of his wife, a member of Chapter DO, Texas. The earnings are used to provide scholarships to Cottey College students.

Dr. Evelyn L. Milam Scholarship, established in 1985 by the Cottey College Board of Trustees in honor of Dr. Evelyn L. Milam, president of Cottey College 1974-86. The income is used for scholarships to students attending Cottey College.

Mary Spatny Milan Scholarship, established in 2011 through the estate of Mary Spatny Milan. Mary was a member of Chapter BD, Virginia. The earnings are used to provide scholarships to Cottey College students.

Walter H. and Vivian B. Mills Scholarship, established in 2007 by Vivian B. Mills of Chapter BK, Ohio. The earnings are used to provide scholarships to Cottey College students.

Minnesota Chapter R Scholarship, established in 1978 by Mrs. J.R. Duke, a member of Chapter R, Minnesota. The income provides scholarships to students attending Cottey College.

Missouri Chapter FQ Scholarship, established in 2003 by Chapter FQ, Missouri. The earnings are used to award scholarships to students attending Cottey College.
Missouri Chapter HR Scholarship, established in 1981 by Chapter HR, Missouri. The income is awarded as scholarships to Missouri students with preference to residents of Phelps County who demonstrate academic achievement, leadership ability and the ideals of Cottey College.

Lola Morton Moore Scholarship, established in 1998 by Robert A. and Mary Moore Plane, Class of 1946, in memory of Mary’s mother, a member of Chapter CF, Illinois. The earnings are used as an award to a returning student selected on the basis of achievement and promise in the fields of math or science.

Mabel M. Morhart Scholarship, established in 1974 through the bequest of Elbert L. Morhart in honor of his wife, a member of Chapter Y, Nebraska. Scholarships are restricted to deserving students from Nebraska with financial need.

Helen King Mote Scholarship, established in 2009 by Gary and Helen King Mote of Chapter DG, Oklahoma. The earnings are used to provide scholarships to Cottey College students with a minimum 2.75 grade point average.

Phyllis A. Mundy Scholarship, established in 2000 by Phyllis A. Mundy, of Chapter EJ, Texas. The income is used to provide scholarships to students attending Cottey College with financial need and with a preference given to students from Texas.

Elizabeth Craig Nagle Scholarship, established in 2011 by her husband, Frederick W. Nagle. Elizabeth was a member of Chapter H, Wisconsin. The earnings are used to provide scholarships to Cottey College students with academic merit and financial need.

New Jersey State Chapter 60th Anniversary Scholarship, established by New Jersey State Chapter in 2002 in celebration of the 60th anniversary of New Jersey State Chapter. The earnings are used to award scholarships to students attending Cottey College.

Dwight E. and Ida Curry Newberg Scholarship, established in 1998 by Ida Curry Newberg in memory of her husband, Dwight. The earnings are used to provide scholarships to students attending Cottey College.

William and Doris Greenstreet Niemann Scholarship, established in 1998 by Doris Niemann, in memory of her parents, John Coleman Greenstreet and Wilma Greenstreet. Mrs. Niemann is a 1945 graduate of Cottey College and a member of Chapter GC, Illinois. The income is used to provide scholarships to non-smoking students attending Cottey College.

Olga Reinhold Norman Music Fund, established in 1994 by Franklin P. Norman in memory of his wife, Olga, who was a member of the Cottey College music faculty for 20 years. The primary intent of this fund is to provide awards to students who have demonstrated outstanding performance of classical music, primarily on the violin. The portion of the income not allocated for awards may be used to purchase music and equipment for the music department or to fund on-campus performances of classical music.

Martha Norris Scholarship, established in 1993 by Clifford Norris in memory of his wife, Martha Heidenreich Norris, a 1930 graduate of Cottey College. The income provides scholarships to students attending Cottey College.

Oklahoma State Chapter Scholarship, established in 2004 by Oklahoma State Chapter. The earnings are used to award scholarships to students attending Cottey College.

Virginia (Mickey) Orfila Scholarship, established in 2011 by Tony and Mickey Orfila. Mickey is a member of Chapter D, California. The earnings are used to provide scholarships to Cottey College students.

Irene Osthoff Award, established in 1987 with gifts from friends and colleagues in honor of Irene Osthoff, a member of the Cottey faculty from 1970-87. It is awarded to a returning student who, by the vote of the faculty, has been judged to exhibit to an unusual degree the qualities of perseverance, courage and grace under adversity.

Patricia Ozmun Memorial Scholarship, established in her memory in 1992 by her husband, Lyle Ozmun, P.E.O. daughters Sandy Ozmun McDaniel and Patty Ozmun Bullock, family, friends and members of Chapter DX, Dallas, Texas. The income is used for scholarships to students from Texas to attend Cottey College.

Genevieve Stout Palmer Scholarship, established in 1974 by Dr. and Mrs. John B. Stout, of Tulsa, Oklahoma, in loving memory of their daughter, Mrs. Genevieve Stout Palmer, and by her husband, Robert E. Palmer. The income is restricted to a scholarship for a needy student judged outstanding in the field of piano.

Palomar Coast Reciprocity Scholarship, established in 2011 by P.E.O. Chapters representing the reciprocity. The earnings are used to provide scholarships to Cottey College students.

Parris Scholarship, established in 1986 by a bequest of Janet I. Parris, with the income awarded to students with financial need and ranked in the upper ten percent of their high school graduating class.
Patterson/Letsch Memorial Scholarship, established in 1980 by Chapter BO, Colorado, with funds bequeathed by Ruby Patterson and later added to with a bequest from Zelma Letsch. The earnings are awarded to deserving students from Colorado with preference given to students from the Pikes Peak area.

Dr. Bernard H. Paulin and Juanita I. Paulin Educational Scholarship, established in 2012, the earnings from which are to be awarded as scholarships to students who have financial need, demonstrate good moral character, and possess an academic aptitude for higher learning.

