

How to View Your Pay Stub on MyCottery

1. Log into My.Cottery.edu
2. From your myCottery page go to **Employee** at the top in the Blue Bar



Home Welcome Faculty and Staff Academics Finances **Employee** Forms My Pages

You are here: Employee > Employee

NOTE: When navigating within MyCottery, DO NOT USE THE "BACK" BUTTON. Rather click on the menu selection that you would like to go back to.

3. Under Employee Information – Select Review Your Pay Statements



Home Welcome Faculty and Staff Academics Finances Employee Forms My Pages

You are here: Employee > Employee

Employee

Employee

Supervisor

Submit Concern Notices

Quick Links

My Pages

My Courses

Main Cottery Website

Employee

EX FormFlow - Forms

Employee Information

[Review your pay statements](#)

[Review your deduction information](#)

[Review your position information](#)

[Review your tax information](#)

[Review your dependent information](#)

[Review your time off accrual](#)

4. Then you can click on the Pay Date link that you want to view. There is also an option to print if needed.

You are here: Employee > Employee > Employee Information

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Main Cottery Website

Cottery Email (On Campus

Access Only)

Employee

Employee Information - Staff Information Detail

Pay Statements Deduction Information Position Information Tax Information Dependent Information Time Off Accrual

Your Pay Statements Summary

Show all pay statements for:

Your most recent statements are shown below. Click a date to view the statement details.

Pay Date	Pay Number	Gross	Net	Comment
05/29/2020	51624			