

## **COTTEY COLLEGE** Missing Person Contact Form

Please identify an individual to be notified by STUDENT LIFE or the SAFETY DEPARTMENT if you are determined to be missing. COTTEY COLLEGE will also notify the appropriate local law enforcement agency not later than 24 hours after you have been determined to be missing. In addition, if you are under 18 years of age and not an emancipated individual, COTTEY COLLEGE is also required to notify your custodial parent or legal guardian if you are determined to be missing. The contact information will be kept confidential and will be disclosed only to authorized campus officials and law enforcement in furtherance of a missing person investigation.

- Please check this box if you are an emancipated individual. *Note: an “emancipated individual” refers to a minor who is self-supporting and independent of parental control, usually as a result of a court order.*

Spoken Language  
if not English:

### **Missing Person Contact’s Information**

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Contact Name: \_\_\_\_\_

Contact Relationship: \_\_\_\_\_

Street Address 1: \_\_\_\_\_

Street Address 2: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Country: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Home       Work       Mobile

Alt. Contact Phone: \_\_\_\_\_

Home       Work       Mobile

- Please check this box if you decline to provide the name of an individual to be notified by a representative of COTTEY COLLEGE if you are determined to be missing.

Last Name

First Name

Your Name: \_\_\_\_\_

Your Signature: \_\_\_\_\_

Today’s Date: \_\_\_\_\_

Date of Birth: \_\_\_\_\_