Ruth Brenizer Peasley Scholarship, established in 2000 through the bequest of Ruth Brenizer Peasley, a member of Chapter H, Pennsylvania. The earnings provide scholarships to deserving students attending Cottey College.

JoAnn Glotfelty Pedrick Scholarship, established in 2009 by Dr. JoAnn Glotfelty Pedrick, Class of 1946 and a member of Chapter F, Arizona. The earnings are used to provide scholarships to Cottey College students.

Dorothy Virginia Peek Scholarship, established in 1987 by Dorothy V. Peek. The income is used to provide a scholarship to a U.S. citizen with preference given to a student from Missouri.

Helen Robinson Petersen Scholarship, established in 1989 by Robert G. Robinson in honor of his sister. The income is used for scholarships awarded to first-year Cottey students who are nonsmoking citizens of the United States.

Gladys Petters Scholarship, established in 2001 through the bequest of Gladys Petters. The earnings are awarded as scholarships to students attending Cottey College.

Physical Plant Scholarship, established in 1984 by Cottey College Physical Plant staff. The income is used to provide scholarships to returning students.

Mary E. Pickett Scholarship, established in 1994 through the bequest of Barbara Jean Pickett. The income provides scholarships to second-year students attending Cottey College.

LaVon Poquet Scholarship, established in 1999 through the estate of LaVon Poquet by Chapter KN, Illinois. The income is awarded as scholarships for students attending Cottey College with preference given to students from Illinois.

Dorothy M. Potts Scholarship, established in 1975 by Richard B. Potts, Victoria A. Potts and Nancy Potts Spencer in memory of Dorothy M. Potts. The scholarship is awarded to a Sacramento, California, area student attending Cottey College.

Preston Memorial Art Award, established in 1959 by Miss Hester Preston, a Cottey alumna and former art teacher at Cottey, in memory of her mother, Mary B. Preston. It is awarded to a returning student selected on the basis of achievement and promise in the field of art.

Alice H. Quigley Scholarship, established in 1998 by Chapter DH, Ann Arbor, Michigan, with funds bequeathed to the chapter by Alice H. Quigley. The income provides scholarships to deserving students attending Cottey College, with preference given to students from Michigan.

Beverly Bond Quinlan Scholarship, established in 2006 by Chapter AM, New Mexico, to honor its member, New Mexico State Chapter President Beverly Quinlan. The earnings are awarded with primary preference to students attending Cottey College from New Mexico and secondary preference to Cottey recipients of P.E.O.’s International Peace Scholarship.

Foy Cleveland Real and Helen Logan Real Scholarship, established in 1996 through the bequest of Helen Logan Real, a 1930 graduate of Cottey College Academy. The income is awarded to students attending Cottey College from Nevada, Missouri.

Ida Mae Reeder Scholarship, established in 1989 through a bequest by Thomas Wayne Reeder, in memory of his mother. The income is awarded to students attending Cottey College.

Donna Rhoades Scholarship, established in her memory in 1991 by her family and friends. The income is used to provide scholarships for young women attending Cottey College interested in becoming teachers.

Don and Dorothy Myers Rice Scholarship, established in 2006 by Don and Dorothy Rice. Mrs. Rice is a member of Chapter HA, Missouri, and the Class of 1944. The earnings are used to award scholarships to students attending Cottey with financial need.

Pearl C. Richardson Scholarship, established in 1979 by Robert B. Richardson in memory of his wife. The income is used for scholarships to students attending Cottey College.
Annette Kelly Riddering Scholarship, established in 1988 by Chapter BL, Michigan, with funds bequeathed by Mrs. Riddering to the chapter. The income is awarded as scholarships to deserving students attending Cottey College.

Evelyn Ridgway Scholarship, established in 1992 in her memory by Ethel Ridgway, a member of Chapter CW, Kansas. The income is awarded as scholarships to students attending Cottey College with preference given to students interested in music or music education.

Frank and Vivian Riechers Scholarship, established in 2002 through the bequest of Vivian Adeline Riechers. The earnings are used to award scholarships to women from Texas attending Cottey College.

Barton Hoxie Robinson Scholarship, established in 1986 by Robert G. Robinson in memory of his brother, Barton Hoxie Robinson. The income is used for scholarships to first-year students who are nonsmoking citizens of the United States.

Bess and Elizabeth Robinson Scholarship, established in 1983 by Robert G. Robinson in memory of his mother, Bess, and his sister, Elizabeth, who were P.E.O.s. The income is used for scholarships to first-year students who are nonsmoking citizens of the United States.

Elizabeth V. and George M. Robinson Scholarship, established in 1998 by Mrs. Robinson, a member of Chapter BH, Illinois. The earnings are awarded as scholarships to deserving students attending Cottey College.

I. Barton Robinson Scholarship, established in 1995 by Robert G. Robinson in memory of his father, I. Barton Robinson. The income is used for scholarships to first-year students who are nonsmoking citizens of the United States.

Robert G. Robinson Scholarship, established in 1992 by Robert G. Robinson. The income is used for scholarships to first-year students who are nonsmoking citizens of the United States.

Judy Robinson Rogers Leadership Scholarship, established in 2010 to honor the service of Judy Robinson Rogers as Cottey’s 11th president. The earnings are used to award scholarships to Cottey students with financial need with preference given to students continuing at Cottey for a third or fourth year.

Barbara Simpson Romanovich Scholarship, established in 1996 by Anthony J. Romanovich in memory of his wife, Barbara, of Chapter JB, Illinois. The income earnings are awarded to students attending Cottey College.

Louise Rothenberger Memorial Scholarship, established in 1971 by a bequest of Louise Rothenberger, Chapter I, Arizona. This scholarship is awarded to a deserving and worthy young woman.

