



**CREATORS OF INCREDIBLE FUTURES**

**Title:** P.M. Dishwasher

**Date:** June 2024

**FLSA Status:** Nonexempt

**Salary:** \$12.55 hourly

**Reports to:** Executive Chef & Director of Dining

**Job Summary:**

- Under the general direction of the Assistant Director and Director of Dining Services.
- Is responsible for assisting in the performance of a variety of food service and sanitization tasks. Performs related work as required.

**Duties and Responsibilities:**

- Ensures proper cleaning and sanitizing of dishes and always follows proper procedures.
- Restocks dishes and silverware, stocks paper towels, hand soap and hand sanitizer.
- Maintains clean equipment and work area; sanitizes dish machine and dish carts; maintains proper temperatures on dish machine; reports all malfunctions and problems to the Assistant Director.
- Oversees, trains, and assists student workers.
- Help prep for cooks, pantry, or pastry chef when time allows.
- AM dishwasher cleans women's locker room and restroom, restocking toiletries, and washes aprons and dishrags in the morning.

**Knowledge, Skills, Abilities:**

- Food production and serving methods and procedures; basic elements of correct English usage, spelling, vocabulary; basic mathematics.
- Ability to work in a fast-paced environment that requires multi-tasking and working in multiple areas at once.
- Food production and serving; following and giving oral and written instructions; maintaining records; reading and writing at the level required for successful job performance; learning rules, methods, and policies of the workplace; spelling correctly, using correct English; making simple mathematical calculations; lifting up to 50 lbs.; and standing for an extended period of time.

**Credentials and Experience:**

- High school graduate; and
- Six months' experience in the food service industry including food production.

**Special Requirements:**

- Possession of a valid driver's license with a Class E Chauffeur's endorsement.

**Required Work hours:**

## PM Dishwasher:

- Tuesday – Friday, 11:00 am – 8:00 pm
- Every other weekend, Saturday and Sunday 6:00 am – 3:00 pm
- Full-time 9-month position; overtime required for special events.