

COTTEY COLLEGE

2023-2024 Verification Worksheet (V4)

WHAT IS THIS?

Your application was selected for review through a process called verification. The Financial Aid Office will be comparing the information from your FAFSA to the information on this verification worksheet and tax documents.

Certification and Signature

Student's Name

Student's Street Address

City

State

Zip

Student's Home Phone #

Student's Cell Phone #

*Each person signing below certifies that all of the information reported on this form is complete and correct. If you purposely give false or misleading information you may be fined, be sentenced to jail, or both. **Electronic signatures will not be accepted.***

Student's Signature (Required)

Date

Parent's Signature (Required for Dependent Students)

Date

High School Completion Status

Provide one of the following documents to indicate the student's high school completion status when the student begins college in 2023–2024:

- A copy of the student's high school diploma.
- A copy of the student's final official high school transcript that shows the date when the diploma was awarded.
- A State certificate or transcript received by a student after the student passed a State-authorized examination that the State recognizes as the equivalent of a high school diploma (GED test, HiSET, TASC, or other State-authorized examination).
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- For a student who was homeschooled in a State where State law requires the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a copy of that credential.
- For a student who was homeschooled in a State where State law does not require the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a transcript, or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a homeschool setting.

A student who is unable to obtain the documentation listed above must contact the financial aid office.

Identity and Statement of Educational Purpose

There are two options for completing this step:

SIGN AT THE INSTITUTION

The student must appear in person at Cottey College to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.

In addition, the student must sign, in the presence of the institutional official, the **Statement of Educational Purpose provided below**.

SIGN IN THE PRESENCE OF A NOTARY

If the student is unable to appear in person at Cottey College to verify his or her identity, the student must provide to the institution:

- (a) A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; and
- (b) The original **Statement of Educational Purpose provided below, which must be notarized**. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

Statement of Educational Purpose

I certify that I _____ am the individual signing this Statement of
(Print Student Name)

Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Cottey College for 2023–2024.

Student's Signature

Date

Student's ID Number

Notary's Certificate of Acknowledgement

State of _____, City/County of _____

On _____, before me, _____,
(Date) (Notary's name)

personally appeared, _____, and proved to me
(Printed Name of Signer)

on the basis of satisfactory evidence of identification _____
(Type of ID (government issued, unexpired))

to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal
(seal)

(Notary signature)

My commission expires on _____

Return Form and All Documents to:

Financial Aid Office
Cotter College
1000 W Austin Blvd.
Nevada, MO 64772

Fax Number: 417-448-1045
For Questions, call 417-448-1445