Carol L. Ryberg Scholarship, established in 2011 by Carol L. Ryberg. Carol is a member of Chapter AM, Minnesota. The earnings are used to provide scholarships to Cottey College students with preference given to students from Minnesota.

Evelyn Sampson Piano Scholarship, established in 2002 through the bequest of Evelyn Sampson, a member of Chapter AG, North Dakota, and lifelong musician. The earnings are used to award scholarships to second-year students studying piano.

Susan P. Santoli Scholarship, established in 2010 by Alabama State Chapter in honor of Susan’s service to Cottey College and the P.E.O. Sisterhood. The earnings are used to provide scholarships to Cottey College students with preference given to students from Alabama.

Faire E. Sax Scholarship, established in 2009 through the bequest of Faire E. Sax. The earnings are used to provide scholarships to Cottey College students.

Elaine K. Schaus Scholarship, established in 2011 through the estate of Elaine K. Schaus, a member of Chapter X, Arizona. The earnings are used to provide scholarships to Cottey College students with preference given to students from Tempe, Arizona, or from Arizona.

Jane M. I. Schmalz Scholarship, established in 1988 by Dr. A. Chandler Schmalz with gifts from family and friends, in loving memory of his wife, a member of Chapter AR, Georgia. The income provides scholarships to students attending Cottey College with preference given to students from Georgia.

Edwardena H. Schneider Scholarship, established in 2003 by Arizona State Chapter with funds bequeathed to the state by Mrs. Schneider, a member of Chapter CH, Arizona. The earnings are used to award scholarships to deserving students attending Cottey College with preference given to students from Arizona.

Ruth Klepper Settle Memorial Scholarship, established in 1984 by J.A. Ballard with funds from the estate of his cousin, Mrs. Ruth Klepper Settle, of Chapter AK, Little Rock, Arkansas. The income is used for scholarships with preference given to students interested in music education.
Agnes D. Sharp Scholarship, established in 2004 by the friends of Agnes Sharp, her son DeArmond Sharp, and daughter Suzan Sharp. The earnings are used to award scholarships to students attending Cottey College.

Dee M. Sheffield Scholarship, established in 2001 by Gordon H. Sheffield in memory of his wife, Dorothy M. “Dee” Sheffield, a charter member of Chapter CH, Arizona. The earnings are used for scholarships to returning Cottey students interested in the field of education.

Edna Z. Sheffield Memorial Scholarship, established in 1984 by Gordon H. and Dorothy M. Sheffield, of Sun City, Arizona, in memory of his mother, Edna Z. Sheffield, of Chapter EP, Storm Lake, Iowa. The income is used for scholarships to second-year students with preference given to students interested in music.

Geneva E. Taylor Sheppley Scholarship, established in 1993 by Geneva E. Sheppley of Chapter HL, Iowa. The income is used as scholarships to students attending Cottey College.

Shining Stars and Dreamers Scholarship, established in 2009 by Chapter RM, California. The earnings are used to award scholarships to students attending Cottey College.

Frances G. Shoolroy Scholarship, established in 2001 by Frances Shoolroy, a member of Chapter DF, Ohio. The earnings are awarded as scholarships to students attending Cottey College.

Mabelle and Harry Short Scholarship, established in 1972 by a gift from Mr. and Mrs. Harry B. Short of Houston, Texas, to provide financial assistance to deserving students and to encourage applicants from the state of Texas as well as other states.

Shull Family Scholarship, established in 2010 by Blaine and Marian Shull in honor of four generations of family P.E.O.s. Marian is a member of Chapter TS, California. The earnings are used to provide scholarships to Cottey College students.

Maret Doerr Siegler Scholarship, established in 2006 with funds bequeathed by her husband Carlton J. Siegler. The earnings are used to award scholarships to deserving students attending Cottey College with preference given to students from Micronesia.

Francys Scott Sigler Scholarship, established in perpetuity in 1992 by Maurice Sigler in memory of his wife, a 1927 graduate of Cottey College and a member of Chapter CP, Florida. The interest earnings are used to provide at least one full scholarship to a student attending Cottey College who has demonstrated financial need.

Eva Leonard Siler Scholarship, established by Robert Siler in 2002 to honor the memory of his mother, Eva Leonard Siler, and wife, Dorothy Kendrick Siler, and as a tribute to his daughters, Dana Siler Wilson and Christine Kamper Siler. The earnings are used to award scholarships to students attending Cottey College.

Lola J. Sloan Scholarship, established in 1982 through a bequest by Mrs. Lola J. Sloan. Preference is given to an Ottawa High School (Kansas) student with financial need.

Marjorie Jacobson Sloan Scholarship, established in 2006 by her son, Creighton Wesley Sloan. Dr. Marjorie Jacobson Sloan was a 1930 graduate of Cottey College and a founding member of Chapter AD, Virginia. The earnings are used to provide scholarships to students interested in the sciences with preference to students from Iowa.

Lucille H. Smith Scholarship for Foreign Study, established in 1985 by the Illinois State Chapter in honor of Lucille H. Smith, president of International Chapter P.E.O. Sisterhood, 1983-85. The income is awarded as scholarships to American or Canadian women who are current or former Cottey students with plans to study abroad for a semester or summer term at a foreign college or university.

Mary Jane Kunkler Smith Scholarship, established in 1992 by Mary Potter Kunkler and Ann E. Self. The income is used to provide a scholarship for a student attending Cottey College with preference given to a student from Kentucky.

Susan F. Smith Scholarship, established in 2001 by Larry and Susan Smith, a member of Chapter DA, Ohio, and past president of Ohio State Chapter. The earnings are awarded as scholarships to students attending Cottey College.

Hester South Scholarship, established in 1996 through her bequest. The earnings are to be used to provide scholarships to qualified Ohio students attending Cottey College.

