

COTTEY COLLEGE

F-1 Transfer Out Form

If you plan to transfer from Cottey to another school in the U.S. you must use this form to notify Cottey of your intent to transfer within 60 days of the completion date on your I-20.

Upon receipt of this form your SEVIS I-20 records will be released to the new school to which you have requested to transfer. Once we transfer your record, we cannot retrieve it. Once your Cottey I-20 records have been transferred in SEVIS, your Cottey I-20 will no longer be valid. The school listed on the transfer form will then be the **ONLY** school able to access your records and create a new I-20 for you.

If you plan to travel to your home country prior to beginning studies at your new college or university, NOTIFY the DSO at your new college or university so that a new I-20 may be prepared in advance of your return to the U.S. Without the new I-20 from your new transfer college or university, you will **NOT** be allowed to reenter the U.S.

Name: _____

Transfer School Information

Name of school: _____

Street address of school: _____

City, State, Zip: _____

Program Start Date: _____

I certify I have been accepted to the school named above and I understand my SEVIS record will be transferred to that school.

Signature: _____ Date: _____

Office Use Only

Date SEVIS updated _____ By _____