Ayumi Yahiro Stacy Scholarship, established in 2010 by Eiji and Mayumi Yahiro in memory of their daughter, Ayumi Yahiro Stacy, a 2004 graduate of Cottey College. The earnings are used to provide scholarships to Cottey College students.

Mary Ellen Stadler Scholarship, established in 2001 by Chapter L, Kansas, through the bequest of Mary Ellen Stadler. The earnings are awarded to students on the basis of need and/or merit, with preference given to students from Kansas and/or students interested in education and/or English.
Dottie S. Stagg Scholarship, established in 1997 by Robert E. Stagg in honor of his wife, Dottie, past state president of Georgia State Chapter. The earnings are used to award scholarships to students attending Cottey College.

Alice P. Stauffer Scholarship, established in 2010 by Alice P. Stauffer. Alice is a member of Chapter GJ, California. The earnings are used to provide scholarships to Cottey College students.

Lois A. Stevens Scholarship, established in 1997 through the bequest of Ms. Stevens. The earnings are to be used to provide scholarships of up to one-half the cost of tuition, room and board to academically-meritorious students.

Emma K. Stockard Scholarship, established in 2007 by Emma K. Stockard of Chapter BW, Missouri. The earnings are used to provide scholarships to Cottey College students.

Orpha L. Stockard Scholarship, established in 1985 by Dr. Stockard’s family, students and friends. The income is awarded as scholarships to students studying at Cottey College with preference given to students interested in English.

Virginia Alice Cottey Stockard Scholarship, established in 2009 by Chapter DW, Nevada, Missouri, as a tribute to the founder of Cottey College. Mrs. Stockard became a member of Chapter DW in 1926. The earnings are used to provide scholarships to Cottey College students.

Eloise Eastman Stoltenberg Scholarship, established in 1999 through a bequest from her husband Roman Donald Stoltenberg. The earnings are used to provide scholarships or loans to students attending Cottey College.

Ruth W. Stout Memorial Scholarship, established in 1979 by Carl R. Stout of Little Rock, Arkansas, in loving memory of his wife, Ruth W. Stout, of Chapter W, Arkansas. The income is used to award scholarships to young women attending Cottey College who have financial need with preference to residents of Pulaski County, Arkansas, or residents of Arkansas.

Lu Stover Scholarship, established in 1993 by Howard Stover and friends, in memory of his wife, a Cottey College Associate. The income is used as scholarships to students attending Cottey College.

Mary K. Sunderlin Scholarship, established in 1981 by Mrs. Donald Sunderlin, Chapter H, North Carolina, and former president, Delray Beach, Florida, P.E.O. Group. The income is used as scholarships to students attending Cottey College.

Dorothy M. Sutcliffe Scholarship, established in 2008 by Dorothy M. Sutcliffe of Chapter CG, Arizona. The earnings are used to provide scholarships to Cottey College students.

Dorothy S. Sutherland Scholarship, established in 2003 by Dorothy S. Janke, Donald R. Sutherland, and Robert L. Sutherland in memory of their mother. The earnings are used to award scholarships to full-time students attending Cottey College who have and maintain a minimum 2.0 grade point average and demonstrated financial need.

Charity Palmer Taylor Scholarship, established in 1977 by Margaret Taylor Stainton and Robert L. Taylor, in memory of their mother. The income is used to provide scholarships at Cottey College to deserving students.

Tennessee Chapter AQ Shine Forever Scholarship, established in 2009 by Chapter AQ, Johnson City, and Jan Goodsell, Tennessee State President, to honor Chapter AQ members and the 2008-2009 Tennessee State Chapter Executive Board. The earnings are used to award scholarships to students attending Cottey College.

Texas Chapter HH Virginia White Scholarship, established in 2011 by Chapter HH, Texas. The earnings are used to provide scholarships to Cottey College students.

Texas Chapter IB Scholarship, established in 2009 by Chapter IB, Texas. The earnings are awarded as scholarships to students with financial need with preference to students from the Texas Hill Country and particularly Gillespie County.

Dorothy Lee Therrell Scholarship, established 1993 through the bequest of Dorothy Lee Therrell. The income provides scholarships to students attending Cottey College.

Corinne Thomas Scholarship, established in 2007 by Corinne Thomas a member of Chapter BC, Oregon, and KF, California. The earnings are used to provide scholarships to Cottey College students.

Gladys and George Thompson Scholarship, established in 1996 through the bequest of Gladys McCue Thompson, Class of 1914. The interest is to be used to award scholarships to Cottey students studying either art or music.

Myrth Thompson Scholarship, established in 2004 by her children in celebration of her love for and dedication to P.E.O. The earnings are awarded as scholarships to students attending Cottey College.
Miriam C. Thorn Scholarship, established in 2001 through the bequest of Miriam C. Thorn, a member of Chapter BK, Texas. The earnings are awarded as scholarships to students attending Cottey College.

Dorothy and John Tierney Family Scholarship, established in 2000 by Dorothy and John Tierney. The income is awarded to students attending Cottey College.

Margaret Todd Scholarship, established in 1973 by a bequest from Mrs. Dean Edgington Todd, of Los Angeles, California, in loving memory of her daughter. The income is used for scholarships to students attending Cottey College with preference given to those with financial need.

Sally Zoeckler Todd Scholarship, established in 1995 by Robert and Sally Todd in recognition of the love demonstrated in Chapter IB, Iowa, Chapter BH, Indiana, and Chapters Q and AL in New Jersey. The scholarship is awarded to deserving students with preference given to international students and returning students from Iowa, Indiana, and New Jersey.

Mabel Danford and Emma Toulouse Scholarship, established in 1997 by Robert B. and Virginia Danford Toulouse as a memorial tribute to their mothers. Mabel Danford, a P.E.O. for 34 years, was a member of Chapter P, Missouri, and Emma Toulouse, a P.E.O. for 56 years, was a member of Chapter EC, Missouri. The earnings provide scholarships to students attending Cottey College.

Bess Wallace Truman Scholarship, established in 2008 by Chapter S, District of Columbia, as a tribute to former first lady, Bess Wallace Truman, a charter member of Chapter S. The earnings are used to provide scholarships to Cottey College students.

Tschiffely-Fish-Moyer Scholarship, established in 1978 to honor the memory of Lacey Balch Rice Tschiffely and her daughters, Elberta Tschiffely-Fish and Dorothy Tschiffely-Moyer. It is awarded to a deserving student with preference given to a returning student with financial need.

Fred, Mattie and Helen Turner Scholarship, established in 1998 through the bequest of Helen Turner. The income is used to provide scholarships to students of high academic merit attending Cottey College.

Frances B. Tyson Scholarship, established in 1979 by Evelyn T. O’Brien, of Chapter G, New Jersey, in memory of her mother, Frances B. Tyson, M.D., also of Chapter G. The income is used as scholarships to students attending Cottey College.

Lenda Zwonitzer Ulrich Scholarship, established in 2007 by Kim Azcarate Bond, a 1988 graduate of Cottey College, to honor her mother and grandfather, Leonard A. Zwonitzer. The earnings are awarded to second-year students with preference to students from the states of Kansas or Nevada.

Zelma Fabra VanderLinden Scholarship, established in 2003 by Zelma Fabra VanderLinden, a 1924 graduate of Cottey College. The earnings are used to provide scholarships to students attending Cottey College.

Alberta Wood Virden Scholarship, established in 1992 through the bequest of Mr. and Mrs. Charles R. Virden. Alberta Wood Virden was a student at Cottey College in the 1920s. The income is used to provide scholarships to students with financial need.

Jean Both Wadsworth Scholarship, established in 2001 by Jean Both Wadsworth, a member of Chapter DD, Illinois. The earnings are used to award merit-based scholarships to women attending Cottey College who have demonstrated good moral character and have the capacity for leadership and good citizenship.

Mary Jane Wall and Minnie Ellen Wall Scholarship, established in 1987 through a bequest by Mary Jane Wall. The income is used for scholarships with preference given to middle-class students with average GPAs and to re-entry women who have taken a hiatus in their educational program to raise a family.

Edith Markham Wallace Scholarship, established in 1991 through the bequest of Rhea Pinckney. The income is awarded as scholarships for students attending Cottey College with a preference given to students from Washington.

Mabel Dymond Wallis Scholarship, established in 1970 by a bequest of Mrs. Mabel Dymond Wallis of Clearwater, Florida. The scholarship is restricted to aid international students.

Helen and George Washburn International Student Scholarship, established in 2004 by friends and colleagues in tribute to their 18-year service to Cottey College. The earnings are used to award scholarships to international students attending Cottey College.

Velma Wood Young and Louise Wood Washburn Scholarship, established in 1985 by a bequest from Louise Wood Washburn. The income is used for scholarships to students at Cottey College.
Washington Chapter FU Scholarship, established in 2012 by Chapter FU, Washington. The earnings are used to provide scholarships to Cottey College students.

Watson, Lee, Rathbone Scholarship, established in 2010 by Lois Lee, a 1944 graduate of Cottey College and a member of Chapter EC, Oklahoma. This fund was established in memory of her mother, Ida Watson, Chapter JB, Iowa, and in honor of her granddaughter, Stephanie Greenhaw Rathbone, Chapter EC, Oklahoma, a fourth generation P.E.O. and a Cottey graduate, Class of 1994. The earnings are used to provide scholarships to Cottey College students.

Mildred Watson Scholarship, established in 2009 by Chapter B, Alabama, in her memory. The earnings are used to provide scholarships to Cottey College students.

Nancy Burch Weaver Scholarship, established in 2006 by Joseph M. Weaver in memory of his wife, a member of Chapter P, South Carolina. The earnings are awarded as scholarships to young women attending Cottey College.

Emily J. Weills Memorial Scholarship, established in 1975 by the bequest of Emily J. Weills. Scholarships are awarded by Cottey College, at its discretion, to women of any race, creed, or nationality, who are, or expect to become, members of the student body.

Nell Terrill Burton Welch Scholarship, established in 1979 by Bee Spanswick and Edythe B. Magruder, in memory of their sister. Income is used as a scholarship to a student attending Cottey College with preference being given to international students.

Florence Rice Wellman Memorial Award, established in 1972 by the bequest of Florence Rice Wellman, a longtime member of Chapter W, California, and Chapter N, Minnesota. This award is given to a returning student who has distinguished herself in one of the fine arts.

Stella M. Wentworth Scholarship, established in 1979 through a bequest from Stella M. Wentworth, in memory of her mother, Abia R. Wentworth, of Chapter A, Missouri. The income is used for international student scholarships.

Audrey Parrish White Scholarship, established in 1988 by Audrey White, of Chapter IO, Kansas. The income is used as scholarships to students with high academic achievements in English.

Gladys H.G. Wiedemann Scholarship, established in 1979 by Mrs. K.T. Wiedemann, of Chapter DX, Wichita, Kansas. The income is used as scholarships to worthy students attending Cottey College.

Florence Cheney Wightman Scholarship, established in 1976 by the bequest of Esther M. Blum, provides scholarships to worthy and needy students.

N. Elane Wilcox Scholarship, established in 2010 through the estate of N. Elane Wilcox. The earnings are used to provide scholarships to Cottey College students.

Wiley Scholarship, established in 1984 by the bequests of Herbert C. Wiley and Betty Wiley. The income provides scholarships to worthy students attending Cottey College.

Marybeth Williams Scholarship, established in 2008 by many friends and family in honor of her service to P.E.O. and Cottey College. The earnings are used to provide scholarships to second-year Missouri students attending Cottey College.

Velma Covert Wilson Scholarship, established in 2000 through the bequest of Arthur Philip Wilson, Jr., in memory of his mother, a member of Chapter CH, Nebraska. The earnings provide scholarships to students attending Cottey College with preference given to students from Columbus, Nebraska.

Ella M. Witter Scholarship, established in 1971 by the bequest of Miss Ella M. Witter of Storm Lake, Iowa, to aid deserving students.

LOAN FUNDS

Janet Hunt Bellinger Loan Fund, established in 1997 through the bequest of Ms. Bellinger, a member of Chapter GQ, Iowa.

Edith Morgan Briggs Loan Fund, established in 1963 by a gift from Edward M. Briggs of Cincinnati, Ohio, in memory of Edith Morgan Briggs.

Howard S. and Maxine H. Elliott Educational Loan Fund, established in 1996 through a bequest from Howard S. Elliott of Grand Junction, Colorado.
**Velda Medlock Gustlin Student Loan Fund**, established in 1974 by Clarence Gustlin of Los Angeles, California, in loving memory of his wife, Velda Medlock Gustlin, a member of Chapter DI, California. Due to the Gustlin’s lifelong interest in promoting musicians’ careers, preference is given to students whose educational emphasis is music.

**Lois Corrough Holley Loan Fund**, established in 1961 through a bequest of Mrs. Maud H. Corrough of Grinnell, Iowa, in memory of Mrs. Lois Corrough Holley.

**Lynn Loan Fund**, established in 1959 by J.W. Lynn of Kansas City, Missouri, in memory of his wife, Agnes N. Lynn. The fund is used for small, short term loans to students enrolled at Cottey.

**Richard L. Sawyers Loan Fund**, established in 1997 through a bequest from Mr. Sawyers of Savannah, Missouri.

**Solum Loan Fund**, established in 1991 through the trust of Wallace Alden Solum and Gertrude Christine Solum.

**Louise Wood Washburn and Velma Wood Young Student Loan Fund**, established by William A. Washburn of Waco, Texas, in honor of his wife, Louise Wood Washburn and her sister, Velma Wood Young, both members of Chapter E, Texas.

**Faurot T. Weller Loan Fund**, established in 2011 through the estate of Sylvester and Faurot T. Weller.
THE FACULTY

Faculty members at Cottey College are selected on the basis of academic preparation, teaching effectiveness, experience in their teaching fields, and commitment to the philosophy of the liberal arts and Cottey. Ninety-one percent possess the doctorate or terminal degree within their field. Dates indicate the year of appointment to the faculty or staff.

Rusalyln Andrews, Professor of Theatre and Speech. Margaret Emily Stoner Professor of Speech and Drama. B.S., Southwest Missouri State University; M.S., Illinois State University; Ph.D., Southern Illinois University at Carbondale. (1997)

Michel Ashmore, Associate Professor of Music (Piano). B.Mus., Eastman School of Music, New York; M.Mus., University of Oklahoma. (1972)

Carmen Bourbon, Assistant Professor of Spanish. B.A., University of Puerto Rico; M.A., Inter American University of Puerto Rico; Ph.D., University of Nebraska at Lincoln. (2007)

Theresa Burger, Professor of Physical Education. B.A., M.S., City University of New York Queens College. (1997)

Jo Byrnes, Assistant Professor of Dance. B.S., Kansas State University; M.F.A., Texas Woman’s University. (2008)

Susan Callahan, Associate Professor of Mathematics. B.S., M.S., University of Missouri at Rolla. (1980)

Catherine E. Campbell, Professor of French. A.B., Mount Holyoke College, Massachusetts; M.A., Colgate University, New York; Ph.D., University of Missouri at Columbia. (1982)

Paul G. Cook, Assistant Professor of English. B.A., Winthrop University, South Carolina; M.A., Auburn University, Alabama; Ph.D., University of South Carolina. (2010)

Michael Denison, Associate Professor of Theatre and Speech. B.A., M.A., Bowling Green State University, Ohio. (2000)


Ganga Fernando, Assistant Professor of Chemistry. B.S., University of Sri Jeyawardenepura, Sri Lanka; Ph.D., Southern Illinois University Carbondale. (2008)

Angela Firkus, Professor of History. Claire (Clara) Dooner Phillips Professor of Social Science. B.A., M.A., University of Wisconsin at Eau Claire; Ph.D., Purdue University, Indiana. (1999)

L. Bruce Holman, Professor of Art. B.A., University of Missouri at Kansas City; M.A., M.F.A., Ph.D., Syracuse University, New York. (1983)

Robert L. Jones, Professor of Biology. Iva Corpstein Professor of Science. B.A., Butler University, Indiana; M.A.T., Ph.D., Indiana University. (1991)

Dyke Kiel, Professor of Music (Instrumental). Gene Wild-Missouri Professor of Fine Arts. B.Mus., M.A. Sam Houston State University, Texas; Ph.D., University of North Texas. (1981)

Selena Kohel, Assistant Professor of Psychology. B.A., University of Wisconsin at Madison; M.A., New York University; Ph.D., University of Wisconsin at Madison. (2011)

Gary Lunkenheimer, Associate Professor of Business and Economics. Sherlock Hibbs Professor of Economics. B.G.S., Wichita State University, Kansas; M.B.A., Emporia State University, Kansas; Ph.D., University of Missouri at Columbia. (2005)

Sylvio Mannel, Assistant Professor of Environmental Studies. M.S., University of Potsdam (Germany); Ph.D., South Dakota School of Mines and Technology and South Dakota State University. (2010)

Mary McNERney, Associate Professor of Education and Advisement Coordinator. B.S., Mt. Saint Scholastica College, Kansas; M.S.Ed., Northern Illinois University. (1980)

Sinan Ozkal, Professor of Physics and Astronomy. Eloise M. Cost Professor of Science. B.S., University of Ankara, Turkey; M.S., Ph.D., University of Missouri at Rolla. (1980)
**Mark Pearson**, Professor of German. B.A., University of Kansas; M.A., University of Cincinnati, Ohio; M.A., Ph.D., University of Kansas. (1991)

**Chris L. Peterson**, Professor of Biology. B.S., M.A., Southwest Missouri State University; Ph.D., University of Missouri at Columbia. (1991)

**Kathryn Pivak**, Assistant Professor of English. B.A., Notre Dame College of Ohio; M.A., Kent State University, Ohio; Ph.D., Duquesne University, Pennsylvania. (2006)

**Karen Polon**, Professor of Physical Education. B.S., M.A., Kent State University, Ohio. (1993)

**Cathryn G. Pridal**, Vice President for Academic Affairs and Professor of Psychology. B.A., Gustavus Adolphus College, Minnesota; M.A., Ph.D., Stony Brook University, New York. (2009)

**Michel Rakotomavo**, Associate Professor of International Business. B.S., Université de Dijon, France; M.Ph., Université Paul Sabatier, France; M.S., Stevens Institute of Technology, New Jersey; Ph.D., City University of New York. (2010)

**Derek Rivard**, Associate Professor of History. B.A., Ripon College, Wisconsin; M.A., Ph.D., Fordham University, New York. (2001)

**Judy R. Rogers**, President of the College and Professor of English. B.A., Centre College, Kentucky; M.A., Ph.D., University of North Carolina at Chapel Hill. (2004)

**Brenda Ross**, Professor of Chemistry, B.S., University of Nebraska at Lincoln; Ph.D., Yale University, Connecticut. (1996)

**Kevin Rountree**, Associate Professor of Philosophy. Virginia Alice Cottey Stockard Professor of Religion and Ethics. B.A., Anderson University, Indiana; M.A., University of Nebraska at Lincoln; Ph.D., University of Texas at Austin. (2001)

**Leroy Sikes**, Associate Professor of Mathematics. B.S., Southwest Baptist University, Missouri; M.A., University of Arkansas. (1985)

**Theresa Spencer**, Professor of Music (Voice). B.A., Tift College, Georgia; M.A., M.F.A., University of Iowa. (1986)

**Trisha Stubblefield**, Associate Professor of English. Harmon Professor of English. B.M., B.A., Converse College, South Carolina; M.A., Ph.D., University of South Carolina. (2001)

**Kathryn Taylor**, Assistant Professor of Computer Science. B.S., Eastern Kentucky University; M.S., Southern Illinois University at Carbondale. (1999)

**Julie Tietz**, Professor of Psychology. B.A., Rice University, Texas; M.A., Ph.D., Texas Tech University. (2001)

**Xiao-Qing Wang**, Associate Professor of Sociology. B.A., Hebei University, China; M.A., Wuhan University, China; M.A., Ph.D., University of Notre Dame, Indiana. (2006)

**Kanji Watanabe**, Assistant Professor of Political Science and International Affairs. B.A., Osaka Kyoiku University, Japan; M.A., Humboldt State University, California; Ph.D., Northern Arizona University. (2008)

**COTTEY COLLEGE EMERITI**


**Jean Edwards**, Librarian Emerita. M.S., Wayne State University, Nebraska. (1968-1986)


**Rosemary Fowler**, Professor Emerita of Chemistry. Ph.D., Texas Woman’s University. (1977-2008)


Donald H. Lamore, Professor Emeritus of French. Doctorat d’Université, Université d’Aix-Marseille, France. (1958-1982)

Sharon Lansing, Professor Emerita of Psychology. Ph.D., Wayne State University, Michigan. (1987-2001)


Donna Needham, Professor Emerita of Physical Education. M.S., Pittsburg State University, Kansas. (1962-1997)


THE ADMINISTRATION

PRESIDENT OF THE COLLEGE

Judy R. Rogers, President. B.A., Centre College, Kentucky; M.A., Ph.D., University of North Carolina at Chapel Hill. (2004)

Patricia Bobbett, Executive Assistant to the President and Secretary to the Board. (1987)

Becky Penn, Secretary. A.D., Fort Scott Community College. (1996)

Carla Farmer, Campaign Manager/Senior Major Gifts Officer, B.S., Pittsburg State University. (2009)

Nancy D. Kerbs, Director of Assessment and Institutional Research. A.A., Cottey College; B.A., University of California at Berkeley. (1981)

Judith Herstein, Campaign Office Manager. (2011)

ACADEMIC AFFAIRS

Cathryn G. Pridal, Vice President for Academic Affairs and Dean of the Faculty. B.A., Gustavus Adolphus College, Minnesota; M.A., Ph.D., Stony Brook University, New York. (2009)

Darcie Callahan, Transfer and Career Planning Coordinator. M.A., Northern Illinois University; M.S., Ph.D. candidate, University of Kansas. (2008)

Sonia S. Cowen, Executive Director of the Institute for Women’s Leadership and Social Responsibility. B.A., Eastern Washington University; M.F.A., University of Montana; Ph.D., Gonzaga University, Washington. (2010)

Adam Dean, Director of Academic Computing. (1997)

Renee Hampton, Experiential Learning Coordinator. B.S., Missouri State University (2010)

Mary McNerney, Advisement Coordinator and International Student Advisor. B.S., Mt. Saint Scholastica College, Kansas; M.S.Ed., Northern Illinois University. (1980)

Marcia Morton, Registrar. B.M., Friends University, Kansas; M.S.M., Wittenberg University, Ohio. (2008)

Deana Kerbs, Administrative Secretary. (1981)

2011-2013 Cottey College Academic Catalog
Sandra Heldenbrand, Secretary of the Institute for Women’s Leadership and Social Responsibility. (2011)


Arlene Good, Staff Secretary. (1992)

Linda Gundy, Staff Secretary. (1989)

Tatiana Jones, Library Assistant. (2008)

**ADMISSION AND FINANCIAL AID**

Rick Eber, Vice President for Enrollment Management. B.A., Webster University; M.A., Lindenwood University. (2008)


Judi Steege, Director of Admission. A.A., Cottey College; B.A., University of South Dakota. (2005)

Taryn Sprankles, Admissions Communications Coordinator. A.A., Cottey College; B.S., Oregon State University. (2002)

Angela Baumgardner, Admission Representative. A.A., Cottey College; B.A. St. Cloud State University. (2009)


Stephanie Grgrurich, Admission Representative. A.A., Cottey College; B.A. Hood College. (2011)

Miranda Wheatley, Admission Representative. A.A., Cottey College; B.A. University of Missouri. (2011)

Theresa Lee, Administrative Secretary. (1998)

Angie Newton, Staff Secretary. (2003)

Jeane Fahle, Staff Secretary. (2002)

**ATHLETIC DEPARTMENT**

Dave Ketterman, Athletic Director/Basketball Coach, and Lecturer of Physical Education. B.S., Southwest Missouri State University; M.A.Ed., University of Missouri-Columbia. (2004)

Marla Kannady Foreman, Head Volleyball Coach/Administrative Assistant for Basketball and Softball. B.S.E., Missouri Southern State College. (2000)

Shelli Stanley, Head Softball Coach/Student Life Program Assistant B.S., Friends University, Kansas. (2010)

**BUSINESS OFFICE**

Mary S. Haggans, Vice President for Administration and Finance. A.A., Cottey College; B.S., M.B.A., University of Missouri-Columbia. (1982)

Tina Buckner, Assistant to the Vice President for Administration and Finance. (1999)

Amy Ruetten, Controller. B.S., University of Wisconsin at Platteville; M.B.A., Baker University, Kansas. (1996)

Lois Owings, Assistant Controller. A.A., Crowder College; B.S.B.A., Missouri Southern State University. (1974)

Anne Millam, Accounting Clerk, B.A., Central Missouri State University. (2008)

Neal Swarnes, Director of Physical Plant and Security. A.A., Fort Scott Community College, Kansas; B.S., Missouri Southern State College. (1977)


Michael Richardson, Director of Food Service. B.A., University of Colorado. (1993)

Jean Foster, Office Manager of Food Service. (2007)


Justin Mays, Assistant Director of Administrative Computing Services. B.S., Missouri Southern State University. (2001)

Lois Witte, Bookstore Manager. A.A., Cottey College. (1992)

John Shopper, Service Center Manager. (1985)

Linda Lee, Receptionist. (2007)

HELEN AND GEORGE WASHBURN CENTER FOR WOMEN’S LEADERSHIP

Denise Hedges, Director of Helen and George Washburn Center for Women’s Leadership. B.A., Manchester College. (2007)

INSTITUTIONAL ADVANCEMENT

Kristine Anderson Fulton, Assistant Vice President for Institutional Advancement. A.A., Cottey College; B.A., Minnesota State University at Moorhead. (1993)

Steve Reed, Director of Public Information. B.A., Drury College, Missouri. (1992)

Terri Cox Fallin, Director of Development. A.A., Cottey College; B.S., Southwest Baptist University; M.S.W., Southern Baptist Theological Seminary. (2006)

Tracy Hass Cordova, Coordinator of P.E.O. Relations. A.A., Cottey College; B.A., Missouri Southern State University. (2009)

Courtney Majors, Coordinator of Alumnae Relations. B.S., Emporia State University; M.S. Emporia State University. (2010)

Carrie Dreyer, Administrative Secretary. A.A., Cottey College. (1987)

Delene Fulton, Staff Secretary. (1997)

Elise Kimura-Tittle, Gift Secretary. B.S., University of Tulsa, Oklahoma. (1993)

Linda Russell, Staff Secretary. (2002)

Debbie Beerman, Data Entry Clerk. (2011)

STUDENT LIFE

Mari Anne Phillips, Vice President for Student Life. A.A., Cottey College; B.S.W., M.S., Pittsburg State University, Kansas; Ed.D. University of Missouri-Columbia; Licensed Psychologist; L.C.S.W. (1989)

Helen Lodge, Director of Housing, Assistant Vice President for Student Life. B.A., Central College, Iowa. (1991)

Kristi L. Korb, Coordinator of Campus Activities and Calendar. B.S., Northern Michigan University; M.Ed., Temple University, Pennsylvania. (1988)

Jeanna Brauer, Coordinator of Counseling. B.S., Central Missouri State University; M.S.W., University of Kansas; L.C.S.W. (2001)

Erica Sigauke, Director of Campus Diversity and Spiritual Life. B.A., Africa University; M.A., University of Minnesota; M.Div., United Theological Seminary of the Twin Cities. (2010)
Diane Martin, Administrative Secretary. (1985)

Shaun West, Student Health Office Manager. B.S., Southwest Missouri State University. (1997)

Susan Yoss, Coordinator of Student Disability Services, Counselor. B.A., College of the Ozarks, Missouri; M.S. Southwest Missouri State University; L.P.C./C.R.C. (2002)

Emily Fincher, Robertson Hall Director. B.A., Randolph College. (2009)

Kami Grundmayer, Reeves Hall Director. B.S., Peru State College, Nebraska. (2010)

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The close relationship between Cottey College and the P.E.O. Sisterhood is maintained through the members of the Cottey College Corporation and the board of trustees. The following members of the corporation are the elected officers of the International Chapter of the P.E.O. Sisterhood.

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To be elected at the 2011 convention of International Chapter of the P.E.O. Sisterhood
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Student Life Offices

J. Blanche Skiff Ross Library
K. Rubie Burton Academic Center
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L. Helen and George Washburn Center for Women’s Leadership
M. B.I.L. Lodge
N. President’s House